

REGION IV-A CALABARZON



HRDD-RM-2025-

30 July 2025

#### Regional Memorandum

No. 577 s. 2025

# WALKTHROUGH ON THE TRAINING RESOURCE PACKAGE CUM PLANNING ON THE CONDUCT OF REGIONAL TRAINING OF SCHOOL LEADERS ON THE REVISED K TO 10 CURRICULUM IMPLEMENTATION

#### To: Schools Division Superintendents

1. In support of the implementation of the Revised K to 10 Curriculum and in preparation for the conduct of the Training of School Leaders, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR), in collaboration with Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), will conduct the Walkthrough of Training Resource Package cum Planning on the Conduct of Regional Training of School Leaders on the Revised K to 10 Curriculum Implementation on September 3-5, 2025, at a venue to be disseminated in a separate issuance.

#### 2. The activity aims to:

- a. explain the components of the Training Resource Package (TRP) for Training of School Leaders on the Revised K to 10 Curriculum;
- b. discuss specific roles and responsibilities of Core Faculty;
- c. collaboratively develop a program implementation plan for regional training, including session assignments, schedules, logistics, and support mechanisms;
- d. generate actionable feedback and suggestions for contextualizing and enhancing the TRP; and,
- e. demonstrate strengthened coordination with co-faculty and regional program management team through active participation in planning discussions and agreement on shared timelines and deliverables.



Address: Gate 2, Karangalan Village, Cainta, Rizal

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- 3. Attached are the List of Regional Program Management Team Members, TRP Developers, and Core Faculty and the Activity Matrix. Participants are advised to confirm their participation through tinyurl.com/4APlanningRTSLK10 on or before August 5, 2025.
- 4. Board and lodging expenses shall be charged against the Human Resource Development Fund (Program Support Fund) while travel and other incidental expenses shall be charged against the fund to be downloaded, subject to the usual accounting and auditing rules and regulations.
- 5. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through email <a href="https://html.ncalabarzon@deped.gov.ph">https://html.ncalabarzon@deped.gov.ph</a>.
- 6. Immediate compliance with this Memorandum is instructed.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

06/ROH5/ROH1



#### Republic of the Philippines

# Department of Education

**REGION IV-A CALABARZON** 

Attachment A: Lists of Participants

Walkthrough of Training Resource Package (TRP) cum Planning on Regional Training of Core Faculty for Training of School Leaders on the Revised K to 10 Curriculum Implementation

Date: September 3-5, 2025/ Venue: To be determined

#### **List of Participants**

#### A. Regional Office Program Management Team

No.	Name	Sex	Position		FD
1	Jisela N. Ulpina	F	OIC-Chief		HRDD-NEAP
2	Viernalyn M. Nama	F	Chief	Chief	
3	Luz E. Osmena	F	Chief		QAD
4	Bryan A. Pobe	M	Education Supervisor	Program	HRDD-NEAP
5	Nadina G. Gaton	F	Education Supervisor	Program	HRDD-NEAP
6	Donna L. Lago	F	Education Supervisor	Education Program	
7	Colleen Marhey Lacuesta	F	Education Specialist II	Program	HRDD-NEAP
8	Jonalyn B. Pattalitan	F	Education Specialist II	Program	HRDD-NEAP
9	Glenda E. Dela Torre	F	Education Program Specialist II		HRDD-NEAP
10	Raginne Yanez	F	Education Specialist II	Program	HRDD-NEAP
11	Joseph C. Damian	M	Administrative Assistant III		HRDD-NEAP
12	Angello Dollente	M	Clerk		HRDD-NEAP
13	Efren Claveles	M	Administrative Assistant I		HRDD-NEAP
14	Emelia Crescini	F	Education Supervisor	Program	CLMD
15	Emelia Aytona	F	Education Supervisor	Program	QAD

#### B. TRP Developers

No.	Name	Sex	Position	SDO
1	Arlene Hernandez	F	Public Schools District Supervisor	General Trias City
2	Domingo Cueto	М	Public Schools District Supervisor	
3	Evelyn P. Navia	F	Principal IV	Laguna





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4	May Grace Salazar	F	Master Teacher I/TIC	Lucena City
5	Shiela Niña Rea-Santes	F	Master Teacher II	Quezon

## C. Core Faculty

No.	Name	Sex	Position	SDO
1	Lerma L. Flandez	F	Schools Division	Antipolo City
-			Superintendent	
2	Babylyn Pambid	F	Schools Division	Bacoor City
_	243,1,1114444	-	Superintendent	200001 010
3	Hermogenes Panganiban	М	Schools Division	Batangas
"	Tiermogenes Langumsun	***	Superintendent	City
4	Elias Alicaya Jr.	M	OIC- Schools Division	Dasmarinas
'	Bhas fineaya or.	147	Superintendent	Dasmamas
5	Ivan Brian Inductivo	M	OIC- Schools Division	General trias
3	Ivan Brian inductivo	141	Superintendent	City
6	Cragaria Ca	M	OIC- Schools Division	
0	Gregorio Co	IVI	)	Cavite City
	One was in T. Marrier	3.5	Superintendent	0.1 0"
7	Gregorio T. Mueco	M	OIC-Schools Division	Calaca City
<u> </u>			Superintendent	
8	Ronald Ramilo	M	Assistant Schools	Lipa City
1			Division	
			Superintendent	
9	Edward DJ Garcia	M	Assistant Schools	Lipa City
			Division	
<u> </u>	8		Superintendent	
10	Jaypee E. Lopo	M	Assistant Schools	Laguna
			Division	
į			Superintendent	
11	Lito A. Palomar	M	Assistant Schools	Cavite City
ļ			Division	J
i			Superintendent	
12	Christian Mespher	M	OIC- Assistant Schools	Binan City
	Hernandez		Division	
_			Superintendent	
13	Erma S. Valenzuela	F	Chief Education	San Pedro
1			Supervisor	City
14	Cristina C. Salazar	F	Chief Education	
- '		-	Supervisor	
15	Jonathan Domingo	М		Antipolo City
~~		***	Supervisor	Interpole City
16	Henry P. Contemplacion	M	Education Program	San Pablo
10		141	Supervisor	City
17	Gayle J. Malibiran	F	Education Program	Antipolo City
*′	Cayle 0. Manbiran	*	Supervisor	Minboio City
18	Marigen N. Leosala	F		Santa Rosa
13	mangen II. Leusala	F	Education Program Supervisor	
19	Marion Margues	N#		City
פנ	Marlon Marquez	M	Education Program	Rizal
	Nida Cantas	75	Supervisor	
20	Nida Santos	F	Education Program	San Pedro
	36-1-4-1	<u> </u>	Supervisor	City
21	Mark Anthony P. Idang	M	Education Program	Laguna
		l	Supervisor	

Belazar Magsino	22	Nenita A. Adame	F	Public Schools District Supervisor	Batangas Province
Supervisor Province  24 Shiela B. Peñano M Public Schools District Supervisor  25 Gina B. Dulce F Public Schools District Supervisor  26 Vanessa Barcarse F Public Schools District Supervisor  27 Christian S. Balino M Principal II Laguna  28 Mervin Tortoza M Principal IV Antipolo City  29 Magdaleno Lubigan M Principal IV Cavite Province  30 Movita A. Cruzat F Principal IV Batangas Province  31 Erickson T. Gutierrez M Principal IV Batangas Province  32 Mary Jane Gonzales F Principal IV Quezon  33 Gregorio I. Racelis M Principal IV Quezon  34 Jessie C. Vasquez M Principal IV Quezon  35 Rejulios Villenes M PSDS Quezon  36 Grace Salvatus F Principal II Quezon  37 Bernadette Sumagui F Principal II Quezon  38 Ma. Corazon Rubio F Principal II Quezon  39 Ma. Corazon Rubio F Principal II Lucena City  40 Susan Sacatrapos F Principal IV Rizal  41 August Jamora M Public Schools District Supervisor  42 Agrifina Dirain F Public Schools District Supervisor  43 Nedia Lagustan F Education Program Rizal  44 Angelo Uy M Public Schools District Supervisor  45 Honeylet Capulong F Education Program Supervisor  46 Avelino Mortel M Public Schools District Batangas Province  47 Epifania Carandang F Chief Education Lucena City  48 Epifania Carandang F Chief Education Lucena City	02	Floorer Magaina			
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Movita A. Cruzat   F   Principal IV   Batangas   Province	29	Magdaleno Lubigan	IVI	Principal IV	
Province   Province   Province   31   Erickson T. Gutierrez   M   Principal IV   Batangas   Province   32   Mary Jane Gonzales   F   Principal IV   Batangas   Province   33   Gregorio I. Racelis   M   Principal IV   Quezon   34   Jessie C. Vasquez   M   Principal IV   Quezon   35   Rejulios Villenes   M   PSDS   Quezon   Quezon   36   Grace Salvatus   F   Principal II   Quezon   Quezon   37   Bernadette Sumagui   F   Principal IV   Cavite   Province   39   Ma. Corazon Rubio   F   Principal II   Lucena City   40   Susan Sacatrapos   F   Principal IV   Rizal   Rizal   41   August Jamora   M   Public Schools District   Supervisor   Supervisor   Province   42   Agrifina Dirain   F   Public Schools District   Supervisor   Province   43   Nedia Lagustan   F   Education   Program   Rizal   Supervisor   44   Angelo Uy   M   Public Schools District   Dasmarinas   Supervisor   45   Honeylet Capulong   F   Education   Program   Cavite City   Supervisor   46   Avelino Mortel   M   Public Schools District   Batangas   Province   47   Epifania Carandang   F   Chief   Education   Lucena City   Dasmarinas   Supervisor   Province   47   Epifania Carandang   F   Chief   Education   Lucena City	<u> </u>	Marita A Comment	10	Dain ain al IV	
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36   Grace Salvatus   F   Principal II   Quezon			<del></del>		
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Supervisor  42 Agrifina Dirain  F Public Schools District Supervisor  F Education Program Supervisor  43 Angelo Uy  M Public Schools District Supervisor  45 Honeylet Capulong F Education Program Supervisor  F Education Program Supervisor  Cavite City Supervisor  Avelino Mortel M Public Schools District Supervisor  M Public Schools District Supervisor  F Education Program Supervisor Supervisor  F Education Program Supervisor  F Education Program Supervisor  F Education Program Supervisor  F Education Program Supervisor  F Education Education Education Lucena City	40	Susan Sacatrapos	F	Principal IV	Rizal
42 Agrifina Dirain  F Public Schools District Supervisor  F Education Program Supervisor  Angelo Uy  M Public Schools District Dasmarinas Supervisor  Honeylet Capulong  F Education Program Cavite City Supervisor  F Education Program Cavite City Supervisor  F Education Program Supervisor  F Education Program Cavite City Supervisor  F Education Program Cavite City Supervisor  F Education District Supervisor  F Education Program Cavite City Supervisor  F Chief Education Lucena City	41	August Jamora	M	Public Schools District	Rizal
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Supervisor  44 Angelo Uy  M Public Schools District Supervisor  45 Honeylet Capulong  F Education Program Supervisor  46 Avelino Mortel  M Public Schools District Supervisor  M Public Schools District Supervisor  Frovince  47 Epifania Carandang  F Chief Education Lucena City			<u> </u>	, , ,	
44 Angelo Uy  M Public Schools District Supervisor  45 Honeylet Capulong  F Education Program Supervisor  46 Avelino Mortel  M Public Schools District Supervisor  Province  F Education Program Cavite City Supervisor  F Chief Education Lucena City	43	Nedia Lagustan	F	Education Program	Rizal
Supervisor   45   Honeylet Capulong   F   Education   Program   Cavite City   Supervisor   46   Avelino Mortel   M   Public Schools District   Batangas   Province   47   Epifania Carandang   F   Chief   Education   Lucena City	<u> </u>			Supervisor	
Supervisor   45   Honeylet Capulong   F   Education   Program   Cavite City   Supervisor   46   Avelino Mortel   M   Public Schools District   Batangas   Province   47   Epifania Carandang   F   Chief   Education   Lucena City	44	Angelo Uy	M		Dasmarinas
45 Honeylet Capulong F Education Program Cavite City Supervisor  46 Avelino Mortel M Public Schools District Supervisor Frovince Frovince Frounce Frounce Frounce Frounce					
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	47	Epifania Carandang	F		
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## Republic of the Philippines

# Department of Education

**REGION IV-A CALABARZON** 

Attachment B: Activity Matrix

#### **Activity Matrix**

## WALKTHROUGH OF TRAINING RESOURCE PACKAGE CUM PLANNING ON THE CONDUCT OF REGIONAL TRAINING OF SCHOOL LEADERS ON THE REVISED K TO 10 CURRICULUM IMPLEMENTATION

		September 3-5, 2025				
Day	Time	Activity	Person-in-Charge	Materials Needed		
	8:00 - 8:30 AM	Arrival and Registration		Attendance Sheets, IDs		
	8:30 - 9:00 AM	Opening Program		AVP		
	9:00 – 9:30 AM	Statement of Purpose and Objectives Setting	HRDD	Slide Deck		
	9:30 - 10:00 AM	Presentation of the PD Program Design	9 15 com	PD Design		
	10:00 - 10:15 AM	Health Break				
Day	10:15 – 12:00 NN	Walkthrough of TRP: Slide Decks, Session Guides, Worksheets	TRP Developers	TRP		
1	12:00 - 1:00 PM	Lunch Break				
	1:00 - 1:15 PM	Energizer	HRDD	AVP		
	1:15 - 3:00 PM	Continuation of Walkthough of TRP	TRP Developers	TRP		
	3:00 - 3:15 PM	Health Break				
	3:15 – 4:30 PM	Group Activity: Identifying Strengths of the TRP & Sharing of Insights and Initial Feedback on TRP	Core Faculty	TRP		
	4:30 – 5:00 PM	Synthesis End-of-the-Day Evaluation	HRDD, QAD	Daily M&E Tool		



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	8:00 – 8:30 AM	Recap and Energizer	HRDD	AVP			
	8:30 – 10:00 AM	Group Activity: Finalization (Contextualization) of TRP	Core Faculty	TRP			
	10:00 - 10:15 AM	Healt					
	10:15 – 12:00 NN	Continuation of Group Activity: Finalization (Contextualization) of TRP	Core Faculty	TRP			
D	12:00 - 1:00 PM	Lunch Break					
Day 2	1:00 PM - 1:15 PM	Energizer					
	1:15 – 3:00 PM	Presentation of the Regional Program Implementation Plan	HRDD, CMLD, QAD	Regional Program Implementation Plan			
	3:00 - 3:15 PM	Health Break					
	3:15 - 4:30 PM	Feedbacking on the Regional Program Implementation Plan	HRDD, CMLD, QAD	Regional Program Implementation Plan			
	4:30 – 5:00 PM	Synthesis End-of-the-Day Evaluation	HRDD, QAD	Daily M&E Tool			
	····						
	8:00 – 8:30 AM	Recap and Energizer	HRDD	AVP			
	8:30 – 10:30 AM	Terms of Reference for Core Faculty and Review of Facilitation Standards per DM 44, s. 2023	HRDD	Slide Deck, DM 44, s. 2023			
Day	10:30 - 10:45 AM	Health Break					
3	10:45 – 12:00 NN	Finalization of Assignments and Deliverables	Core Faculty	Final Schedule Template			
	12:00 - 1:00 PM	Lunch Break					
	1:00 - 2:00 PM	Synthesis and Next Steps	HRDD	Slide Deck			
	2:00 - 3:00 PM	Closing Program	HRDD	AVP			
	3:00 - onwards	Travel Back Home					

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