



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2025-825

03 November 2025

Regional Memorandum
No. 825 s. 2025

**FY 2025 YEAR-END REGIONAL OFFICE AND SCHOOLS
DIVISION OFFICES' HUMAN RESOURCE DEVELOPMENT
(HRD) INTERFACE CUM PROGRAM
IMPLEMENTATION REVIEW**

To: **Schools Division Superintendents**

1. DepEd Order No. 30, s. 2021 titled *Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders* directs Regional Office (RO) and Schools Division Offices (SDOs) to conduct program implementation review (PIR) including program planning which will help ensure effective and efficient implementation of priority professional development (PD) programs.
2. In relation to the above-mentioned, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), will conduct the **FY 2025 Year-end Regional Office and Schools Division Offices' HRD Interface cum Program Implementation Review** on **December 3-5, 2025**, at a venue to be disseminated in a separate advisory.
3. Participants in this activity from each Schools Division Office are **one (1) Chief Education Supervisor** or **Education Program Supervisor** from School Governance and Operations Division (SGOD), **one (1) Senior Education Program Specialist (SEPS)**, and **one (1) Education Program Specialist II (EPS II)** of HRD Section. Strictly no replacement shall be allowed. Furthermore, they are requested to register through **tinyurl.com/HRDInterface2025** on or before November 21, 2025.
4. They are reminded to bring their own laptops, chargers, extension cords, other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.), and any necessary medication/s.



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5. Opening Program shall start at 9:00 a.m. on Day 1 (Dec. 3, 2025). First meal to be served is breakfast, while the last meal is PM snack on Day 3 (Dec. 5, 2025).
6. Board and lodging expenses shall be charged against the Program Support Fund (SARO-OSEC-4A-25-02689), while the travel and other incidental expenses of participants shall be charged against the SDO HRD Funds. Should there be any shortage of funds, it is requested that the amount to cover the deficit be charged against local funds, subject to the usual accounting and auditing rules and regulations.
7. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through email: hrd.calabarzon@deped.gov.ph.
8. Immediate dissemination of this Memorandum to all concerned is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 