



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

24 September 2025

**Regional Memorandum**  
No. 715 s. 2025

**ONLINE ORIENTATION ON THE ATHLETIC MEETS  
ACCREDITATION AND SCREENING SYSTEM FOR  
PALARONG PAMBANSA 2026**

To **Schools Division Superintendents**  
**Division Screening and Accreditation Committee**  
**Division Sports Officers**  
**Division Data Group**

1. In connection with the upcoming Palarong Pambansa 2026, the Division and Regional Screening and Accreditation Committees will conduct an online orientation on the usability and utilization of the Athletic Meets Accreditation and Screening System.
2. The activity aims to:
  - a. Orient participants on the proper use of the Accreditation and Screening System;
  - b. Present new features, forms, and updated guidelines related to the accreditation and screening process;
  - c. Ensure the accuracy, veracity, and validity of submitted documents and athlete data;
  - d. Provide a clear timeline and schedule for the submission of the masterlist to the Regional Palaro and other requirements;
  - e. Define the functions and responsibilities of each participating group to ensure smooth implementation.
3. Agenda
  - a. Usability of the Athletic Meets Accreditation and Screening System;
  - b. New features and forms;
  - c. Veracity and validity of documents;
  - d. Timeline and screening schedules;
  - e. Updated guidelines on accreditation and screening;
  - f. Functions and responsibilities of the DSAC, Data Group, and DSO;
  - g. Timeline for the submission of the masterlist to the Regional Palaro.



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Certificate No. PHP QMS  
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4. The participants in this activity are the Division Screening and Accreditation Committee, the Data Group, and the Division Sports Officers.
5. Attached herewith is the schedule of the orientation.
6. For inquiries please coordinate with the Legal Unit at: [legal.calabarzon@deped.gov.ph](mailto:legal.calabarzon@deped.gov.ph) and ICT Unit at: [ict.calabarzon@deped.gov.ph](mailto:ict.calabarzon@deped.gov.ph).
7. Strict compliance with this memorandum is highly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director *Regional Director*

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**ORIENTATION SCHEDULE**

<b>Schools Division Office</b>	<b>Date /Time</b>
Quezon Cluster and Rizal Cluster	October 16, 2025 9:30 AM Session
Batangas Cluster	October 15, 2025 1:30 PM Session
Cavite Cluster	October 16, 2025 9:00AM Session
Laguna Cluster	October 15, 2025 1:30 AM Session