



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



NOTICE TO PROCEED

September 9, 2025

MS. MIRADETH I. SEVILLA

Owner

M. I. Sevilla Resort

Purok Jasmin, Brgy. Domoit,
Lucena City

Dear Ms. Sevilla:

Please be informed that the Contract Agreement for the **LEASE OF VENUE WITH FOOD AND ACCOMMODATION FOR THE REGIONAL TRAINING ON SCHOOL PERSONNEL ON SNED INDIVIDUAL EDUCATION PLAN (IEP) AND CREATION OF SCHOOL-BASED MULTIDISCIPLINARY TEAM (MDT) - BATCH 1, 2, AND 3** has been duly signed by the contracting parties and approved. In view thereof, notice is hereby given to your company to commence on **SEPTEMBER 11-13, 2025** for **BATCH 1**, **OCTOBER 16-18, 2025** for **BATCH 2**, and **NOVEMBER 13-15, 2025** for **BATCH 3** and that work may proceed effective immediately upon receipt of this notice.

Further, please be reminded that you shall be responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **DepEd, Regional Office IV-A CALABARZON**.

Very truly yours,

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

I acknowledge receipt of this Notice on Sept. 10, 2025

Name of the Representative of the Bidder: Miradeth I. Sevilla

Authorized Signature: Ashley

08F/ROA/Pro2



Address: Gate 2, Karangalan Village, Cainta, Rizal
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