



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

12 August 2025

Regional Memorandum
No. 634 s. 2025

**PARTICIPATION OF DEPED CALABARZON FIELD PERSONNEL IN
THE WORKSHOP ON THE MANAGEMENT OF ASSESSMENT
TOOLS FOR KINDERGARTEN KEY IMPLEMENTERS**

To **Schools Division Superintendents**

1. In reference to the DepEd Unnumbered Memorandum titled **“Conduct of Kindergarten Activities for Fiscal Year 2025 Lodged at the Bureau of Learning Delivery – Teaching and Learning Division (Charged Under 2024 BEC Continuing Funds) with ATC-FA-2025-CO000160 dated July 04, 2025”**, dated July 04, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), shall participate in the said activity on September 03–05, 2025, at the DepEd Ecotech Center, Sudlon, Lahug, Cebu, 6000 Cebu City.
2. This initiative is aligned with the Five-Point Education Agenda, which aims to ensure the availability of quality-assured teaching, assessment, and learning resources to enhance teacher performance and effectiveness.
3. Participants in this activity are the Regional and Division Kindergarten Coordinators, most especially those who participated in the series of workshops on the Assessment Guide. They are hereby instructed to register via this online form: <https://tinyurl.com/RegistrationLuzon2>.
4. Board and lodging, as well as supplies and materials for each participant shall be charged against the 2024 Continuing BEC Funds. Transportation and other incidental expenses incurred a day before and after the last day of the activity shall be charged against the downloaded funds, the Program Support Funds (PSF) from the 2025 BEC Funds, and/or through local (regional/division) funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

The first meal to be served is AM snacks on the first day, while the last meal is PM snacks on the last day of the activity.






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Certificate No. PHP QMS
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5. For further information, please contact **Ms. Emily A. Mallari**, Supervising Education Program Specialist or her alternate **Ms. Forcefina E. Frias**, Senior Education Program Specialist of BLD-TLD through email address at emily.mallari002@deped.gov.ph or forcefina.frias@deped.gov.ph or contact 09366860629.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

02/ROC10

Enclosure 1

**PARTICIPATION OF DEPED CALABARZON FIELD PERSONNEL IN THE
WORKSHOP ON THE MANAGEMENT OF ASSESSMENT TOOLS FOR
KINDERGARTEN KEY IMPLEMENTERS**

September 03–05, 2025 | DepEd Ecotech Center, Lahug, Cebu City

List of Participants

Name of Participant	Position/ Designation	Division
1. Hazel Angelyn E. Tesoro	Education Program Supervisor	Regional Office
2. Merlita O. Sayago	Education Program Supervisor	Antipolo City
3. Michael M. Acuña	Education Program Supervisor	Bacoor City
4. Rossana P. Bagon	Education Program Supervisor	Batangas City
5. Mercy R. Villanueva	Education Program Supervisor	Batangas Province
6. Rhea D. Bilbes	Education Program Supervisor	Biñan City
7. Buena G. Villanueva	Education Program Supervisor	Cabuyao City
8. Luwela V. Macalindong	OIC- Education Program Supervisor	Calaca City
9. Enelyn T. Badillo	Education Program Supervisor	Calamba City
10. Marcela Z. Dela Cruz	Public Schools District Supervisor	Cavite City
11. Mary Ann M. Batino	Public Schools District Supervisor	Cavite Province
12. Marites O. Manicio	Education Program Supervisor	Dasmariñas City
13. Ma. Glecita C. Columna	Education Program Supervisor	General Trias City
14. Riza C. Garcia	Education Program Supervisor	Imus City
15. Zoila I. Badulis	Public Schools District Supervisor	Laguna Province
16. Melanie An P. Carandang	Principal II	Lipa City
17. Rowela M. Caperina	Education Program Supervisor	Lucena City
18. Maria Dylin S. Garcia	Education Program Supervisor	Quezon Province
19. Melinda F. Marquez	Education Program Supervisor	Rizal Province
20. Criselda D. Moresca	Education Program Supervisor	San Pablo City
21. Nida C. Santos	Education Program Supervisor	San Pedro City

Name of Participant	Position/ Designation	Division
22. Maribel M. De Vera	Education Program Supervisor	Santa Rosa City
23. Marites Q. Balba	Education Program Supervisor	Sto. Tomas City
24. Evelyn A. Fano	Education Program Supervisor	Tanauan City
25. Mildred Z. Galleno	Education Program Supervisor	Tayabas City



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

**MEMORANDUM
OM-CT-2025-**

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary

FROM : **CARMELA C. ORACION**
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **REQUEST FOR CLEARANCE OF THE DRAFT MEMORANDUM TO BE SIGNED BY THE ABOVE-SIGNED UNDERSECRETARY, TITLED "KINDERGARTEN ACTIVITIES FOR FISCAL YEAR 2025 LODGED AT THE BUREAU OF LEARNING DELIVERY-TEACHING AND LEARNING DIVISION (CHARGED UNDER 2024 BEC CONTINUING FUNDS) WITH ATC-FA-2025-CO-00160"**

DATE : July 4, 2025

The Department of Education (DepEd), through the Bureau of Learning Delivery (BLD), will conduct the Kindergarten Activities for Fiscal Year 2025, specifically the Workshop the Management of Assessment Tools for Kindergarten Key Implementers in four (4) batches. The initiative is aligned with the Five-Point Education Agenda, which aims to ensure the availability of quality-assured teaching, assessment, and learning resources to enhance teacher performance and effectiveness.

In compliance with the DepEd Memorandum No. 058, s. 2024, titled "Clearance of Issuances with the Office of the Secretary," this Office submits the attached draft Department Memorandum titled "Conduct of Kindergarten Activities for Fiscal Year 2025 lodged at the Bureau of Learning Delivery-Teaching and Learning Division (charged under 2024 BEC Continuing Funds) with ATC-FA-2025-CO-00160."

For your consideration.

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Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2025-

TO : ALL REGIONAL DIRECTORS
 Schools Division Superintendents
 Regional and Division Supervisors in-charge of Kindergarten

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
 Assistant Secretary
 Officer-in-Charge
 Office of the Undersecretary for Curriculum and Teaching

SUBJECT : CONDUCT OF KINDERGARTEN ACTIVITIES FOR FISCAL YEAR 2025 LODGED AT THE BUREAU OF LEARNING DELIVERY-TEACHING AND LEARNING DIVISION (CHARGED UNDER 2024 BEC CONTINUING FUNDS) WITH ATC-FA-2025-CO-00160

DATE : July 4, 2025

In line with the continued support for the Accelerating Universal Quality Kindergarten Learning Opportunities for All (AUniQKLO4A) Program, the Bureau of Learning Delivery - Teaching and Learning Division (BLD-TLD) will conduct Kindergarten related activities for Fiscal year (FY) 2025.

This initiative is aligned with the Five-Point Education Agenda, which aims to ensure the availability of quality-assured teaching, assessment, and learning resources to enhance teacher performance and effectiveness.

In this regard, the Office invites all Regional and Division Kindergarten Coordinators specially those who participated in the series of workshops on the Assessment Guide-to serve as the official participants in the following batches:

Activity	Batch/ No. of Pax/Regions	Target Date	Venue
Workshop on the Management of Assessment Tools for Kindergarten Key Implementers in four (4) batches	Luzon 1 – 61 (I, II, III, CAR)	Aug. 13-15, 2025	Region VII ECOTECH Center
	Luzon 2 – 67 (NCR, IVA, IVB, V)	Sept. 3-5, 2025	Region VII ECOTECH Center
	Visayas – 58 (VI, VII, VIII, NIR)	Sept. 29 to Oct. 1, 2025	Region VII ECOTECH Center
	Mindanao – 58 (IX, X, XI, XII, CARAGA)	Aug. 6-8, 2025	Region VII ECOTECH Center

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Board and lodging, as well as supplies and materials for each participant, shall be charged against the 2024 Continuing BEC Funds. Transportation and other incidental expenses incurred a day before and after the last day of the activity shall be charged against the downloaded funds, the Program Support Funds (PSF) from the 2025 BEC Funds and/or through local (regional/division) funds, subject to the usual accounting, budgeting, and auditing rules and regulations.

The first meal to be served is **AM snacks on the first day**, while the last meal is **PM snacks on the last day** of the activity.

Please refer to **Annex 1** for the matrix indicating the detailed number of writers/ participants and **Annex 2** for the tentative program of activities.

For the confirmation of the official participants, kindly register through the link below:

- Luzon 1 – I, II, III, CAR - <https://tinyurl.com/RegistrationLuzon1>
- Luzon 2 - NCR, IVA, IVB, V - <https://tinyurl.com/RegistrationLuzon2>
- Visayas – VI, VII, VIII, NIR - <https://tinyurl.com/RegistrationVisayas>
- Mindanao-IX, X, XI, XII, CARAGA-<https://tinyurl.com/RegistrationMindanao>

For further information, please contact Ms. Emily A. Mallari, Supervising Education Program Specialist or her alternate Ms. Forcefina E. Frias, Senior Education Program Specialist of BLD-TLD through email address at emily.mallari002@deped.gov.ph or forcefina.frias@deped.gov.ph or contact 09366860629.

Copy furnished:

MALCOLM S. GARMA
 OIC - Undersecretary for Operations

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Annex No. 1

Matrix on the detailed number of participants per Region/Division

Batch – Mindanao Date: August 6-8, 2025

Activity	Region	No. of Participants
1. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	IX	9
	X	15
	XI	12
	XII	9
	CARAGA	13
	TOTAL	58

Batch – Luzon 1 Date: August 13-15, 2025

Activity	Region	No. of Participants	Additional pax
			Principal/writers
2. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	I	15	1
	II	9	1. Zenaida Irene D. Osalvo 2. Salee E. Miguel
	III	22	1. Cindy J. Abesamis 2. Jennifer Ilagan
	CAR	9	1
	TOTAL	55	6

Batch – Luzon 2 Date: September 3-5, 2025

Activity	Region	No. of Participants	Additional pax
			writers
3. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	NCR	17	1. Florante D. Garcia
	CALABARZON	24	1
	MIMAROPA	8	1
	V	14	1
	TOTAL	63	4

Batch – Visayas Date: Sept 29 to Oct. 1, 2025

Activity	Region	No. of Participants
4. Workshop on the Management of Assessment Tools for Kindergarten Key Implementers	VI	9
	VII	12
	VIII	14
	NIR	23
	TOTAL	58

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Workshop on the Management of Assessment Tools for Kindergarten Key Implementers
 ECOTECH Center, Lahug, Cebu City August 6-8, 2025

Matrix of Activities

Objective: To enhance the Kindergarten Key Implementers on the knowledge and skills on the developmentally appropriate assessment and evaluation tools.

TIME	Day 1 August 6, 2025	Day 2 August 7, 2025	Day 3 Aug. 8, 2025
8:00-8:30	Registration of registrants	Management of Learning (Progress and Revision)	
8:30-9:30	Opening Program <ul style="list-style-type: none"> Direction Setting: Policies on Assessment - D.O. 47, s. 2016; D.O. 10, s. 2024 Statement of Purpose: Workshop matrix 	Session 4: Presentation of Part II – Classroom Assessment focusing on Literacy and Numeracy - Ms. Marissa J. Pascual, Assistant Director, COOP <ul style="list-style-type: none"> Overview and guided practice on Assessing & Scoring (using recording templates) <ul style="list-style-type: none"> Alphabet Knowledge Phonological Awareness Segmentation Conservation Number and Numeration 	Guided Practice on the Progress Report <ul style="list-style-type: none"> Using the Rating scale and indicators Progress Report Template Making Qualitative/Descriptive Remarks
9:30-10:30	Session 1: Presentation of the National Assessment online Survey and Validation results <ul style="list-style-type: none"> Overview, Objectives, Processes, Findings and Recommendations - Dr. Excelsa C. Tongson - UP-FLCDD ECE experts BLD-TLD Specialist – Validation results Domain 1: Supporting Curriculum Management and Implementation 		Session 6 <ul style="list-style-type: none"> Managing and Organizing Assessment and Evaluation Data (using different recording templates/digital tools) Domain 1: Supporting Curriculum Management and Implementation
10:40- 12:00	Session 2: Overview on the Content of Assessment Package – BLD-TLD Specialist <ul style="list-style-type: none"> Introduction, content of the assessment package: Part 1, Part 2 and Part 3 Types of Assessment (Recording) Templates Importance of Assessment to Inform Teaching Practices Domain 1: Supporting Curriculum Management and Implementation 	Continuation... <ul style="list-style-type: none"> Guided Practice on Mathematics Assessment (Thinking Skills) <ul style="list-style-type: none"> Identification (Attributes) Matching, Sorting, Grouping Portfolio and anecdotal records evaluation Domain 2: Supporting Curriculum Management and Implementation 	Session 7 <ul style="list-style-type: none"> Reflective Practices in OAP-based Assessment as inputs to Action Plan Development Domain 2: Strengthening Shared Accountability Domain 3: Fostering a Culture of Continuous Improvement
12:00-1:00			
1:00-3:00	Session 3: Presentation of Part I – Phil. ECD Checklist Ms. Marissa J. Pascual, Assistant Director, COOP <ul style="list-style-type: none"> Overview, additional key features per domain Sample planning interventions Guided practice using summary templates Domain 1: Supporting Curriculum Management and Implementation 	Session 5: Presentation of Part III – Kindergarten Progress Report <ul style="list-style-type: none"> Importance and its designed process links to Redesigned Competencies Observations on the Structure, Rating and Indicators Domain 1: Supporting Curriculum Management and Implementation 	Cont. of Session 7 <ul style="list-style-type: none"> Group reporting Closing Program Domain 4: Developing Self and Others
Daily Group Tasks	Feedback per Region on the content of Part I	Feedback per Region on the content of Part II	Feedback per Region on the content of Part III Overall Comments and Suggestions
Facilitator	BLD-TLD TWG Specialist	BLD-TLD TWG Specialist	BLD-TLD TWG Specialist

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