



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



PU-LRER01-2025-3

October 1, 2025

ATTY ALBERTO T. ESCOBARTE, CESO II

Regional Director
DepEd IVA CALABARZON

S I R:

DepEd Regional Office IV-A CALABARZON through the Procurement Unit, has undertaken Small Value Procurement (SVP) for the **FOOD AND ACCOMMODATION FOR THE REGIONAL ORIENTATION ON THE ADMINISTRATION AND UTILIZATION OF RAPID MATHEMATICS ASSESSMENT** on **October 15-16, 2025**. Pursuant to the Office Memorandum No. DEPED-4A-PU-OM-2025-182 dated September 25, 2025, which authorizes the Procurement Unit (PU) to undertake this project, the PU proceeded with the procurement process.

On September 30, 2025, during the opening and evaluation of submitted quotation, one (1) bidder submitted its quotation, **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **Four Hundred Forty-Five Thousand Three Hundred Sixty-Two Pesos (Php445,362.00)**.

That based on the **QUOTATION EVALUATION REPORT** prepared by the Procurement Unit, it was determined that the Single Calculated and Responsive Quotation (SCRQ) is **AZTECO CORPORATION (AXIAA HOTEL)** with a proposed quotation amounting to **Four Hundred Forty-Five Thousand Six Hundred Pesos (Php445,600.00)**. The **QUOTATION EVALUATION REPORT** is attached hereto as Annex "A" and made integral part of this document.

In view of the foregoing, the Procurement Unit respectfully **RECOMMENDS** to the Regional Director, as the Head of the Procuring Entity the award of the contract to **AZTECO CORPORATION (AXIAA HOTEL)** in the amount of **Four Hundred Forty-Five Thousand Three Hundred Sixty-Two Pesos (Php445,362.00)**.

Thank you.

Very truly yours,

JOCELYN L. MARTIN

Administrative Officer IV
Procurement Unit

DENNIS V. MANAY

Administrative Officer II
Procurement Unit

☒ **APPROVED** ☐ **DISAPPROVED:**

ATTY. ALBERTO T. ESCOBARTE, CESO II

Head of the Procuring Entity

08F/ROA/Pro2



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Republic of the Philippines
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"ANNEX A"

QUOTATION EVALUATION REPORT

Project Title: FOOD AND ACCOMMODATION FOR THE REGIONAL ORIENTATION ON THE ADMINISTRATION AND UTILIZATION OF RAPID MATHEMATICS ASSESSMENT	
Date of Activity: October 15-16, 2025	
Approved Budget for the Contract: Four Hundred Forty-Five Thousand Six Hundred Pesos (Php445,600.00)	
Mode of Procurement: Small Value Procurement (SVP)	
Name of Bidder: AZTECO CORPORATION (AXIAA HOTEL)	
Bid Price: Four Hundred Forty-Five Thousand Three Hundred Sixty-Two Pesos (Php445,362.00)	Date of Opening and Evaluation: September 29, 2025

Date Posted in the PhilGEPS: September 26, 2025		
Date Posted in the Office Website and Conspicuous Bulletin: September 25, 2025 to September 29, 2025		
RFQ sent to five (5) prospective suppliers: 1. Great Eastern Hotel; 2. Azteco Corporation (Axiaa Hotel); 3. Red Hotel Inc.; 4. Sunrise Ridge Corporation (Soleste Suites); and 5. Madison 101 Hotel.		
SUBMITTED QUOTATION/S:		
Name of Bidder	Amount of Bid	Remarks
Azteco Corporation (Axiaa Hotel)	Php445,362.00	Complying

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LEGAL DOCUMENTS			
Documents Evaluated	Present	Absent	Findings/Remarks
Business/Mayor's Permit	✓		Comply
PhilGEPS Registration Number	✓		Comply
Latest Income/Business Tax Return or Tax Clearance	✓		Comply
Notarized Omnibus Sworn Statement (OSS)	✓		Comply
Specifications	✓		Comply

Based on the findings above cited, **AZTECO CORPORATION (AXIAA HOTEL)** has submitted all the documents required. The undersigned **RECOMMEND** that the contract be awarded to **AZTECO CORPORATION (AXIAA HOTEL)** being compliant to the requirements declared as the Single Calculated and Responsive Quotation (SCRQ).

Submitted for the consideration of the Head of the Procuring Entity (HoPE) this October 1, 2025

JOCELYN L. MARTIN
Administrative Officer IV
Procurement Unit

DENNIS V. MANAY
Administrative Officer II
Procurement Unit