



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



13 October 2025

Regional Memorandum
No. 749, s. 2025

**ADDENDUM TO REGIONAL MEMORANDUM NO. 685, S. 2025
ENTITLED WRITESHOP ON RESOLUTION AND
DECISION WRITING**

To: **Schools Division Superintendents**

1. This is in reference to the **Regional Memorandum No. 685 s. 2025** dated September 12, 2025, entitled **“Writeshop on Resolution and Decision Writing”**
2. Please be informed that the above-mentioned activity will be held on **October 20-24, 2025** at **Green Sun Hotel Management Inc.**, located at **2285 Don Chino Roces Ave., Makati City.**
3. Other provisions of the previous Regional Memorandum are still in effect.
4. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 