



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2025-829

04 November 2025

Regional Memorandum

No. 829, s. 2025

**WORKSHOP ON THE DEVELOPMENT OF REGIONAL CODE
OF CONDUCT**

To **Regional GAD Focal Point System
Functional Division Chiefs, Unit Heads
Schools Division Superintendents**

1. As a follow-up to the activity titled "Orientation on the Roles and Functions of the Committee on Decorum and Investigation" conducted last April 21-23, 2025, this Office, through the Regional GAD Focal Point System, will conduct a follow-through activity titled **"Workshop on the Development of the Regional Code of Conduct"** on **November 24-26, 2025**. The venue is to be determined.
2. The activity aims to develop a unified Code of Conduct to ensure consistent ethical standards across workplaces and learning centers in the region.
3. Participants in this workshop are the designated SDO LRPO and/or the SDO CODI members. SDO CODI members who attended the Orientation on the Roles and Functions of the CODI Members on April 21-23, 2025, are highly encouraged to attend. Attendees are requested to register through this link <https://tinyurl.com/R4A-WDC> on or before November 17, 2025. Please see attached enclosure on the number of attendees per SDO.
4. Expenses relative to the conduct of the activities, such as food and accommodation for the regional office and SDO participants, honorarium for the invited resource person, and travel expenses of the RO participants shall be charged against the Regional funds/GAD funds. While the expenses of the SDO participants relative to their participation in the said activity shall be charged against their SDO local funds/GAD funds, subject to the usual accounting and auditing rules and regulations.
5. For further information and relevant queries regarding the conduct of the said activity, please contact GFPS Secretariat at email @ hrd.calabarzon@deped.gov.ph attention: Nadina Gaton.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH3-H1



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

Enclosure 1

Number of Participants Per SDO

Workshop on the Development of the Regional Code of Conduct
November 24-26, 2025

No	SDO	No. of Pax
1	Antipolo City	1
2	Bacoor City	1
3	Batangas City	1
4	Batangas Province	2
5	Binan City	1
6	Cabuyao City	1
7	Calaca City	1
8	Calamba City	1
9	Carmona City	1
10	Cavite City	1
11	Cavite Province	2
12	Dasmarinas City	1
13	General Trias City	1
14	Imus City	1
15	Laguna Province	2
16	Lipa City	1
17	Lucena City	1
18	Quezon Province	2
19	Rizal Province	2
20	San Pablo City	1
21	San Pedro City	1
22	Sta. Rosa City	1
23	Sto. Tomas City	1
24	Tanauan City	1
25	Tayabas City	1
	Sub-Total	30
24	Regional Office Participants	2
25	PMT	2
26	RP	1
	Grand Total	35