



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

20 August 2025

Regional Memorandum
No. 632 s. 2025

**SUBMISSION OF ACCOMPLISHMENT REPORT ON THE
UTILIZATION OF PROGRAM SUPPORT FUNDS (PSF)
FOR THE PRINTING OF PHIL-IRI ASSESSMENT TOOLS**

To **Schools Division Superintendents**

1. In reference to DepEd Memorandum DM-CT-2025-120 titled **Corrigendum to the Joint Memorandum dated November 18, 2024 (Guidelines on the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory [Phil-IRI] and Rapid Mathematics Assessment [RMA] Tools for Key Stages 2 and 3)** dated March 28, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), shall facilitate the monitoring of the implementation of fund utilization.
2. In this regard, Schools Division Offices (SDOs) shall prepare a report to be consolidated by the Regional Office (RO).

The template for the SDO report may be accessed via this link and QR code:



<https://tinyurl.com/r4aPhil-IRIaccomplishment>

3. SDO reports shall be submitted by means of an online form that can be accessed via this link and QR code:



<https://tinyurl.com/r4aPhil-IRIPSFreport>

4. The deadline for submission of the SDO report is **September 29, 2025**.
5. Meanwhile, the RO consolidated report shall be submitted to the Office of the Director, Bureau of Learning Delivery (BLD) on September 30, 2025.
6. For questions and clarifications, you may contact **Hazel Angelyn E. Tesoro**, Education Program Supervisor in charge of Reading Programs and



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@depd.gov.ph
Website: depdcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

the Early Language, Literacy, and Numeracy (ELLN), and **Viernalyn M. Nama**, CLMD Chief Education Supervisor at (02) 647-7487 loc. 420.

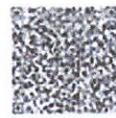
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

02/ROC10



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



CLMD-REL-2025-148

Curriculum and Learning Management Division

17 March 2025

ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

Sir:

This is to request approval from your Office to download to the **twenty-three (23)** Schools Division Offices (SDOs) the **PROGRAM SUPPORT FUND (PSF)** in the amount of **FIFTY-FOUR MILLION, FORTY-FOUR THOUSAND, SEVEN HUNDRED SEVENTY-TWO PESOS, AND ZERO CENTAVOS (P54,044,772.00)** only.

This fund will be utilized to support the effective implementation of the National Learning Recovery Program (NLRP) by ensuring the availability of assessment tools and the conduct of orientations for teachers.

The allocated funds will specifically cover the printing of the Phil-IRI paraphernalia for Key Stages 2 and 3, including administration manuals, reading test materials, and score sheets to assess learners' reading performance. The distribution of the funds has been determined based on the number of target learners in each SDO to ensure equitable allocation.

The payment is based on the Joint Memorandum from DepEd Undersecretary for Curriculum and Teaching and DepEd Undersecretary for Finance titled "Guidelines on the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory and Rapid Mathematics Assessment Tools for Key Stages 2 and 3".

SDO	Learner Enrollment as of March 20, 2025	Total Amount
1. Batangas Province	280,435	5,886,041.83
2. Cavite Province	337,477	7,083,294.67
3. Laguna Province	176,375	3,701,929.60
4. Quezon Province	344,054	7,221,339.12
5. Rizal Province	380,455	7,985,358.62
6. Antipolo City	148,638	3,119,758.54
7. Batangas City	50,129	1,052,156.08
8. Calamba City	86,978	1,825,578.64
9. Cavite City	14,753	309,650.28



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114
 Email Address: region4a@depd.gov.ph
 Website: depedcalabarzon.ph



SDO	Learner Enrollment as of March 20, 2025	Total Amount
10. Lipa City	63,724	1,337,501.13
11. Lucena City	45,957	964,590.10
12. San Pablo City	49,086	1,030,264.59
13. Tanauan City	34,624	726,722.10
14. Santa Rosa City	56,077	1,176,998.48
15. Dasmariñas City	99,501	2,088,423.52
16. Bacoor City	74,063	1,554,506.09
17. Imus City	63,238	1,327,300.49
18. Tayabas City	17,522	367,768.73
19. Biñan City	52,849	1,109,246.08
20. Cabuyao City	52,943	1,111,219.04
21. General Trias	69,516	1,459,069.25
22. San Pedro City	45,116	946,938.38
23. Sto. Tomas City	31,403	659,116.63
Grand Total	2,574,913	54,044,771.99

To guarantee proper utilization, School Testing Coordinators and Learning Resource Coordinators will oversee the distribution and storage of the printed materials. It is essential to emphasize that these assessment tools shall be used strictly for evaluating learners' competencies and should not be utilized as practice exercises. Instead, they will serve as a basis for identifying necessary interventions and instructional support to improve learning outcomes.

Attached is Sub-Allotment Release Order (SARO) No.: **OSEC-4A-24-7689** titled "Transfer of Program Support Funds (PSF) for the Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 and 3" for your reference.

Hoping for your consideration to and approval of this matter.

Thank you very much for your support.

Very truly yours,

VIERNALYN M. NAMA
Chief Education Supervisor, CLMD

Recommending Approval:

MARITES L. GLORIA
Chief, Finance Division

Approved:

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director



Republic of the Philippines
DEPARTMENT OF EDUCATION
Central Office

SUB-ALLOTMENT RELEASE ORDER
Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: IPAN22 310100100003000 - Current Appropriations Basic Education Curriculum		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-4A-24-7689
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 02-Dec-24
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2024	
PURPOSE: Transfer of Program Support Funds (PSF) for the Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 and 3.			
To: The Regional Director Regional Office - IVA Gate 2, Karangalan Village, Calista, Rizal 070010300004			Region: <u>AA</u>
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	54,044,772.00
AMOUNT IN WORDS: *** Fifty Four Million Forty Four Thousand Seven Hundred Seventy Two Pesos Only ***			Total: 54,044,772.00
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

MA. BELEN D. DEMONTEVERDE
Supervising Administrative Officer
C/O. Finance Service-Budget Division

APPROVED:

ANNA LYN M. REVILLA
Undersecretary for Finance



Republic of the Philippines
Department of Education

Office of the Undersecretary for
Curriculum and Teaching
RECEIVED
Date: 11-2-24 Time: 2:24
DMS No: _____ By: CAF

ATC-2024-CO-01262

CO - BLD - TLD - 10 - 1177

DATE : October 28, 2024

FOR : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching

FROM : **LEILA MARCELA**
Director IV
Bureau of Learning Delivery

SUBJECT : **AUTHORITY TO CONDUCT DOWNLOADING OF FUNDS
FOR THE PRINTING OF PHILIPPINE INFORMAL
READING INVENTORY ASSESSMENT TOOL FOR KEY
STAGES 2 AND 3**

NAME OF PROGRAMS/ PROJECT	PROGRAM SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE INFORMAL READING INVENTORY ASSESSMENT TOOL FOR KEY STAGES 2 AND 3								
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	<table border="1"> <thead> <tr> <th>Output Code</th><th>Output</th><th>Physical Target</th></tr> </thead> <tbody> <tr> <td>OC-24-BLD-TLD- BEC-074</td><td>Implementing Regions (Provided with Program Support Fund)</td><td>16</td></tr> </tbody> </table>			Output Code	Output	Physical Target	OC-24-BLD-TLD- BEC-074	Implementing Regions (Provided with Program Support Fund)	16
Output Code	Output	Physical Target							
OC-24-BLD-TLD- BEC-074	Implementing Regions (Provided with Program Support Fund)	16							
ACTIVITY/IES TO BE REQUESTED	<table border="1"> <thead> <tr> <th>Activity Code</th><th>Name of Activities</th></tr> </thead> <tbody> <tr> <td>AC-24-BLD-TLD- BEC-148</td><td>Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 And 3</td></tr> </tbody> </table>			Activity Code	Name of Activities	AC-24-BLD-TLD- BEC-148	Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 And 3		
Activity Code	Name of Activities								
AC-24-BLD-TLD- BEC-148	Printing of Philippine Informal Reading Inventory Assessment Tool for Key Stages 2 And 3								
ACTIVITY/IES WITH DOWNLOADING	1.1 Support Fund for the Meals and Snacks								

Ind. de Des.	Region	Per
7686	I	18,103,308.56 /
7687	II	13,431,889.54 /
7689	III	41,389,014.94 /
7689	IV-A	54,044,771.85
7690	IV-B	13,512,242.80 /
7691	NCR	35,973,926.24 /
7692	CAR	5,990,427.54 /
7693	V	26,049,137.64 /
7694	VI	29,698,450.14 /
7695	VII	29,998,479.31 /
7696	VIII	18,896,715.06 /
7697	IX	15,718,115.38 /
7698	X	19,370,108.31 /
7699	XI	20,194,041.90 /
7700	XII	17,579,880.66 /
7701	CARAGA	11,699,559.12 /
	TOTAL	371,650,069.00 //

Annalyn M. Sevilla
ANNALYN M. SEVILLA
 Undersecretary
 Finance

BEN-3142
 AC-24-BLO.TLO.BEC-3100
 310100100003000 4.15.2003
 BIE P371,650,069.00
 H




Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : ALL REGIONAL DIRECTORS
 All Others Concerned

FROM : GINA O. GONONG
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : GUIDELINES FOR THE UTILIZATION OF PROGRAM
 SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE
 INFORMAL READING INVENTORY AND RAPID
 MATHEMATICS ASSESSMENT TOOLS FOR KEY
 STAGES 2 AND 3

DATE : NOVEMBER 18, 2024

In support of the nationwide implementation of the National Learning Recovery Program (NLRP) and its goal to enhance learners' literacy and numeracy skills, the Department of Education (DepEd) allocates Program Support Funds (PSF) amounting to **Three Hundred Seventy One Million Six Hundred Fifty Thousand Sixty Nine Pesos (Php 371,650,069.00)** to the regions for Fiscal Year (FY) 2024. The eligible expenses for the funds are the following:

1. **Printing of Philippine Informal Reading Inventory (Phil-IRI) Assessment Tool for Key Stages 2 and 3:** This comprises the administration manual, reading test materials, and score sheets, and shall assess the learners' reading performance.
2. **Rapid Mathematics Assessment (RMA) Toolkit for Key Stages 2 and 3:** This assessment tool, comprising learner and teacher booklets, printed manipulatives, and score sheets, assesses mathematics foundational competencies for each grade level.
3. **Conduct of Orientation:** To ensure the systematic and consistent administration of the assessment tools, the teachers shall be oriented on the utilization of assessment toolkits.

The printing of the assessment tools shall ensure that teachers and learners have access to assessment materials which will provide valuable data to teachers and school administrators in understanding and identifying specific learners' needs that will serve as a basis in planning their instruction, activities, and other support programs to improve learning outcomes.



Republic of the Philippines
Department of Education

The budget allocation for the printing of Phil-IRI including Orientation (referencing Annex 1 for details) was determined based on the number of target learners in Grades 4 to 10 for each region. The Central Office shall download the funds to the regions and the Regional Offices (ROs) shall download funds to the respective School Division Offices (SDOs) for utilization within the 2024-2025 school year.

School Testing Coordinators and Learning Resource Coordinators shall manage the distribution and storage of the assessment materials. The printed materials shall be provided to the teachers for its due purpose and should not be used as practice exercises on the classroom rather as an assessment to determine the intervention to be provided to the learner.

All eligible expenses shall be charged to **2024 Basic Education Curriculum (BEC) Funds** subject to the existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.

To facilitate the monitoring of the implementation of the utilization of funds, one (1) Regional Supervisor shall be designated by the Regional Office to prepare a consolidated Accomplishment Report. Hence, the Curriculum and Learning Management Division (CLMD) Chief or the designate shall review the Accomplishment Report and shall be approved by the Regional Director. The template of the Accomplishment Report is provided in Annex 2 of this guidelines.

To ensure submission of the Accomplishment Report of each Region, the said report shall be submitted to the Office of the Director, Bureau of Learning Delivery (BLD) upon completion of the activity on or before the end of the 2024 fiscal year. Moreover, the Teaching and Learning Division (TLD) shall closely monitor the submission of the said report.

For more information and clarifications, please contact the Bureau of Learning Delivery-Teaching and Learning Division, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at blt.tld@deped.gov.ph or at telephone number (02) 8687-2948.

Handwritten signature

Copy furnished:

REVSEE A. ESCOBEDO
 Undersecretary for Operations



DepEd Philippines



@depedphilippines



@DepEd_PH



www.deped.gov.ph



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

ADVISORY

May 7, 2025

In view of the Memorandum DM-CT-2025-120 dated March 28, 2025, *Corrigendum to the Joint Memorandum (Guidelines for the Utilization of Program Support Funds for the Printing of Phil-IRI and RMA Tools for Key Stages 2 and 3)*, please be guided by the following technical specifications for printing of Phil-IRI Manuals and test materials.

A. Phil-IRI Materials for Elementary

1. Phil-IRI Manual 2018

Book size: A4
No. of pages: 720 Excluding Cover
Quantity: at least one (1) copy per school
Cover stock: Foldcote Cal. 12 solid white 236 gsm
Inside pages: uncoated textpaper
Basis wt. 70 gsm with -3% tolerance;
Opacity 90% with -3% tolerance;
Brightness 80% with -3% tolerance
Cover - full colors with 1Side UV Coating
Inside pages - 10 pages colored, the rest black only, back to back print
Finishing/Binding: Perfect binding

2. Test Materials (Learner's Copy)

2.1 Group Screening Test Paper
Paper size: A4
No. of pages: varies per grade level
Quantity: One (1) copy per learner
2.2 Graded Passages
Paper size: A4
No. of pages: varies per grade level
Quantity: one (1) set per class

B. Phil-IRI for Junior High School Materials

1. Phil-IRI for JHS Manual 2024

Book size: A4
No. of pages: 280 Excluding Cover
Quantity: at least one (1) copy per school
Cover stock: Foldcote Cal. 12 solid white 236 gsm
Inside pages: uncoated textpaper
Basis wt. 70 gsm with -3% tolerance;
Opacity 90% with -3% tolerance;
Brightness 80% with -3% tolerance
Cover - four colors with 1Side UV Coating
Inside pages - 12 pages colored, the rest black only, back to back print
Finishing/Binding: Perfect binding

2. Test Materials (Learner's Copy)

2.1 Group Screening Test Paper & Answer Sheet
Paper size: A4
No. of pages: varies per grade level
Quantity: One (1) set per learner
2.2 Graded Passages
Paper size: A4
No. of pages: varies per grade level
Quantity: one (1) set per class

MARILYN B. SIAO

Director III

Officer -In-Charge

Office of the Director IV



4/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
 Direct Line: (02) 636-6540; (02) 633-6549 E-mail: bld.od@deped.gov.ph



DepEd Philippines



@depedphilippines



@DepEd_PH



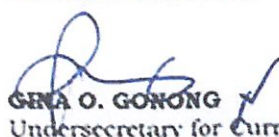
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Republic of the Philippines
Department of Education
 OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
 DM-CT-2025- 120

TO : ALL REGIONAL DIRECTORS
 All Others Concerned

FROM :  **GINA O. GORING**
 Undersecretary for Curriculum and Teaching

SUBJECT : CORRIGENDUM TO THE JOINT MEMORANDUM DATED NOVEMBER 18, 2024 (GUIDELINES FOR THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE INFORMAL READING INVENTORY AND RAPID MATHEMATICS ASSESSMENT TOOLS FOR KEY STAGES 2 AND 3)

DATE : March 28, 2025

To give the Regional Offices the flexibility on directly managing or downloading the funds, the third paragraph in the joint memorandum on the Guidelines for the Utilization of Program Support Funds for the Printing of Philippine Informal Reading Inventory and Rapid Mathematics Assessment Tools for Key Stages 2 and 3, dated November 18, 2024, is hereby corrected.

The budget allocation for the printing of Phil-IRI including Orientation (referencing Annex 1 for details) was determined based on the number of target learners in Grades 4 to 10 for each region. The Central Office shall download the funds to the regions and the Regional Offices (ROs) may download funds to the respective School Division Offices (SDOs) for utilization within the 2024-2025 school year.

Regions may opt to conduct the orientation and printing of Phil-IRI and RMA tools on their level instead of downloading to SDOs. Other provisions in the aforementioned memorandum remain effective.

For more information and clarifications, please contact the Bureau of Learning Delivery-Teaching and Learning Division, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.tld@deped.gov.ph or at telephone number (02) 8687-2948.

Copy furnished:

MALCOLM S. GARMA

Assistant Secretary/Officer-In-Charge, Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
 Direct Line: (632) 8633-7202/8687-4146 E-mail: ouct@deped.gov.ph



DepEd Philippines



@DepEdPhilippines



@DepEd_PH



www.deped.gov.ph

JOINT MEMORANDUM

ORIGINAL
64461655

TO : **ALL REGIONAL DIRECTORS**
All Others Concerned

FROM : **GINA O. GONONG**
Undersecretary for Curriculum and Teaching


ANNALYN M. SEVILLA
Undersecretary for Finance

SUBJECT : **GUIDELINES FOR THE UTILIZATION OF PROGRAM SUPPORT FUNDS FOR THE PRINTING OF PHILIPPINE INFORMAL READING INVENTORY AND RAPID MATHEMATICS ASSESSMENT TOOLS FOR KEY STAGES 2 AND 3**

DATE : NOVEMBER 18, 2024

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3. **Conduct of Orientation:** To ensure the systematic and consistent administration of the assessment tools, the teachers shall be oriented on the utilization of assessment toolkits.

The printing of the assessment tools shall ensure that teachers and learners have access to assessment materials which will provide valuable data to teachers and school administrators in understanding and identifying specific learners' needs that will serve as a basis in planning their instruction, activities, and other support programs to improve learning outcomes.



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Department of Education

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Kaluz

Copy furnished:

REVSEE A. ESCOBEDO
 Undersecretary for Operations





Republic of the Philippines
Department of Education

Annex 1
Allocation per Region

Region	Allocation
I	18,103,308.56
II	13,431,889.54
III	41,389,014.94
IV-A	54,044,771.85
IV-B	13,512,242.80
V	26,049,137.64
VI	29,698,450.14
VII	29,998,479.31
VIII	18,896,715.06
IX	15,718,115.38
X	19,370,108.31
XI	20,194,041.90
XII	17,579,880.66
CARAGA	11,699,559.12
CAR	5,990,427.54
NCR	35,973,926.24
TOTAL	371,650,069.00

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Republic of the Philippines
Department of Education

Annex 2 Accomplishment Report Template

PROGRAM SUPPORT FUNDS FOR THE PRINTING OF Phil-IRI and RAPID MATHEMATICS ASSESSMENT TOOLS

FY 2024

Region:
No. of
Divisions:

REGION (include list of divisions if downloaded to the divisions)	PRINTING OF ASSESSMENT TOOLS					
	PSF	Amount Utilized	Target No. of Schools	Actual No. of Recipient Schools	Target No. of Assessment Materials for Printing	Actual No. of Assessment Materials Reproduced
Grand Total						

Submitted by:

Approved:

Name and Signature Above
Designation

Name and Signature Above
Designation

