



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZO





1 October 2025

**Regional Memorandum**  
No. 728 s. 2025

**INFORMATION ON THE DELIVERY OF REGIONAL OFFICE  
PROCURED SCIENCE AND MATHEMATICS EQUIPMENT  
(SME) PACKAGES TO PUBLIC ELEMENTARY,  
JUNIOR AND SENIOR HIGH SCHOOL**

**To: Schools Division Superintendents  
Division Science Supervisors  
Division Supply Officers  
All others concerned**

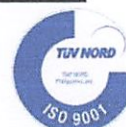
1. Please be informed that the awarded supplier of the Regional Office on the Procurement of Science and Mathematics Equipment (SME) Packages to Public Elementary, Junior and Senior High School, will commence their delivery to the Schools Division Offices starting October 1, 2025.
2. In this light, the Division Supply Officers, and Inspection and Acceptance Committee, shall be present during the delivery, inspection, and acceptance of Science and Mathematics Equipment Packages. In any case, if the Supply Officer will not be available, only the authorized personnel will be allowed to receive the SME. Supplier were instructed to coordinate this delivery to the SDOs before actual delivery of SME.
3. Upon completion of delivery, the Division Supply Officers shall accomplish the SME Delivery Monitoring Report. Please refer to the link below for SME Delivery Monitoring Report, Allocation List, and Schedule of Delivery:
  - [https://bitly.cx/R4A\\_SME2025](https://bitly.cx/R4A_SME2025)
4. For clarification and queries, please coordinate with **Mr. Michael P. Glorial**, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at [asset.calabarzon@deped.gov.ph](mailto:asset.calabarzon@deped.gov.ph).
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

RO8/A1



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



Certificate No. PHP QMS  
22 93 0085



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZO



Asset-RM-2025-728


1 October 2025

**Regional Memorandum**  
No. 728 s. 2025

**INFORMATION ON THE DELIVERY OF REGIONAL OFFICE  
PROCURED SCIENCE AND MATHEMATICS EQUIPMENT  
(SME) PACKAGES TO PUBLIC ELEMENTARY,  
JUNIOR AND SENIOR HIGH SCHOOL**

**To: Schools Division Superintendents  
Division Science Supervisors  
Division Supply Officers  
All others concerned**

1. Please be informed that the awarded supplier of the Regional Office on the Procurement of Science and Mathematics Equipment (SME) Packages to Public Elementary, Junior and Senior High School, will commence their delivery to the Schools Division Offices starting October 1, 2025.
2. In this light, the Division Supply Officers, and Inspection and Acceptance Committee, shall be present during the delivery, inspection, and acceptance of Science and Mathematics Equipment Packages. In any case, if the Supply Officer will not be available, only the authorized personnel will be allowed to receive the SME. Supplier were instructed to coordinate this delivery to the SDOs before actual delivery of SME.
3. Upon completion of delivery, the Division Supply Officers shall accomplish the SME Delivery Monitoring Report. Please refer to the link below for SME Delivery Monitoring Report, Allocation List, and Schedule of Delivery:
  - [https://bitly.cx/R4A\\_SME2025](https://bitly.cx/R4A_SME2025)
4. For clarification and queries, please coordinate with **Mr. Michael P. Glorial**, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at [asset.calabarzon@deped.gov.ph](mailto:asset.calabarzon@deped.gov.ph).
5. Immediate dissemination of and compliance with this Memorandum are desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

RO8/A1



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone No.:** 02-8682-2114  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085