



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

13 August 2025

Regional Memorandum
No. 609 s. 2025

**REORIENTATION ON THE GUIDELINES
IN THE LIBRARY HUB HANDBOOK**

To **Schools Division Superintendents**

1. In support of the Department of Education's continuous effort to strengthen the Library Hub Project, an initiative that ensures the availability of quality and varied supplementary reading materials for public elementary and secondary schools, the Regional Office will conduct a Reorientation on the Guidelines in the Library Hub Handbook. This aims to refresh and update the knowledge of LR personnel and Library Hub Librarians on the proper implementation, utilization, and management of Library Hubs in line with the project's vision, mission, and objectives.
2. The reorientation will be conducted on September 17, 2025, at 2:00 PM onwards through an online platform. The meeting link and other details shall be sent via the official MS Teams or DepEd email group prior to the activity to ensure smooth access and participation. This activity shall be attended by all Division Learning Resource Personnel and Library Hub Librarians.
3. The activity aims to:
 - a. revisit the Library Hub Handbook provisions, policies, and operational guidelines;
 - b. clarify roles and responsibilities of LR personnel and Library Hub Librarians in managing and monitoring Library Hubs;
 - c. strengthen strategies in providing access to quality and appropriate reading materials to public school pupils and students;
 - d. support the development of reading habits and comprehension skills among learners through effective Library Hub operations; and
 - e. provide updates and issue guidance on the additional construction of Library Hubs.
4. For questions or clarifications, you may contact the Curriculum and Learning Management Division - Learning Resource Management Section at (02) 8681-2114 local 420.
5. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

02/ROC2



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085