



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2025-10

October 16, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director

DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Lease of Real Property and Venue with food and accommodation for the **REGIONAL TRAINING FOR SPORTS CLUB FACILITATORS ON THE TEACHING OF SPORT-SPECIFIC SKILLS** on **November 3-5, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On October 15, 2025, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **M.I. SEVILLA RESORT** in the amount of **Three Million Seven Hundred Forty-Eight Thousand Four Hundred Eighty-Eight Pesos (Php3,748,488.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **M.I. SEVILLA RESORT** with a proposed quotation amounting to **Three Million Seven Hundred Forty-Eight Thousand Four Hundred Eighty-Eight Pesos (Php3,748,488.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **M.I. SEVILLA RESORT** in the amount of **Three Million Seven Hundred Forty-Eight Thousand Four Hundred Eighty-Eight Pesos (Php3,748,488.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II
Head of the Procuring Entity

08F/ROA/JLCC



Republic of the Philippines
Department of Education
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: REGIONAL TRAINING FOR SPORTS CLUB FACILITATORS ON THE TEACHING OF SPORT-SPECIFIC SKILLS	
Date of Activity: November 3-5, 2025	
Approved Budget for the Contract: Three Million Seven Hundred Fifty-Six Thousand Pesos (Php3,756,000.00)	
Mode of Procurement: Lease of Real Property and Venue with Food and Accommodation	
Name of Bidder: M.I. SEVILLA RESORT	
Bid Price: Three Million Seven Hundred Forty-Eight Thousand Four Hundred Eighty-Eight Pesos (Php3,748,488.00)	Date of Opening and Evaluation: October 15, 2025

Date Posted in the PhilGEPS: N/A		
Date Posted in the Office Website and Conspicuous Bulletin: N/A		
RFQ sent to at least three (3) prospective suppliers: 1. Central Plaza Hotel 2. Ouan's Worth Farm and Family Resort Corporation 3. M.I. Sevilla Resort		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
M.I. Sevilla Resort	Php3,748,488.00	Complying and Lone Bidder

LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply

08F/ROA/JLCC



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



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Certificate No. PHP QMS

PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **M.I. SEVILLA RESORT** has submitted all the documents required. The undersigned **RECOMMENDS** that the contract be awarded to **M.I. SEVILLA RESORT** having complied with all the requirements and thus declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this October 15, 2025 at Cainta, Rizal.

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit