



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



15 July 2025

Regional Memorandum
No. 542, s. 2025

**REGIONAL ORIENTATION TO 100 PILOT SCHOOL
IMPLEMENTERS OF THE ALTERNATIVE
DELIVERY MODE (ADM) ONE-STOP
SHOP PROGRAM**

To **Schools Division Superintendents**

1. To ensure a unified understanding and effective pilot implementation of the Alternative Delivery Mode (ADM) One-Stop Shop Program of the 100 school implementers in the Region, this Office through the Curriculum and Learning Management Division (CLMD) will hold the Regional Orientation to 100 Pilot School Implementers of the ADM One-Stop Shop Program on August 25-27, 2025 at a venue that will be announced through a separate issuance.
2. This activity aims to lay the foundation for the effective rollout of this initiative. It will serve as a strategic capacity-building activity to ensure that key school-level stakeholders have a clear understanding of the program's framework, operational guidelines, and expected outcomes. Specifically, the orientation will:
 - a. present the key provisions and implementation strategies outlined in the Policy Guidelines on ADM One-Stop Shop Program;
 - b. guide pilot schools in establishing functional ADM teams aligned with the one-stop shop model;
 - c. provide tools and protocols for learner profiling, instructional planning, monitoring, and reporting;
 - d. share good practices, challenges, and contextual innovations in ADM delivery; and
 - e. foster a network of pilot implementers that can serve as learning hubs and mentoring sites for future scale-up.
3. Participants in this activity are Division Supervisors of ADM, School Heads and Teachers of the 100 pilot school implementers of One-Stop Shop Program. The list of participants, together with the Indicative Program of Activities,



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

Program Management Team (PMT), and Terms of Reference (ToR) will be issued through a separate memorandum.

4. All expenses relative to the conduct of this activity, such as food and accommodation, honorarium of the resource speakers, and training and advocacy materials shall be charged against 2025 Flexible Learning Options – Alternative Delivery Mode (FLO-ADM) Funds in accordance with the Cash-Based Budgeting System and consistent with the General Provisions of the FY 2025 GAA. Meanwhile, transportation and incidental expenses may be charged against any available local funds, subject to the usual government accounting and auditing rules and regulations.
5. For questions and clarifications, you may contact Philips T. Monterola, Regional Coordinator-ADM, CLMD, via email at philips.monterola@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director