

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

22 October 2025

Regional Memorandum
No. 794 s. 2025

**UTILIZATION OF ALTERNATIVE FUNDS TO AUGMENT TRAVEL
AND INCIDENTAL EXPENSES FOR VARIOUS 2025 SPECIAL
PROGRAM IN FOREIGN LANGUAGE (SPFL) ACTIVITIES**

To **Schools Division Superintendents**

1. In reference to the (1) memorandum titled ***Teachers Selected to Participate in the Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)***, (2) the advisory titled ***Venue and Logistical Details for the SPFL-Japanese Teaching Course 2025 (Batch 8)***, and (3) the memorandum titled ***SPFL-Spanish Intensive Course, and Local Immersion of SPFL-Japanese Teachers (Batch 7)***, this is to inform the concerned Regional SPFL Supervisors, SPFL Coordinators, school heads, and teachers that in the event that the 2025 BCD-BEC funds downloaded to regions are insufficient to cover the travel and incidental expenses of participants, **available School Maintenance and Other Operating Expenses (MOOE), Special Education Fund (SEF), other local funds, and/or Special Curricular Programs (SCP)-Program Support Fund (PSF)** may be utilized, following the usual government accounting and auditing rules and regulations.
2. For inquiries, all concerned may contact Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph.
3. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/ROC10



Republic of the Philippines
Department of Education
 BUREAU OF CURRICULUM DEVELOPMENT

Office of the Director

ADVISORY

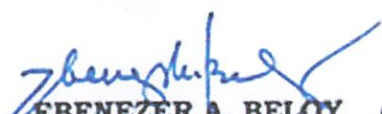
September 23, 2025

**Utilization of Alternative Funds to Augment Travel and Incidental Expenses
 for Various 2025 Special Program in Foreign Language (SPFL) Activities**

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For inquiries, all concerned may contact Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph

Immediate dissemination of this advisory is desired.


EBENEZER A. BELOY
 Chief Education Supervisor
 Officer-in-Charge, Director III
 Bureau of Curriculum Development



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Department of Education
 BUREAU OF CURRICULUM DEVELOPMENT

Office of the Director

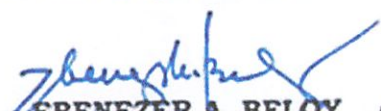
ADVISORY
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For inquiries, all concerned may contact Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd.scpd.spfl@deped.gov.ph

Immediate dissemination of this advisory is desired.


EBENEZER A. BELOY
 Chief Education Supervisor
 Officer-in-Charge, Director III
 Bureau of Curriculum Development



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-

TO : ALL REGIONAL DIRECTORS

ATTENTION : REGIONAL SPECIAL PROGRAM IN FOREIGN LANGUAGE
(SPFL) SUPERVISORS
SCHOOLS DIVISION SUPERINTENDENTS
EDUCATION PROGRAM SUPERVISORS
SPFL COORDINATORS
ALL OTHERS CONCERNED

FROM : 
GINA O. GONGONG
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : TEACHERS SELECTED TO PARTICIPATE IN THE
INTENSIVE SPFL-JAPANESE TEACHING COURSE 2025
(BATCH 8)

DATE : May 16, 2025

In reference to DM-CT-2025-106 titled *Call for Applications for the Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)*, the Department of Education (DepEd), through the Bureau of Curriculum Development-Special Curricular Programs Division, announces the **teachers** selected to participate in the **Intensive Special Program in Foreign Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)**, scheduled from **May 19-30, 2025 (Monday to Friday)**, via Zoom and **June 2-6, 2025 at a venue in NCR**.

The selected teachers are requested to submit the accomplished DepEd Scholarship Contract and send it via email at bcd.scpd.spfl@deped.gov.ph on or before **May 23, 2025**. Kindly refer to Appendix A for the list of teacher-trainees.

The conduct of the course during the vacation of teachers ensures that classes will not be disrupted, in adherence to the provisions of DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-On-Tasks and Ensuring Compliance Therewith* and DepEd OASGFO Memorandum No. 2022-058 with the subject *Request for the Participation of Learners and Teachers in Extra-Curricular Activities*.

In addition, recognizing the efforts of the teachers, they are eligible to avail of service credits commensurate to the number of hours/days of the training as scheduled, pursuant to DepEd Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*.



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

For inquiries, all concerned may contact Ms. Josephine Intino, SPFL-Japanese Focal Person, or Ms. Janinn M. Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through the abovementioned email address or this number (02) 8632 0170.

Immediate dissemination of this memorandum is requested.

Copy furnished:

OFFICE OF THE SECRETARY

WILFREDO E. CABRAL

Undersecretary for Human Resource and Organizational Development

MALCOLM S. GARMA

Assistant Secretary

Officer-in-Charge, Office of the Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@depd.gov.ph



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Appendix A

**List of Teacher-Trainees
 for the Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)**

NO.	SURNAME	FIRST NAME, M.I.	SCHOOL	REGION
1	Ballesteros	Marvin T.	Juan G. Macaraeg National High School	I
2	Banatao	Maryann	Cagayan National High School-JHS	II
3	Bansag	Charisa Joy G.	Isabela National High School	
4	Matias	Angela Mae S.	Sta. Cruz High School	III
5	Mendoza	Gracielyn S.	Mayapyap National High School	
6	Sicat	Jonnalie Mae M.	Capas National High School	
7	Caubalejo	Jocelyn	Lucsuhin National High School	IV-A
8	Endaya	Melaine C.	San Nicolas Integrated High School	
9	Idnay	Rhea M	San Nicolas Integrated High School	
10	Acosta	Charmaine Nacel	Sta. Monica National High School	IV-B
11	Malinao	Karina A.	Sta. Monica National High School	
12	Ecal	Jason R.	Cabangan High School	V
13	Raca	Hannah E.	Pamplona National High School	
14	Cardinal	Sheila S.	Bulanon Farm School	VI
15	Ventura	Charlito Jr. A.	Ochando National High School	
16	Sotto	Janeth Quimbo	Compostela Science & Technology High School	VII
17	Castro	Joseph Rey	Compostela National HS (Day Class)	
18	Boquila	Jessebel Salem	Cordova National High School	
19	Marson	Rodmer John M.	Cabancalan National High School	
20	De Paz	Jezmer L.	Linao National High School	VIII
21	Ablen	Dylyn G.	Linao National High School	
22	Cachuela-Sabanal	Alma	Zamboanga City High School	IX
23	Balan	Diana Marie S.	Culianan National High School	



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24	Tongnol	Shallinie Michelle S.	Opol National Technical Secondary High School	X
25	Matildo	Isah C.	Mabini National High School	XI
26	Panugaling	Masaya	Sta. Ana National High School	
27	Camacho	Lorie Jean C.	Southern Davao National High School	
28	Dumas	Ana Marie D.	Southern Davao National High School	
29	Cornella	Ronel	Davao del Sur School of Fisheries	
30	Tomas	Airah May S.	Kidapawan City National High School	XII
31	Araña	Ralph Ian Jake Pines	Kidapawan City National High School	
32	Litang	Cres Jovy P.	Gen. Luna National High School	CARAGA
33	Escatron	Elanie Marie M.	Gen. Luna National High School	
34	Cabusao	Joshua Anjo	Irisan National High School	CAR
35	Sioson	Mary Grace B.	Quezon City High School	NCR
36	Abdon	Shandielyn Salomon	Marikina Science High School	
37	Rafa	Goldie	Capt. Albert Aguilar National High School	
38	Baliga	Geramy B.	Lakan Dula High School	
39	Duran	Dhanica O.	Dr. Josefa Jara Martinez High School	
40	Muncada	Hannah Samirah G.	Dr. Josefa Jara Martinez High School	
41	Ilagan	Elijah Domeneco Y	Caloocan City Science High School	
42	Arguelles	Romalyn B.	Caloocan City Science High School	
43	Lacson	Denise Giselle S.	Valenzuela National High School	
44	Ronsable	Princess Collen A.	Sitero Francisco Memorial NHS	
45	Ilagan	Jeremiah T.	Veinte Reales National High School	
46	Jacinto	Joselito T.	Bignay National High School	
47	Risma	Jo-Anne C	Maysan National High School	
48	Manaoat	Herlynnne Grace D.	Gen. T. de Leon National High School	
49	Pasillao	Joana Marie M.	Gen. R. Papa Sr. Memorial National High School - Main	



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

Appendix B

Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)
[Course on Japan for High School Classroom (CJH)] Matrix

1st week (Online)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	9:00-11:00 Opening Ceremony Guidance (course, concept, JFS) Assessment and Reflection Fran Cesca Ventura	Marugoto L3 katusdoo JFM Advisers/JFM Instructors	Marugoto L5 katusdoo JFM Advisers/JFM Instructors	9:00-10:45 enTree 0 introduction of enTree by Jen sensei	Marugoto L8 katusdoo JFM Advisers/JFM Instructors
10:45-12:00	11:00-12:00 Marugoto L1/2 katusdoo JFM Advisers/JFM Instructors	Marugoto L3 Rikai JFM Advisers/JFM Instructors	Marugoto L5 Rikai JFM Advisers/JFM Instructors	11:00-12:00 Hiragana/Katakana/Kanji/Forms ... by Charry sensei	Marugoto L8 Rikai JFM Advisers/JFM Instructors
Lunch time	Lunch time				
13:00-14:30	Marugoto L1/2 katusdoo JFM Advisers/JFM Instructors	Marugoto L4 katusdoo JFM Advisers/JFM Instructors	Marugoto L6 katusdoo JFM Advisers/JFM Instructors	Marugoto L7 katusdoo JFM Advisers/JFM Instructors	Marugoto L9 katusdoo JFM Advisers/JFM Instructors
14:45-16:00	Marugoto L1/2 Rikai JFM Advisers/JFM Instructors	Marugoto L4 Rikai JFM Advisers/JFM Instructors	Marugoto L6 Rikai JFM Advisers/JFM Instructors	Marugoto L7 Rikai JFM Advisers/JFM Instructors	Marugoto L9 Rikai JFM Advisers/JFM Instructors
homework	Review by Marugoto+. Study each day's RIKAI part				
2nd week (Online)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	Marugoto L10 katusdoo JFM Advisers/JFM Instructors	Marugoto L12 katusdoo JFM Advisers/JFM Instructors	Marugoto L13 katusdoo JFM Advisers/JFM Instructors	Marugoto L14 katusdoo JFM Advisers/JFM Instructors	Marugoto L15 katusdoo JFM Advisers/JFM Instructors
10:45-12:00	Marugoto L10 Rikai JFM Advisers/JFM Instructors	Marugoto L12 Rikai JFM Advisers/JFM Instructors	Marugoto L13 Rikai JFM Advisers/JFM Instructors	Marugoto L14 Rikai JFM Advisers/JFM Instructors	Marugoto L15 Rikai JFM Advisers/JFM Instructors
Lunch time	Lunch time				
13:00-14:30	Marugoto L11 katusdoo JFM Advisers/JFM Instructors	enTree1	enTree2	enTree3 1. assessment on enTree	e-material sharing
14:45-16:00	Marugoto L11 Rikai JFM Advisers/JFM Instructors				
homework	Review by Marugoto+. Study each day's RIKAI part				
3rd week (Face)					
	day 1	day 2	day 3	day 4	day 5
9:00-10:30	Travelling day	Marugoto L16 katusdoo JFM Advisers/JFM Instructors	Marugoto L18 katusdoo JFM Advisers/JFM Instructors	enTree5 demo lesson by participants	Assessment Hiragana/Katakana reading Conversation
10:45-12:00	Or Online review (Grammar, Pronunciation, Vocabulary)	Marugoto L16 Rikai JFM Advisers/JFM Instructors	Marugoto L18 Rikai JFM Advisers/JFM Instructors		
Lunch time	Lunch time				
13:00-14:30	Marugoto L16 katusdoo JFM Advisers/JFM Instructors	Marugoto L17 katusdoo JFM Advisers/JFM Instructors	enTree4 demo lesson preparation	enTree6 demo lesson by participants	A1 kanji lecture (1h) enTree Q&A (30m) level Up guidance (30m) closing ceremony (45m)
14:45-16:00		Marugoto L17 Rikai JFM Advisers/JFM Instructors			
homework	Review by Marugoto+. Study each day's RIKAI part				

CJH Instructors:

NCR

Sarmiento, Charry (Pitogo High School)

Menor, Maria Katrina (Manuel Roxas High School)

CALABARZON

Atienza, Alexis (Pantay Integrated High School)

REGION VII

Restauero, Jenlyn (Abellana National School)

Lumapac, Almaluna (Abellana National School)

MEMORANDUM OF AGREEMENT
(Scholarship Contract)

I, _____ (NAME) _____ Filipino, of legal age and with residence at _____
(HOME ADDRESS) _____, (POSITION) _____ of SCHOOL / OFFICE
/STATION) for and in consideration of the scholarship grant on (PROGRAM AND TITLE
OF THE COURSE) at the (VENUE OF THE COURSE) for the period (INCLUSIVE DATES OF
THE COURSE) do hereby agree to observe the following terms and conditions:

DepEd shall:

- a. provide full salary and other benefits and privileges during the scholarship period;
- b. facilitate the return and assumption to duty of the scholar upon completion of the scholarship (where applicable);
- c. designate mentor/supervisor to support and jointly implement the Re-Entry Action Plan/ Work Action Plan of the scholar (where applicable);
- d. monitor the implementation of the REAP/WAP.

DepEd Scholar shall:

- a. maintain the academic standards and other course requirements set for by the program of the institution and Department of Education (DepEd) and that failure to do so would be sufficient grounds for disqualification and termination of the scholarship;
- b. conduct himself/herself in such manner that will uphold the moral integrity and professionalism of DepEd public servant;
- c. return to official station and resume functions immediately upon the completion or termination of my scholarship or training grant;
- d. at the end of the scholarship or training grant, submit to the head of office and the Department of Education (DepEd) through the National Educators Academy of the Philippines (NEAP) a copy of the scholarship report containing lessons for the conduct of echo seminars to share new learnings, teaching innovations, and strategies to their co-teachers and administrators; various trainings, program highlights and general impressions constituting (scholar's) evaluation of the program;
- e. upon return to their station, implement the echo seminars and submit reports to the Professional Development Division, National Educators Academy of the Philippines at Second Floor, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City;
- f. shall teach the subject / conduct echo seminars on the course in which they were granted the scholarship and continue to serve their school / division / region for at

least three years which is the service obligation equivalent for a year of scholarship or a fraction thereof;

- g. shall refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental to my scholarship, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control. For reasons beyond the control of the scholar, the conditions do not apply, provided that all documentary requirements including doctor's certification are met and are acceptable to DepEd.

IN WITNESS WHEREOF, I set my hand this ____ day of _____ at _____.

DepEd Scholar
(signature over printed name)

WILFREDO E. CABRAL
Chairman, Scholarship Committee**

Witness:

Regional Director*
(signature over printed name)

JENNIFER E. LOPEZ
Head, Scholarship Secretariat**

**initials of immediate supervisor under Director's signature*

***initials of other members of the Scholarship Secretariat*

REPUBLIC OF THE PHILIPPINES)

CITY OF

) S.S.

BEFORE ME, a Notary Public, for and in the above jurisdiction, personally appeared the following:

Name	ID	Date/Place Issued
_____	_____	_____
_____	_____	_____

are known to me as the same persons who executed the foregoing instrument and acknowledged to me that the same are their own free and voluntary act and deed.

This instrument consists of three (3) pages including the page wherein this acknowledgement is written and is signed by parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, this ____ day of _____, at Pasig City, Philippines.

Notary Public

Doc No. : _____
Page No. : _____
Book No. : _____
Series of : _____



Republic of the Philippines
Department of Education
BUREAU OF CURRICULUM DEVELOPMENT

SCPD-Q1A3

Office of the Director

ADVISORY
May 29, 2025

**Venue and Logistical Details for the Intensive Special Program in Foreign
Language (SPFL)-Japanese Teaching Course 2025 (Batch 8)**

In reference to the memorandum dated May 16, 2025, titled **Teachers Selected to Participate in the Intensive SPFL-Japanese Teaching Course 2025 (Batch 8)**, scheduled on **May 19-30, 2025** via Zoom and **June 2-6, 2025** within NCR, please be informed that the in-person sessions will be held at **St. Giles Makati Hotel, Makati Avenue, Corner Kalayaan Ave, Makati City**.

The in-person portion of the course is intended for the continuation of the delivery of Marugoto lessons 16 to 18 (both Katsudoo and Rikai), demonstration lesson by each teacher-trainee, assessment, A1 Kanji lecture, level-up guidance, and closing ceremony.

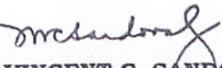
Standard check-in at the hotel will be on June 2, 2025, at 2:00 p.m. with morning snack as the first meal. Check-out will be on June 6, 2025, at 12:00 nn. with afternoon snack as the last meal.

Expenses relative to the said activity such as transportation and other incidental expenses of teacher-trainees shall be charged against 2025 BCD BEC Funds subject to usual accounting and auditing procedures.

In addition, it is reiterated that the teacher-trainees are entitled to avail of service credits commensurate to the number of hours/days of the training as scheduled, pursuant to DepEd Order No. 13, s. 2024 titled *Revised Guidelines on the Grant of Vacation Service Credits for Teachers*.

All other details are still in effect as stated in the memo. For more information and/or queries, all concerned may contact Ms. Josephine Intino, SPFL-Japanese Focal Person, or Ms. Janinn Almeyda-Mendoza, SPFL Lead Focal Person, through email at bcd.scpd.spfl@deped.gov.ph or this number (02) 8632 0170.

Immediate dissemination of this advisory is desired.


NEIL VINCENT C. SANDOVAL
Chief Education Supervisor
Officer-in-Charge, Office of the Director IV
Bureau of Curriculum Development



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-URM-2025-137

25 September 2025

Unnumbered Memorandum

**PARTICIPATION OF DEPED CALABARZON FIELD PERSONNEL IN
THE LOCAL IMMERSION OF SPECIAL PROGRAM IN FOREIGN
LANGUAGE (SPFL) - JAPANESE TEACHERS (BATCH 7)**

To **Schools Division Superintendents**
(SDO Batangas Province and SDO Tanauan City)

1. In reference to DepEd Office of the Undersecretary for Learning Systems Memorandum DM-LS-2025-062 titled **LOCAL IMMERSION OF SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) - JAPANESE TEACHERS (BATCH 7)**, this Office, through the Curriculum and Learning Management Division (CLMD) and DepEd CALABARZON field personnel, shall participate in the said activity on **October 13 – 17 2025** at **St. Giles Hotel, Makati City**.
2. The activity is in partnership and collaboration with the Japan Foundation Manila (JFM), the Department's partner in the implementation of the SPFL-Japanese. It aims to:
 - a. deepen the participants' understanding of Japan and the Japanese mindset through various exchanges with Japanese individuals in the Philippines and culturally relevant program activities;
 - b. build the participants' confidence in using Japanese through exposure to authentic and real-life communication situations; and
 - c. enhance curriculum implementation particularly the integration of culture in language teaching and the development of 21st Century skills among learners.
3. List of participants is attached to Enclosure 1.
4. Registration on October 13, 2025 will start at 10:30 AM, followed by the Opening Program at 10:45 AM. The matrix of activities is attached to Enclosure 2.
5. The participation of the teachers identified shall adhere to the provisions of DepEd Order No. 09 s. 2005 titled *Instituting Measures to Increase Engaged Time-On-Tasks and Ensuring Compliance Therewith* to ensure that learning shall



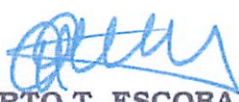
Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

not be disrupted and shall be continued for the benefit of learners. There shall be relieving teachers to handle the classes of the participating teachers.

6. Expenses relative to the said activity, such as transportation, accommodation, and/or other incidental expenses of the participants shall be chargeable against 2025 BCD BEC Funds, subject to the usual government accounting and auditing rules and regulations.
7. For clarification and further inquiries, you may contact Ms. Kelly Ko, Program Officer at the Japan Foundation Manila (JFM), through email at kelly@jpf.go.jp, or Ms. Janinn M. Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email at bcd.scpd@deped.gov.ph.
8. Immediate dissemination of and compliance with this Memorandum are desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

02/ROC10

Enclosure 1

**LOCAL IMMERSION OF SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) -
JAPANESE TEACHERS (BATCH 7)**

October 13 – 17 2025 | St. Giles Hotel, Makati City

List of Participants

Name of Participant	School	SDO
1. De Gozar, Merlen	Pantay Integrated High School	SDO Tanauan City
2. Fagara, Angelica	Lucsuhin National High School	Batangas Province
3. Guino, Maury	Laiya Integrated National High School	



Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2025-002

TO : TOLENTINO G. AQUINO, Regional Director, Region I
 RONNIE S. MALLARI, Regional Director, Region III
 ALBERTO T. ESCOBARTE, Regional Director, Region IV-A
 GILBERT T. SADSAD, Regional Director, Region V
 CRISTITO A. ECO, OIC-Regional Director, Region VI
 SALUSTIANO T. JIMENEZ, Regional Director, Region VII
 ALLAN G. FARNAZO, Regional Director, Region XI
 CARLITO D. ROCAFORT, Regional Director, Region XII
 JOCELYN DR ANDAYA, Regional Director, NCR
 Officer-in-Charge, Office of the Assistant Secretary for Operations

ATTENTION : REGIONAL SPECIAL PROGRAM IN FOREIGN LANGUAGE
 (SPFL) SUPERVISORS
 SCHOOLS DIVISION SUPERINTENDENTS
 EDUCATION PROGRAM SUPERVISORS
 SPFL COORDINATORS
 ALL OTHERS CONCERNED

FROM : *Carmela C. Oracion*
 CARMELA C. ORACION
 Assistant Secretary
 Officer-in-Charge
 Office of the Undersecretary for Learning Systems

SUBJECT : LOCAL IMMERSION OF SPECIAL PROGRAM IN FOREIGN
 LANGUAGE (SPFL)-JAPANESE TEACHERS (BATCH 7)

DATE : September 3, 2025

The Department of Education (DepEd), through the Bureau of Curriculum Development-Special Curricular Programs Division (BCD-SCPD), in partnership and collaboration with the Japan Foundation Manila (JFM), the Department's partner in the implementation of the Special Program in Foreign Language (SPFL)-Japanese, will conduct the Local Immersion of SPFL-Japanese Teachers (Batch 7), on October 13 to 17, 2025, at St. Giles Hotel, Makati City.

This activity aims to:

- deepen the participants' understanding of Japan and the Japanese mindset through various exchanges with Japanese individuals in the Philippines and culturally relevant program activities;
- build the participants' confidence in using Japanese through exposure to authentic and real-life communication situations; and



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
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Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

- c. enhance curriculum implementation particularly the integration of culture in language teaching and the development of 21st century skills among learners.

The list of participants for this activity, comprising SPFL-Japanese teachers from Batch 7, is provided in Appendix A.

The participation of the teachers shall adhere to the provisions of DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-On-Tasks and Ensuring Compliance Therewith* to ensure that learning shall not be disrupted and continued for the benefit of the learners. In particular, there shall be relieving teachers to handle the classes of the participating teachers.

Expenses relative to the said activity such as transportation, accommodation, and/or other incidental expenses of the participants shall be chargeable against 2025 BCD-BEC Funds subject to usual accounting and auditing procedures.

Registration on October 13 will start at 10:30 a.m., followed by the Opening Program at 10:45 a.m. Please refer to Appendix B for the activity matrix.

For inquiries, all concerned may contact Ms. Kelly Ko, JFM Program Officer, through email at Kelly@jpf.go.jp, or Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email at bcd.scpd.spfl@deped.gov.ph.

Immediate dissemination of this memorandum is requested.

Copy furnished:

OFFICE OF THE SECRETARY

WILFREDO E. CABRAL

Undersecretary for Human Resources and Organizational Development

MALCOLM B. GARMA

Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Merako Avenue, Pasig City
 Telephone No.: (02) 8633-7202/8687-4146; Email: ouct@deped.gov.ph

Expanded the Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Appendix A

List of Participants for the Local Immersion
 [SPFL-Japanese Teachers (Batch 7)]

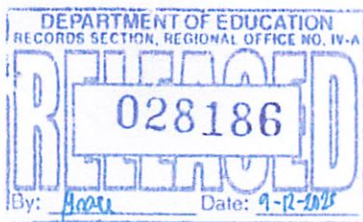
No.	Name	Region	School
1	NUÑEZ, Jazel Anne	I	Juan G. Macaraeg National High School
2	SANTOS, Marilyn	III	Sapang Palay National High School
3	DE TORRES, Maria Yvonne		Paradise Farms National High School
4	PASUBILLO, Rhoad Lyka		Marcelo H. del Pilar National High School
5	DE GOZAR, Merlen	IV-A	Pantay Integrated High School
6	FAGARA, Anselma		Lucruh National High School
7	GUINO, Maury		Laya Integrated National High School
8	ESPADERO, Eliza	V	Cabangan High School
9	VILLANO, Mary Joy	VI	Pamplona National High School
10	GRANDEZA, Zindy Grace		Eulanon Farm School
11	AYING, Jecarla		Mangondan National High School
12	LAO, Donnahlou	VII	Ramon M. Durano Sr. Foundation-STECC
13	PASAY, Romane Jean		Compostela National High School
14	ROA, Jinky		Cordova National High School
15	TAGALOG, Nanette	XI	Compostela Science and Technology High School
16	AYON, Lady Ann		Mintal Comprehensive High School
17	MENDIGORIA, Bryan		Kidapawan City National High School
18	CALBITO, Freedom Ann	NCR	Quezon City High School
19	FAJLAGMAGO, Sarah		Sauyo High School
20	HABABAG, Myla		Marikina Science High School
21	HAPA, Shihara Shama Resia		Captain Albert Aguilar National High School
22	ICARANGAL, John Jerome		Pitogo High School
23	REFAMONTE, Vendela Nikka		Sta. Lucia High School
24	SANTOS, Julie Ann		Muntinlupa Science High School
25	VERANO, Adrian		Florentino Torres National High School
26	BORNASAL, Jeniffer		Dr. Josefa Jara Martinez High School

 Bureau of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Local Immersion of SPFL-Japanese Teachers (Batch 7)
Program Matrix

Appendix B

Time	Oct. 13, 2025	Oct. 14, 2025	Oct. 15, 2025	Oct. 16, 2025	Oct. 17, 2025
9:00 AM 10:30		Kaya Ko Dojo ③ Create your own Can-do list			Introduction of Tadoku Materials
10:30 AM 10:45	Registration	Short Break	Visit to Manila Japanese School	TOYOTA MOTOR PHILIPPINES Tour	Short Break
10:45 AM 12:00	Opening Ceremony Guidance and Advice Lecture	Kaya Ko Dojo ③ PeSection			Practicing on how to use Tadoku Materials
12:00-1:00		Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00-2:30	Kaya Ko Dojo ① Theory Edition by ITO Aki-sensei Japanese language learning for mutual understanding	Handled by CJH "tentative" FUJIMITSU Yuko-sensei, Senior Specialist	Cultural Experience (Mushoku - Traditional Japanese Knot Tying) By SUZUKI Nana-san, Program Coordinator for NP	Tadoku ① (What is Tadoku) Group Activity By ITO Aki-sensei	Announcement Discussion
2:30-2:45	Break	Break	2:15-2:30 Break	Break	Break
2:45-4:15	2:15- Kaya Ko Dojo ③ Practical Edition by Chesca/Jan About your city (Anticipating the Nihongo used at one's affiliated institution) Guidance for tomorrow	Discussion (Current status, problems, and improvements in Japanese language education in the school) Guidance for tomorrow	2:30- Cultural Experience (Kebana) Ms. Christina Ferns Abalos, President of Ikebana International Manila Chapter #103	Tadoku ② (Creating your own Tadoku Materials) Discussion and Reflection	Announcement (4:15) Discussion and Reflection Survey, Evaluation, Wrap-up Closing Ceremony (4:15-5:00)



CLMD URM-2025-129

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

11 September 2025

Unnumbered Memorandum

**PARTICIPATION OF DEPED CALABARZON FIELD PERSONNEL IN
SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) -
SPANISH INTENSIVE COURSE**

To **Schools Division Superintendents**
(SDO Batangas Province, SDO Cavite Province, and SDO Lipa City)

1. In reference to DepEd Office of the Undersecretary for Learning Systems Memorandum DM-LS-2025-070 titled **SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) - SPANISH INTENSIVE COURSE**, this Office, through the Curriculum and Learning Management Division (CLMD) and DepEd CALABARZON field personnel, shall participate in the said program from **September 15 - 19 2027 at St. Giles Hotel, Makati City**.
2. Organized in collaboration with the training provider and DepEd's partner in the implementation of SPFL - Spanish, the Education Office of the Embassy of Spain in the Philippines, this activity aims to:
 - a. improve teachers' Spanish language proficiency and intercultural understanding; and
 - b. enhance didactics for teaching Spanish as a foreign language.
3. List of participants is attached in Enclosure 1. Those who are included in the Reserved list will serve as replacements for those who are unable to attend.
4. The participation of the teachers identified shall adhere to the provisions of DepEd Order No. 09 s. 2005 titled *Instituting Measures to Increase Engaged Time-On-Tasks and Ensuring Compliance Therewith* to ensure that learning shall not be disrupted and shall be continued for the benefit of learners. There shall be relieving teachers to handle the classes of the participating teachers.
5. Expenses relative to the said activity, such as transportation, accommodation, and/or other incidental expenses of the participants shall be chargeable against 2025 BCD BEC Funds, subject to the usual government accounting and auditing rules and regulations.

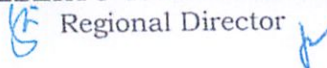


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Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

6. For clarification and further inquiries, you may contact Maria Cecilia Nayve, SPFL - Spanish Focal Person, or Janinn M. Almeyda-Mendoza, SPFL Lead Focal Person, through email at bcd.scpd@deped.gov.ph.
7. Immediate dissemination of and compliance with this Memorandum are desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

02/ROC10

Enclosure 1

**SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL) -
SPANISH INTENSIVE COURSE**

September 15 - 19 2027 | St. Giles Hotel, Makati City

List of Participants

Name of Participant	School	SDO
1. De Roxas, Carmela Dhone, Lupiba	Bayorbor National High School	Batangas Province
2. Malaluan, Shainne, Hernandez	Bayorbor National High School	
3. Ligsas, Maricar, Valenzuela	Cavite Science Integrated School	Cavite Province
4. Valdez, Edward, Garcia	Lumbang Integrated National High School	Lipa City



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2025-070

TO : TOLENTINO G. AQUINO, Regional Director, Region I
BENJAMIN D. PARAGAS, Regional Director, Region II
RONNIE S. MALLARI, Regional Director, Region III
ALBERTO T. ESCOBARTE, Regional Director, Region IV-A
NICOLAS T. CAPULONG, Regional Director, Region IV-B
GILBERT T. SADSAD, Regional Director, Region V
RAMIR B. UYTICO, Regional Director, Negros Island Region
CRISTITO A. ECO, OIC-Regional Director, Region VI
SALUSTIANO T. JIMENEZ, Regional Director, Region VII
RONELO AL K. FIRMO, OIC-Regional Director, Region VIII
RUTH L. FUENTES, Regional Director, Region IX
ARTURO B. BAYOCOT, Regional Director, Region X
ALLAN G. FARNAZO, Regional Director, Region XI
CARLITO D. ROCAFORT, Regional Director, Region XII
MARIA INES C. ASUNCION, Regional Director, CARAGA
JOCELYN DR ANDAYA, Regional Director, NCR

ATTENTION : REGIONAL SPECIAL PROGRAM IN FOREIGN LANGUAGE
(SPFL) SUPERVISORS
SCHOOLS DIVISION SUPERINTENDENTS
EDUCATION PROGRAM SUPERVISORS
SPFL COORDINATORS
ALL OTHERS CONCERNED

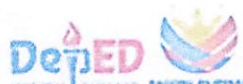
FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : SPECIAL PROGRAM IN FOREIGN LANGUAGE (SPFL)-
SPANISH INTENSIVE COURSE

DATE : September 2, 2025

The Department of Education (DepEd), through the Bureau of Curriculum Development-Special Curricular Programs Division (BCD-SCPD), will conduct the **Special Program in Foreign Language (SPFL)-Spanish Intensive Course**, scheduled from **September 15 to 19, 2025**, at **St. Giles Hotel, Makati City**.

Organized in collaboration with the Education Office of the Embassy of Spain in the Philippines, the training provider and partner of this Department in the implementation of SPFL-Spanish, this activity aims to:



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City

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- a. improve the teachers' Spanish language proficiency and intercultural understanding; and
- b. enhance didactics for teaching Spanish as a foreign language

In this regard, the SPFL-Spanish teachers listed in Appendix A are instructed to participate in the activity. Teachers included in the reserved list will serve as replacements for those who are unable to attend.

The participation of the teachers shall adhere to the provisions of DepEd Order No. 9, s. 2005 titled *Instituting Measures to Increase Engaged Time On-Task and Ensuring Compliance Therewith* to ensure that learning shall not be disrupted and continued for the benefit of the learners. In particular, there shall be relieving teachers to handle the classes of the participating teachers.

Expenses relative to the said activity such as transportation, accommodation, and/or other incidental expenses of the participants shall be chargeable against 2025 BCD-BEC Funds subject to usual accounting and auditing procedures.

The Opening Program on September 15 will begin at 8:00 a.m., while check-in is scheduled at 2:00 p.m. Please refer to Appendix B for the detailed schedule and training matrix.

For inquiries, all concerned may contact Maria Cecilia Nayve, SPFL-Spanish Focal Person, or Ms. Janinn Almeyda-Mendoza, Supervising Education Program Specialist and SPFL Lead Focal Person, through email address at bcd_scpd_spfl@deped.gov.ph.

Immediate dissemination of this memorandum is requested.

CM

Copy furnished.

OFFICE OF THE SECRETARY

WILFREDO E. CABRAL

Undersecretary for Human Resources and Organizational Development

MALCOLM S. GARMA

Undersecretary for Operations



Republic of the Philippines

Department of Education

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Appendix A

List of Participants for the SPFL-Spanish Intensive Course

No.	Name of Teacher	Region	SDO	School
1	Madera Delmo, Shirley	NCR	Las Pinas City	Captain Albert Aguilar National High School
2	Niog, Monforte, Jenelyn			
3	Corpuz Manalo, Antonio Jr.			
4	Norio Versola, Rinalyn			
5	Dilag, Ace Christian		Makati City	Bangkal High School
6	Reyes Gazo, Pamela			
7	Pante Tembrevilla, Karla			
8	Reyes Dollar, Efren		Malabon City	Tugatog National High School
9	Pestano Gatus, Nicola Andrea		Manila	Ramon Magsaysay High School
10	Tamundong, Vera-Janice		Pasig City	Pasig City Science High School
11	Anzano, Ruby		Quezon City	Culiat High School
12	Silvano, Virginia			Dona Rosario High School
13	Boadilla Madayag, Clarinda	I	La Union	Don Eulogio De Guzman Memorial National High School
14	Camposano Gapuz, Nicoreta		Pangasinan I	Mangatarem National High School
15	Ferrer Rico, Thelma			
16	Cayaban Macaranas, Rosanna	II	Santiago City	Santiago City National High School
17	Allam Marcos, Gloria		Tuguegarao City	Cagayan National High School
18	Malacapo Lumasac, Jemarie	III	Aurora	Aurora National Science High School
19	Domingo Dela Cruz, Corina			
20	Banan Carreon, Renalyne			
21	Sison, Gladys		Cabanatuan City	Honorato C. Perez, Sr. Memorial Science High School
22	Corpus Angeles, Rochelle			
23	Arpilleda Hammond, Troy		Olongapo City	Olongapo City National High School
24	Reyes Pingol, Eloisa			Pampanga High School



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No.	Name of Teacher	Region	SDO	School
25	Calpe Ramos, Ma. Shiela	IV-A	San Fernando City	
26	Daquil Sigua, Abigail		San Jose City	Caanawan National High School
27	De Roxas Lupiba, Carmela Dhone		Batangas	Bayorbor National High School
28	Malaluan Hernandez, Shainne			
29	Ligsa Valenzuela, Maricar		Cavite	Cavite Science Integrated School
30	Valdez Garcia, Edward		Lipa City	Lumbang Integrated National High School
31	Juma Sasuman, Shariepah Me	IV-B	Puerto Princesa City	Palawan National High School
32	Asanza Bautista, Nery	V	Catanduanes	Catanduanes National High School
33	Valdez, Maria Cecilia		Legazpi City	Legazpi City National High School
34	Valencia Pasaylo, Maribeth	NIR	Bacolod City	Bacolod City National High School
35	Ambolo, Ruth			Luis Hervias National High School
36	Eslabon, Marica Nilda	VI	Capiz	Capiz National High School
37	Ernesto Flores, Marjorie			
38	Sombilon Delfin, Joyce			
39	Tumabiene, Cherry Mae			
40	Belandres Flores, Ida	VII	Cebu City	Don Sergio Osmena Sr. Memorial National High School
41	Catulpas Dedician, Marissa			Ramon Duterte Memorial National High School
42	Pon Reyes, Marites			
43	Nayon Yatan, Jocelyn			
44	Omas-as Salupan, Marivic	VIII	Southern Leyte	Hinunangan National High School
45	Teus Suarez, Julieta	IX	Zamboanga City	Ayala National High School
46	Estrellado Malaki, April Joy			
47	Guevara Saavedra, Lilian			Don Pablo Lorenzo Memorial High School
48	Salvador Manuel, Abigail			
49	Binolhay Baldomar, Luzviminda	X	Cagayan de Oro City	Gusa Regional Science High School



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No.	Name of Teacher	Region	SDO	School
50	Okinlay, Elmer II	XI	Malaybalay City	Bukidnon National High School
51	Lingolingo, Liberty A.		Misamis Oriental	Tagoloan National High School
52	Eran Castro, Jacille		Digos City	Digos City National High School
53	Maug Aglosolos, Meriam		Tagum City	Tagum City National High School
54	Balintag Cabrera, Razel			
55	Villanueva, Maglasang Neriz Jane	XII		
56	Mat-an Vallespin, Romel		South Cotabato	Tupi National High School
57	Tolote Mongaya, Ricardo Jr.		Agusan del Norte	Jagupit National High School
58	Pondoc De Chavez, Gimma		Butuan City	Agusan National High School
59	Plaza Narral, Avelyn			
60	Accron Baquiran, Cherrie Luz	CARAGA	Surigao del Norte	Mainit National High School

Reserved List

No.	Name of Teacher	Region	SDO	School
1	Adarayan Lumabi, Elmer	NCR	Las Pinas City	Captain Albert Aguilar National High School
2	Estandian, Elvira	I	La Union	Don Eulogio De Guzman Memorial National High School
3	Valencia Garduce, Menchie	IV-A	Batangas	Bayorbor National High School
4	Nahuyaman Manzo Jovelyn		Cavite	Cavite Science Integrated School
5	Salazar Del Rosario, Malou			
6	Antonio Limpiada, Jimboy	IV-B	Marinduque	Dolores National High School
7	Badillo Balila, Ryan Paolo		Romblon	Looc National High School
8	Varon, Francis Russel	VI	Capiz	Capiz National High School
9	Santos Bulacan, Niel John	VII	Bohol	Lourdes National High School



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No.	Name of Teacher	Region	SDO	School
10	Adlawan Plameran, Hazel		Cebu City	Don Sergio Osmeña Sr. Memorial National High School
11	Baan Hermosilla, Alipio Jr.			Punta Princesa National High School (Night)
12	Lim Bucoy, Riza May			Ramon Duterte Memorial National High School
13	Yodico, Freya N.	VIII	Eastern Samar	Quinapondan National High School
14	Namuag Mesiona, Theresa	X	Bukidnon	Alae National High School
15	Villagonzalo, Marielle		Malaybalay City	Bukidnon National High School
16	Bayutas Anoba, Bernard	XI	Davao Del Norte	Sto. Tomas National High School
17	Rodriguez, Roderick			
18	Sacare, Flogoso Jane Melody			
19	Echavia Bullecer, Carmina		Tagum City	Tagum City National High School
20	Bazar, Ethel Xenia M.	XII	South Cotabato	Tupi National High School
21	Giducos, Marynelle	CARAGA	Surigao del Norte	Mainit National High School

FACE-TO-FACE TRAINING COURSE IN THE PHILIPPINES FOR FOREIGN TEACHERS OF SPANISH WORKING ABROAD
Course title: Methodology, resources and teaching tools for teaching Spanish language and culture at beginner levels

Timetable

	MONDAY 15 SEPTEMBER		TUESDAY 16		WEDNESDAY 17		THURSDAY 18		FRIDAY 19	
	Group A	Group B	Group A	Group B	Group A	Group B	Group A	Group B	Group A	Group B
8.30-10.30	«Literature as a tool in the ELE classroom». Dr. Daisy López "Initial contacts and exchange of experiences, needs and expectations" Prof. Garrido y Tornado		Prof.º Tornado	Prof. Garrido	Prof. Garrido	Prof.º Tornado	Prof.º Tornado	Prof. Garrido	Prof. Garrido	Prof.º Tornado
10.30-12.30	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido
12.30-13.30	LUNCH BREAK									
13.30-15.30	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	"Pronunciation" Prof.º Garrido	"Learning through play" Prof.º Tornado	13.30-14.30 Exchange of final ideas, resources, and opportunities for future collaboration. 14.30-15.30 Closing ceremony: Presentation of certificates	