



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



02 October 2025

Regional Memorandum
No. 733 s.2025

CONDUCT OF THE REGIONAL TRAINING FOR SPORTS CLUB FACILITATORS ON THE TEACHING OF SPORT-SPECIFIC SKILLS

To: **Schools Division Superintendents**

1. Relative to DepEd Order No. 022, s. 2025¹, this Office, through the Education Support Services Division, announces the *Conduct of the Regional Training for Sports Club Facilitators on the Teaching of Sport-Specific Skills* on **November 3-5, 2025** at the **M.I. Sevilla Resort, Lucena City**
2. The following are the objectives of the activity:
 - a. Equip participants with the necessary skills, knowledge, and values for effective sports facilitation,
 - b. Align school-based sports initiatives with national policies and directions,
 - c. Strengthen the implementation of sports clubs in schools to promote holistic learner development.
3. The list of participants in this activity is provided in **Annex A**. They are requested to register on or before October 10, 2025 through this link: <https://tinyurl.com/SSCFacilitators>. The indicative program of the activity is detailed in **Annex B** attached hereto.
4. Travel and other related expenses to be incurred in participation to this activity shall be charged against local funds, subject to the existing accounting and auditing rules and regulations of the Department.

¹ Policy Guidelines on the Institutionalization of the School Sports Club in Public Schools
03/ROE/LCS



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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5. In preparation for the event, a virtual coordination meeting for selected personnel will be conducted on October 9, 2025, from 9:00 AM to 11:00 AM via MS Teams : <https://tinyurl.com/VM-RegionalTraining-SSC-Faci>, with the following attendees:
 - a. ESSD Sports Focal Persons
 - b. Division Sports Officers (24)
 - c. Identified Resource Speakers (12)
6. For inquiry, kindly contact Dr. Eduarda M. Zapanta, Chief Education Supervisor, and/or Dr. Ramil G. Ginete, Regional Sports Officer/Project Development IV at essd.calabarzon@deped.gov.ph.
7. Immediate dissemination and strict compliance with this Memorandum are highly expected.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

Annex A. List of Participants for the Conduct of the Regional Training for Sports Club Facilitators on the Teaching of Sport-Specific Skills.

DESIGNATION	OFFICE
School Sports Program Focal (2)	Central Office
Education Support Services Personnel (8)	Regional Office – Region IV-A
Division Sports Officers (24)	School Division Offices
Division Nurses (3)	
Resource Speakers (12)	
Sport Club Facilitators - (24) participants per SDO:	
1. Arnis (4)	
2. Dancesports (4)	
3. Pencak Silat (4)	
4. Sepak Takraw (4)	
5. Table Tennis (4)	
6. Wushu (4)	

Annex B. Indicative Program of Activity

CONDUCT OF THE REGIONAL TRAINING FOR SPORTS CLUB FACILITATORS ON THE TEACHING OF SPORT-SPECIFIC SKILLS November 3-5, 2025		
DAY 1		
TIME	ACTIVITY	PERSON INVOLVED
8:00 A.M. – 8:30 A.M.	Registration	Technical Working Group (TWG)
8:30 A.M – 9:00 A.M.	Preliminaries	Technical Working Group (TWG)
	Introduction of Participants	Donna L. Lago Assistant Regional Sports Officer
	Statement of Purpose/ Welcome Remarks	Eduarda M. Zapanta Chief Education Supervisor
	Inspirational Message (In-person/Video)	Atty. Alberto T. Escobarte, CESO II Regional Director Loida N. Nidea Assistant Regional Director
	Presentation of Activity	Ramil G. Ginete Regional Sports Officer/ PDO IV
9:00 A.M. – 11:00 A.M.	- Presentation of Comprehensive School Sports Program	Ramil G. Ginete Regional Sports Officer/ PDO IV
	- Presentation of School Sports Club Guidelines	Donna L. Lago Assistant Regional Sports Officer
11:00 A.M. – 12:00 P.M.	Breakout Session per Event Orientation on the background, content of the lecture	Resource Speakers per Event
12:00 P.M. – 1:00 P.M.	LUNCH	
1:00 P.M. – 4:00 P.M.	Continuation of Focus Group Discussion	Resource Speakers per Event
4:00 P.M. – 5:00 P.M.	De-briefing Session	
6:00 P.M. – 7:30 P.M.	DINNER	
DAY 2		
7:00 A.M. – 8:00 A.M.	BREAKFAST	
8:00 A.M. – 8:15 A.M.	Preliminaries - Prayer - Makabayan Song - Calabarzon March	Technical Working Group (TWG)
8:15 A.M. – 12:00 A.M.	Practicum per Event - Arnis - Dance Sports - Pencak Silat - Sepaktakraw - Table Tennis - Wushu	Resource Speakers per Event
12:00 P.M. – 1:00 P.M.	LUNCH	

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1:00 P.M. – 5:00 P.M.	Breakout Session Continuation of Practicum - Arnis - Dance Sports - Pencak Silat - Sepaktakraw - Table Tennis - Wushu	Resource Speakers per Event
5:00 P.M. – 6:00 P.M.	De-briefing Session	
6:00 P.M. – 7:30 P.M.	DINNER	
DAY 3		
8:00 A.M. – 8:15 A.M.	Preliminaries - Prayer - Makabayan Song - Calabarzon March	Technical Working Group (TWG)
8:15 A.M. – 12:00 A.M.	Continuation of Practicum - Arnis - Dance Sports - Pencak Silat - Sepaktakraw - Table Tennis - Wushu	Resource Speakers per Event
12:00 P.M. – 1:00 P.M.	LUNCH	
1:00 P.M. – 3:00 P.M.	Continuation of Practicum - Arnis - Dance Sports - Pencak Silat - Sepaktakraw - Table Tennis - Wushu	Resource Speakers per Event
3:00 P.M. – 5:00 P.M.	Closing Program	Technical Working Group (TWG)
5:00 P.M. onwards	“HOME SWEET HOME”	