

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON




August 22, 2025

Regional Memorandum
No. 633 s. 2025

**SERIES OF ACTIVITIES IN PREPARATION ON THE
IMPLEMENTATION OF THE REVISED TEACHER
INDUCTION PROGRAM (RTIP)**

To **Schools Division Superintendents**
All Concerned Personnel

1. Relative to DM-OUHLS-2025-048 from DepEd Central Office, Office of Undersecretary for Learning Systems, the National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) will conduct series of activities relative to the implementation of Revised Teacher Induction Program (formerly Induction Program for Beginning Teachers).
2. Generally, the RTIP intends to provide school-based integration to the workplace structure and systems to better understand what is expected of a DepEd teacher.
3. The series of activities related to the said implementation of RTIP are as follows:

Date of Conduct	Activity	Registration Link and Deadline of Submission of Endorsement	Person Responsible
September 4, 2025 10:00 a.m. – 12:00 n.n. via MS Teams	Preparation Meeting with the Resource Persons	Register on or before August 30, 2025 , through this link: bit.ly/RTIPprepmeet2025  The meeting link will be shared with the person responsible by the RO focal person.	1. Grace Urbien Salvatus 2. Arlene M. Hernandez 3. Gerlie C. Lopez 4. Jonalyn B. Pattalitan
September 5, 2025 10:00 a.m. – 12:00 n.n. via MS Teams	Preparation Meeting with the RO Program Management Team		Colleen Marhey R. Lacuesta
November 11-14, 2024	Guiding with Purpose: Empowering	1. Each SDO is requested to endorse 3 participants:	HRDS-SEPS/EPS II



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Certificate No. PHP QMS
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	Mentors and Program Facilitators for the Revised Teacher Induction Program (RTIP) Cluster 4	<p>(1 PSDS, 1 School Head, 1 Head Teacher or Master Teacher)</p> <p>2. Person Responsible shall encode the names of the qualified participants through this link on or before September 25, 2025: <u>bit.ly/RTIP-Participants</u></p> <p>3. For the qualifications of target participants, please refer to Annex A.</p>	
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4. A separate memorandum will be released for the final list of participants, venue, indicative activity matrix, and other important details for the implementation of Guiding with Purpose: Empowering Mentors and Program Facilitators for the Revised Teacher Induction Program (RTIP) Cluster 4.
5. For concerns and clarifications, please contact Jisela N. Ulpina, OIC-HRDD-NEAP Chief, or Jonalyn B. Pattalitan, Education Program Specialist II, through hrd.calabarzon@deped.gov.ph.
6. Immediate dissemination of this Memorandum is earnestly desired.



ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH10-H1

Annex A

Qualifications of the Target Participants

The endorsed participants must meet the following qualifications:

School Heads/PSDS/HTs or MTs

General:

1. Demonstrate excellent communication, facilitation, and mentoring skills;
2. Has a strong commitment to support the professional development of new school heads;
3. Willing to undergo orientation and participate in all program activities, as needed; and,
4. Endorsed by the Schools Division Superintendent, or authorized representative.

Public Schools District Supervisors (PSDS):

1. Currently serving as PSDS;
2. Must have previously served as full-pledged school head position, with at least 3 years of experience in that role;
3. Recognized as an outstanding PSDS with substantial contribution to instructional leadership and school management;
4. With proven exceptional track record in mentoring and coaching experience at the school or district level; and,
5. Willing to participate in the training of coaches and mentors and be part of the NEAP faculty as a trainer.

School Heads:

1. Currently serving as a school head (Principal II, III, IV);
2. Has at least 10 years of experience as full-pledge school head;
3. With proven track record in school leadership, instructional supervision, and school-based mentoring; and,
4. Willing to participate in the training of coaches and mentors and to be part of the NEAP faculty as a trainer.

Head Teachers or Master Teachers:

1. Has at least 3 years of experience as an HT/MT;
2. With proven track record in school leadership, instructional supervision, and school-based mentoring; and,
3. Willing to participate in the training of coaches and mentors and to be part of the NEAP faculty as a trainer.