

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



07 August 2025

Regional Memorandum
No. 597, s. 2025



**POSTING OF THE LIST OF PRIVATE SCHOOLS
GRANTED AUTHORITY TO OPERATE**

To: **Schools Division Superintendents**
All Others Concerned

1. In reference to the Memorandum OM-OUOPS-2025-02-04256 dated July 31, 2025, on Posting of the List of Private Schools Granted Authority to Operate, this Office, through the Quality Assurance Division, earnestly calls for the attention and active cooperation of the Schools Division Offices (SDO) and School relative to the aforementioned subject.
2. This aims to provide clear and proper guidelines to the parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, Section 30 of DepEd Order No. (DO) 88, s. 2010, as amended by DO 11, s. 2011, mandated the schools, Division, and Regional Offices to:
 1. Schools – post a copy of their permit/s or recognition of programs in bulletin boards located their campuses; and
 2. Regional and Division Offices – post in their bulletin boards a list of schools granted with authority to operate.
3. In order to further cascade and inform the general public on the matter, Division Offices are directed to post the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and official websites of the Divisions, on or before **August 8, 2025**. The list shall be regularly updated, whenever applicable.
 - A. The aforementioned list shall include, but not limited to, the following information:
 1. School ID;
 2. School Name;
 3. Address of the School;
 4. Contact Details;
 5. Voucher/Education Service Contracting (ESC) Participation;
 6. Permit/Recognition Number;
 7. Validity Period of Permit to Operate and/or Recognition;
 8. Grade Level/s Offered (e.g. Kinder to Grade 12); and
 9. Modalities Used (e.g. Blended [Online and Face-to-Face], Purely Face-to-Face, etc.).

- B. Kindly refer to Annex A for a sample list. The Annex can be accessed through this link: <https://tinyurl.com/y5ta8kek> or tinyurl.com/y5ta8kek.
4. Attached is the aforementioned Memorandum for reference.
 5. For further details, please contact the Regional Office – Quality Assurance Division through email at qad.calabarzon@deped.gov.ph.
 6. Immediate dissemination and strict compliance of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 



Republika ng Pilipinas
Department of Education



ORD-UM01-2025-663

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

OM-OUOPS-2025-02_04256

TO : **ALL REGIONAL DIRECTORS**
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

RECEIVED
DepEd Region IV-A CALABARZON
Quality Assurance Division
AUG 07 2025

BY: _____

FROM : **MALCOLM S. GARMA**
*Assistant Secretary, Officer-in-Charge,
Office of the Undersecretary for Operations*



JOCELYN DR ANDAYA
*Regional Director, NCR
concurrent Officer-in-Charge,
Office of the Assistant Secretary for Operations*

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SUBJECT : **POSTING OF THE LIST OF PRIVATE SCHOOLS GRANTED
AUTHORITY TO OPERATE**

DATE : July 31, 2025

To provide clear and proper guidance to the parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, Section 30 of DepEd Order No. (DO) 88, s. 2010, as amended by DO 11, s. 2011, mandated the schools, Division, and Regional Offices to:

1. Schools – post a copy of their permit/s or recognition of programs in bulletin boards located inside their campuses; and
2. Regional and Division Offices – post in their bulletin boards a list of schools granted with the authority to operate.

In order to further cascade and inform the general public on the matter, **all Regional and Division Offices are directed to post the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before August 8, 2025.** The list shall be regularly updated, whenever applicable.

The aforementioned list shall include, but not limited to, the following information:

1. School ID;
2. School Name;
3. Address of the School;
4. Contact Details;
5. Voucher/Education Service Contracting (ESC) Participation;
6. Permit/Recognition Number;

7. Validity Period of Permit to Operate and/or Recognition;
8. Grade Level/s Offered (e.g. Kinder to Grade 12); and
9. Modalities Used (e.g. Blended [Online and Face-to-Face], Purely Face-to-Face, etc.).

Kindly refer to Annex A for a sample list. The Annex can be accessed through this link: <https://tinyurl.com/y5ta8kek>.

For further inquiries and concerns, kindly communicate with the Office of the Assistant Secretary for Operations – Field Operations through email at asec.ops@deped.gov.ph.

For strict compliance and immediate action.

Enclosure: as stated

Copy furnished:
OFFICE OF THE SECRETARY
Department of Education



Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR OPERATIONS

MEMORANDUM

OM-OASOPS No. 2025-086

FOR : **MALCOLM S. GARMA**
Assistant Secretary, Officer-in-Charge
Office of the Undersecretary for Operations

FROM : **JOCELYN DR ANDAYA**
Regional Director, NCR
concurrent Officer-in-Charge, Office of the
Assistant Secretary for Operations

SUBJECT : **COMPLETE STAFF WORK ON THE REQUEST FOR THE
APPROVAL AND SIGNATURE ON THE POSTING OF THE LIST
OF PRIVATE SCHOOLS GRANTED AUTHORITY TO OPERATE**

DATE : July 9, 2025

I. BACKGROUND

As stated in DepEd Order No. (DO) 88, s. 2010, titled "2010 Revised Manual of Regulations for Private Schools in Basic Education", as amended by DO 11, s. 2011, Section 30 mandates that:

"All schools shall post copies of new permits and recognition of their programs on bulletin boards located inside their campuses.

Regional and Division Offices shall post in their bulletin boards a list of schools granted with the authority to operate."

In order to further cascade and inform the public and in order to provide proper guidance to parents and guardians of learners who intend to enroll in private schools or already enrolled in private schools, it is recommended that the posting of the list of private schools authorized to operate in conspicuous places such as bulletin boards, information desks, and the official websites of the Region and Divisions, on or before July 31, 2025.

The aforementioned list shall include, but not limited to, the following information:

1. School ID;
2. School Name;
3. Address of the School;
4. Contact Details;
5. Voucher/Education Service Contracting (ESC) Participation;

6. Permit/Recognition Number;
7. Validity Period of Permit to Operate and/or Recognition;
8. Grade Level/s Offered (e.g. Kinder to Grade 12); and
9. Modalities Used (e.g. Blended [Online and Face-to-Face], Purely Face-to-Face, etc.).

II. OBJECTIVE

1. To properly and accurately inform and guide the public on the private schools that are legitimate and are authorized to operate.

III. CLEAR STATEMENT OF REQUEST/RECOMMENDED ACTION

In view of the aforementioned background, this Office respectfully requests the onward endorsement of the memo to the Office of the Secretary, for their review and approval. Upon approval, the memorandum shall be signed by OIC-Undersecretary Malcolm Garma and OIC-Assistant Secretary Jocelyn DR Andaya, for immediate dissemination to all Regional and Division offices.

For your consideration.

Thank you very much.

<input type="checkbox"/>	Approved
<input type="checkbox"/>	Disapproved
<input type="checkbox"/>	Further Comments/Remarks

[OASOPS-FO: HM]