



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



November 12, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE FIELD TESTING AND FINALIZATION WORKSHOP ON MILESTONE-BASED M&E TOOLS FOR ELLN AND OTHER PROGRAMS** on **DECEMBER 3-5, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On November 11, 2025, during the opening and evaluation of submitted quotations, the following two (2) bidders submitted their quotations as follows:

BIDDER	AMOUNT OF BID	REMARKS
Sunny Glades Properties Corp. (Demeter Escapade)	Php544,500.00	Non-Complying with the Technical Specification set by this office
First Sta. Rosa Hotel Corporation (El Cielito Hotel)	Php547,000.00	Complying

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** with a proposed quotation amounting to **Five Hundred Forty-Seven Thousand Pesos (Php547,000.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)**. in the amount of **Five Hundred Forty-Seven Thousand Pesos (Php547,000.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

08F/ROA/JLCC



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Certificate No. PHP QMS
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Republic of the Philippines
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE FIELD TESTING AND FINALIZATION WORKSHOP ON MILESTONE-BASED M&E TOOLS FOR ELLN AND OTHER PROGRAMS	
Date of Activity: December 3-5, 2025	
Approved Budget for the Contract: Five Hundred Fifty-Five Thousand Pesos (Php555,000.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)	
Bid Price: Five Hundred Forty-Seven Thousand Pesos (Php547,000.00)	Date of Opening and Evaluation: November 11, 2025

Date Posted in the PhilGEPS: November 5, 2025		
Date Posted in the Office Website and Conspicuous Bulletin: November 4, 2025 to November 10, 2025		
RFQ sent to three (3) prospective suppliers: 1. First Sta. Rosa Hotel Corporation (El Cielito Hotel); 2. Technopark Hotel; and 3. Raseo Premiere Hotel		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Sunny Glades Properties Corp. (Demeter Escapade)	Php544,500.00	Non-Complying with the Technical Specification set by this office
First Sta. Rosa Hotel Corporation (El Cielito Hotel)	Php547,000.00	Complying

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **FIRST STA. ROSA HOTEL CORPORATION (EL CIELITO HOTEL)** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this November 12, 2025, at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit