



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2025-714

24 September 2025

Regional Memorandum

No. 714 s. 2025

PARTICIPATION IN THE REGIONAL TRAINING OF SCHOOL LEADERS (SCHOOL HEADS) ON REVISED K TO 10 CURRICULUM IMPLEMENTATION

To: **Schools Division Superintendents**

1. Relative to Regional Memorandum No. 604 s. 2025, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), in collaboration with Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), will conduct the **Regional Training of School Leaders (School Heads) on Revised K to 10 Curriculum Implementation**, with **13.5 Continuing Professional Development (CPD) units** granted by the Professional Regulation Commission (PRC).
2. The specific details of the above-mentioned professional development (PD) program are as follows:

Cluster	Batch	Dates	Venues
Cavite	1	September 29-October 3, 2025	Tanza Oasis Hotel , Tanza, Cavite
	2	October 6-10, 2025	
Laguna & Rizal	1	September 29-October 3, 2025	Selah Pods Hotel , Pasay City
	2	October 6-10, 2025	
	3	October 13-17, 2025	
	4	October 20-24, 2025	

Cluster	Batch	Dates	Venues
Batangas	1	September 29-October 3, 2025	Great Eastern Hotel , Quezon Ave., Quezon City
	2	October 6-10, 2025	
	3	October 13-17, 2025	
	4	October 20-24, 2025	
Quezon	1	September 29-October 3, 2025	M.I. Sevilla Resort , Lucena City
	2	October 6-10, 2025	
	3	October 13-17, 2025	
	4	October 20-24, 2025	

3. By the end of this PD program, school heads will be able to develop and present a context-based Professional Development Plan and a School Leadership Masterplan aligned with the Revised K to 10 Curriculum, using relevant tools, data, and stakeholder inputs.

Specifically, they will be able to:



- a. empower themselves in creating responsive, learner-centered environments by applying the principles of the Whole School Approach (WSA) in school operations, curriculum planning, and leadership practices aligned with professional standards;
- b. strengthen instructional coaching and supervision by using effective pedagogical frameworks;
- c. utilize assessment data for instructional decision-making and school-wide improvement;
- d. examine and develop teaching and learning resources aligned with curriculum standards;
- e. analyze school context and apply collaborative planning strategies;
- f. design context-based professional development plans aligned with teacher needs and curriculum demands;
- g. integrate performance data and documented practices into school leadership and supervision processes;
- h. apply monitoring and evaluation frameworks for sustainable leadership and school development; and,
- i. use school-based research and analytics to inform leadership decisions and improvements.

4. **Lists of Participants, Class Managers, QAME Associates, Secretariat, and Faculty** per cluster and batch can be found below:

<i>List of Participants per Cluster and Batch</i>	https://tinyurl.com/4ARK10SchoolHeads	
<i>List of Class Managers, QAME Associates, and Secretariat</i>	https://tinyurl.com/4ARK10SHsPMT	
<i>List of Faculty per Cluster and Batch</i>	https://tinyurl.com/4ARK10SHsFaculty	
<i>Registration Link</i> (Deadline: September 26, 2025)	https://tinyurl.com/4ARK10SHReg	

5. Participants are advised to bring their laptops, chargers, alternate source of internet connection, copies of School Improvement Plan (SIP), Annual Implementation Plan (AIP), and Office Performance Review and Commitment Form (OPCRF), and maintenance medicine, if applicable.
6. Regional PMT members, faculty, class managers, QAME associates, and secretariat shall convene for a planning meeting on **September 26, 2025**, at **1:30 p.m.** via <https://tinyurl.com/4ARK10SHsPlanningMeeting>.
7. **Opening program, including the pre-test, shall start at exactly 8:30 a.m.** on Day 1 at respective breakout rooms. First meal to be served is breakfast while last meal is packed PM snack on Day 5. Furthermore, room check-in starts at 2:00 p.m. on Day 1, while check-out is at 12:00 noon on Day 5.
8. **Participants must also activate their Microsoft accounts** to access the pre-test and post-test and other activities and worksheets in the sessions.
9. Board and lodging expenses shall be charged against the Human Resource Development Fund (Program Support Fund), while travel expenses shall be charged against the funds to be downloaded to SDOs, subject to the usual accounting and auditing rules and regulations.

10. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through email hrd.calabarzon@deped.gov.ph.
11. Immediate compliance with this Memorandum is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

06/ROH5/ROH1



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Attachment A: Lists of PMT Members

**REGIONAL TRAINING OF SCHOOL HEADS ON REVISED
 K TO 10 CURRICULUM IMPLEMENTATION**

A. Regional Office Program Management Team

No.	Name	Sex	Position	FD
1	Jisela N. Ulpina	F	OIC-Chief Education Supervisor	HRDD-NEAP
2	Viernalyn M. Nama	F	Chief Education Supervisor	CLMD
3	Luz E. Osmeña	F	Chief Education Supervisor	QAD
4	Bryan A. Pobe	M	Education Program Supervisor	HRDD-NEAP
5	Nadina G. Gaton	F	Education Program Supervisor	HRDD-NEAP
6	Colleen Marhey R. Lacuesta	F	Education Program Specialist II	HRDD-NEAP
7	Jonalyn B. Pattalitan	F	Education Program Specialist II	HRDD-NEAP
8	Glenda E. Dela Torre	F	Education Program Specialist II	HRDD-NEAP
9	Raginne A. Yanez	F	Education Program Specialist II	HRDD-NEAP
10	Joseph C. Damian	M	Administrative Assistant III	HRDD-NEAP
11	Angello D. Dollente	M	Clerk	HRDD-NEAP
12	Lilian L. Bubelis	F	Dormitory Manager	HRDD-NEAP
13	Efren V. Claveles	M	Administrative Assistant I	HRDD-NEAP
14	Emelia Crescini	F	Education Program Supervisor	CLMD
15	Paul Gence Ocampo	M	Education Program Supervisor	CLMD
16	Maragret Musa	F	Education Program Supervisor	CLMD
17	Lowiesito Erni	M	Education Program Supervisor	CLMD
18	Gilbert Cruz	M	Education Program Supervisor	CLMD
19	Philips Monterola	M	Education Program Supervisor	CLMD
20	John Christian P. Galvez	M	Technical Assistant I	CLMD

21	Mikaela Paula Marie M. Montilla	F	Technical Assistant	CLMD
22	Emelia Aytona	F	Education Program Supervisor	QAD
23	Buenalyn Manuel	F	Education Program Supervisor	QAD
24	Lourdes Manimtim	F	Education Program Supervisor	QAD
25	Loida Tomelden	F	Education Program Supervisor	QAD
26	Jeffrie Ditablan	M	Education Program Supervisor	QAD
27	Reymund Ferry	M	Education Program Supervisor	QAD
28	Meliza G. Liporada	F	Administrative Assistant III	OARD

B. TRP Developers/Core Faculty

No.	Name	Sex	Position	SDO
1	Arlene Hernandez	F	Public Schools District Supervisor	General Trias City
2	Domingo Cueto	M	Public Schools District Supervisor	Cavite Province
3	Evelyn P. Navia	F	Principal IV	Laguna
4	May Grace Salazar	F	Master Teacher I/Teacher-in-Charge	Lucena City
5	Shiela Niña Rea-Santes	F	Master Teacher II	Quezon

C. Core Faculty

No.	Name	Sex	Position	SDO
1	Lerma L. Flandez	F	Schools Division Superintendent	Antipolo City
2	Babylyn Pambid	F	Schools Division Superintendent	Bacoar City
3	Hermogenes Panganiban	M	Schools Division Superintendent	Batangas City
4	Elias Alicaya Jr.	M	OIC- Schools Division Superintendent	Dasmariñas
5	Ivan Brian Inductivo	M	OIC- Schools Division Superintendent	General trias City
6	Gregorio Co	M	OIC- Schools Division Superintendent	Cavite City
7	Gregorio T. Mueco	M	OIC-Schools Division Superintendent	Calaca City
8	Ronald Ramilo	M	Assistant Schools Division Superintendent	Lipa City

9	Edward DJ Garcia	M	Assistant Division Superintendent	Schools	Lipa City
10	Jaypee E. Lopo	M	Assistant Division Superintendent	Schools	Laguna
11	Lito A. Palomar	M	Assistant Division Superintendent	Schools	Cavite City
12	Herbert Perez	M	Assistant Division Superintendent	Schools	Tayabas City
13	Christian Mespher Hernandez	M	OIC- Assistant Division Superintendent	Schools	Binan City
14	Erma S. Valenzuela	F	Chief Supervisor	Education	San Pedro City
15	Cristina C. Salazar	F	Chief Supervisor	Education	Antipolo City
16	Jonathan Domingo	M	Chief Supervisor	Education	Antipolo City
17	Henry P. Contemplacion	M	Education Supervisor	Program	San Pablo City
18	Gayle J. Malibiran	F	Education Supervisor	Program	Antipolo City
19	Marigen N. Leosala	F	Education Supervisor	Program	Santa Rosa City
20	Marlon Marquez	M	Education Supervisor	Program	Rizal
21	Nida Santos	F	Education Supervisor	Program	San Pedro City
22	Mark Anthony P. Idang	M	Education Supervisor	Program	Laguna
23	Nenita A. Adame	F	Public Schools Supervisor	District	Batangas Province
24	Eleazar Magsino	M	Public Schools Supervisor	District	Batangas Province
25	Shiela B. Peñano	M	Public Schools Supervisor	District	Rizal
26	Gina B. Dulce	F	Public Schools Supervisor	District	Cavite Province
27	Vanessa Barcarse	F	Public Schools Supervisor	District	Dasmariñas City
28	Christian S. Balino	M	Principal II		Laguna
29	Mervin Tortoza	M	Principal IV		Antipolo City
30	Magdaleno Lubigan	M	Principal IV		Cavite Province
31	Movita A. Cruzat	F	Principal IV		Batangas Province
32	Erickson T. Gutierrez	M	Principal IV		Batangas Province
33	Mary Jane Gonzales	F	Public Schools Supervisor	District	Batangas Province

34	Gregorio I. Racelis	M	Principal IV	Quezon
35	Jessie C. Vasquez	M	Principal IV	Quezon
36	Rejulios Villenes	M	Public Schools District Supervisor	Quezon
37	Nimpha Reyes	F	Public Schools District Supervisor	Quezon
39	Bernadette Sumagui	F	Principal IV	Cavite Province
40	Ma. Corazon Rubio	F	Principal II	Lucena City
41	Susan Sacatrapos	F	Principal IV	Rizal
42	August Jamora	M	Public Schools District Supervisor	Rizal
43	Agrifina Dirain	F	Public Schools District Supervisor	Batangas Province
44	Nedia Lagustan	F	Education Program Supervisor	Rizal
45	Angelo Uy	M	Public Schools District Supervisor	Dasmarinas
46	Avelino Mortel	M	Public Schools District Supervisor	Batangas Province
47	Epifania Carandang	F	Chief Education Supervisor	Lucena City
48	Esteban Casauay	M	Principal IV	Antipolo City
49	Regin Rex Tosco	M	Chief Education Supervisor	Cavite City



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Attachment B: *Training Matrix*

**REGIONAL TRAINING OF SCHOOL HEADS ON REVISED
K TO 10 CURRICULUM IMPLEMENTATION**

Training Matrix

Day 1

Time	Activity/Session
7:00 AM - 8:30 AM	Arrival
	Registration <i>(at respective breakout rooms)</i>
8:31 AM – 09:45 AM	Opening Program Getting to Know You Leveling of Expectations
9:46 AM - 10:00 AM	Pre-test via Microsoft Forms (Quiz)
10:01 AM - 10:15 AM	15-minute Uninterrupted Morning Break
10:16 AM – 12:00 N.N.	Session 1: Thinking Through Whole School Approach: Advancing People Effectiveness
12:01 PM - 1:00 PM	Lunch Break
1:01 pm - 1:15 PM	Energizer
1:16 PM - 3:00 PM	Session 2: Navigating the School Context: Leading with Purpose
3:01 PM - 3:15 PM	15-minute Uninterrupted Afternoon Break
3:15 PM - 4:45 PM	Session 3: Bridging the Gaps: Leading Curriculum Progression across Key Stages
4:45 PM- 5:00 PM	Wrap up/Synthesis
	Reminders
	End-of-the Day Evaluation

Day 2

Time	Activity/Session
8:00 AM - 8:30 AM	Management of Learning
	Clearing House
8:31 AM - 10:00 AM	Session 4: Empowering Pedagogy: Strengthening Instructional Coaching and Support
10:01 AM - 10:15 AM	15-minute Uninterrupted Morning Break



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10:16 AM - 12:00 NN	Session 4 (Con't): Empowering Pedagogy: Strengthening Instructional Coaching and Support
12:01 PM - 1:00 PM	Lunch Break
1:01 PM - 1:15 PM	Energizer
1:16 PM - 3:00 PM	Session 5: Leadership Through Assessment: From Classroom Evidence to School-wide Decisions
3:01 PM - 3:15 PM	15-minute Uninterrupted Afternoon Break
3:16 PM - 4:45 PM	Session 6: Curriculum Resources
4:45 PM- 5:00 PM	Wrap up
	Reminders
	End-of-the Day Evaluation

Day 3

Time	Activity/Session
8:00 AM - 8:30 AM	Management of Learning
	Clearing House
8:31 AM - 10:00 AM	Session 7: Data-driven PD: From Context Analysis to Performance Management
10:01 AM - 10:15 AM	15-minute Uninterrupted Morning Break
10:16 AM - 12:00 NN	Session 7 (Con't): Data-driven PD: From Context Analysis to Performance Management
12:01 PM - 1:00 PM	Lunch Break
1:01 PM - 1:15 PM	Energizer
1:16 PM - 3:00 PM	Session 8: Context-Driven PD Programs: Adoption and Growth for Impact
3:01 PM - 3:15 PM	PM Break
3:16 PM - 4:45 PM	Session 8 (Con't): Context-Driven PD Programs: Adoption and Growth for Impact
4:45 PM- 5:00 PM	Wrap up
	Reminders
	End-of-the Day Evaluation

Day 4

Time	Activity/Session
8:00 AM - 8:30 AM	Management of Learning
	Clearing House
8:31 AM - 10:00 AM	Session 9: U and ME: Designing and Utilizing Monitoring and Evaluation for Curriculum Implementation-Related PPAs
10:01 AM - 10:15 AM	15-minute Uninterrupted Morning Break
10:16 AM - 12:00 NN	Session 9 (Con't): U and ME: Designing and Utilizing Monitoring and Evaluation for Curriculum Implementation-Related PPAs
12:01 PM - 1:00 PM	Lunch Break
1:01 PM - 1:15 PM	Energizer
1:16 PM - 3:00 PM	Session 10: From Gap to Impact: Conduct of Action Research and Utilization of Findings for Reflective School Leadership and Improved Learning Outcomes
3:01 PM - 3:15 PM	15-minute Uninterrupted Afternoon Break
3:16 PM - 4:45 PM	Session 10 (Con't): From Gap to Impact: Conduct of Action Research and Utilization of Findings for Reflective School Leadership and Improved Learning Outcomes
4:45 PM- 5:00 PM	Wrap up
	Reminders
	End-of-the Day Evaluation

Day 5

Time	Activity/Session
8:00 AM - 8:30 AM	Management of Learning
	Clearing House
8:31 AM - 10:00 AM	Integration Session
10:01 AM - 10:15 AM	15-minute Uninterrupted Morning Break
10:16 AM -10:30 AM	Post-test
10:30 AM - 12:00 NN	Next Steps Reminders Closing Program



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