

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



08 September 2025

Regional Memorandum
No.671 s.2025

**REITERATION ON THE SUBMISSION OF MASTERPLAN
AND MASTER LIST FOR THE SCHOOLS
CONSTRUCTION AND REPAIRS**

To: **Schools Division Superintendents**

1. In reference to DepEd and DPWH Joint Memorandum No. 01, s. 2024¹, this Office, through the Education Support Services Division, reiterates the submission of updated masterplan and master list for the schools construction and repairs, including electrification, Gabaldon restoration, Last Mile School program, priority school health facilities and school furniture.
2. The annual updating of the classroom masterplan and master list will improve the coordination process between the DepEd and the DPWH at the national and local levels.
3. The validated and vetted masterplan and master list shall be prepared by the Division Engineers or the deployed DepEd Project Engineers/Architects and shall be approved by the Schools Division Superintendents.
4. The Schools Division Offices shall submit the approved masterplan and master list on or before September 19, 2025, through this link <https://bit.ly/DepEd-RIV-A-Masterplan-and-Masterlist>. Scanned files of the approved copy and electronic copies in MS Excel format shall be uploaded to the SDO designated folder on the aforementioned link.
5. All Division Engineers or deployed DepEd Project Engineers are advised to furnish the Department of Public Works and Highways – District Engineering Offices with a copy of the approved masterplan and master list for their concurrence.
6. For more information or queries, please contact Chief Eduarda M. Zapanta or Engr. Jamaica Rose G. Rolloque of Education Support Services Division at (02) 8682 – 2114 local 430.

¹ Formulation of a Classroom Masterplan and Master List for the Schools Construction and Repairs

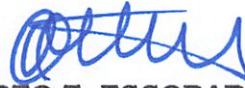


Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

7. Immediate dissemination and compliance with this Memorandum are highly desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director *mg*

03/ROE5