



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



QAD-RM-2025-823

03 November 2025

**Regional Memorandum**  
No. 823, s.2025

**SUBMISSION OF LIST OF PRIVATE BASIC EDUCATION  
INSTITUTIONS THAT HAVE CEASED OPERATIONS**

To **Schools Division Superintendents**  
**Private School Administrators**

1. In line with the ongoing policy development efforts of the Department of Education (DepEd), this Office through the Quality Assurance Division, requests all Schools Division Offices to facilitate the submission of the list of private schools that have ceased operations.
2. The required data must be submitted by completing the link provided below. The essential information to be submitted includes:
  - a. list of private schools that have ceased operations through voluntary closure, indicating their complete addresses and the names of the school owners or administrators;
  - b. specific date of closure for each institution; and
  - c. total number of existing school buildings and classrooms, specifying those that conform to the standard classroom dimensions of 9 meters by 7 meters.

**Submission link:** <https://tinyurl.com/Private-Closure-Facilities>

3. The deadline for the submission of all required data is on **November 7, 2025**.
4. Immediate dissemination of and strict compliance to this memorandum is enjoined.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

05/ROQ6