



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



15 July 2025

**Regional Memorandum**  
No. 536, s. 2025

**QUALITY ASSURANCE WORKSHOP ON MILESTONE-BASED  
MONITORING AND EVALUATION (M&E) TOOLS FOR EARLY  
LANGUAGE, LITERACY, AND NUMERACY (ELLN)  
AND OTHER PROGRAMS**

To **Schools Division Superintendents**

1. To strengthen the capacity of the Region and the 24 Schools Division Offices' (SDO) to implement policies, monitor programs, and ensure the quality delivery of Early Language, Literacy, and Numeracy (ELLN) and other foundational learning initiatives, this Office through the Curriculum and Learning Management Division (CLMD) will hold the Quality Assurance Workshop on Milestone-Based Monitoring and Evaluation (M&E) Tools for Early Language, Literacy, and Numeracy (ELLN), on September 2-5, 2025 at a venue that will be announced through a separate issuance.
2. This activity aims to improve the coherence, alignment, and usability of the developed and finalized M&E tools by refining benchmarks, ensuring relevance to regional and division-level contexts, and integrating a milestone-based lens for evaluating progress. In doing so, it empowers regional and division technical teams to:
  - a. quality-assure the milestone-based M&E tool for ELLN implementation and other educational programs;
  - b. secure that the tool leads to identification of bottlenecks and good practices in program delivery through the target M&E tool;
  - c. provide targeted technical assistance to schools and divisions using the M&E tool;
  - d. ensure that the tool is reflective of accurate and timely consolidation and reporting of accomplishments from division to regional levels; and
  - e. support resource allocation, utilization, and decision-making through data-informed strategies.
3. Participants in this activity are Teachers and Master Teachers, School Head, and Education Program Supervisors from the 23 Schools Division Office



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together with the Regional Focal Persons of ELLN and the various Programs. The list of participants, together with the Indicative Program of Activities, Program Management Team (PMT), and Terms of Reference (ToR) will be issued through a separate memorandum.

4. Food and accommodation of the participants shall be charged against Early Language Literacy and Numeracy, Program Support Funds (PSF). Meanwhile, transportation and incidental expenses may be charged against any available local funds, subject to the usual government accounting and auditing rules and regulations.
5. For questions and clarifications, you may contact Hazel Angelyn E. Tesoro and Eugene Ray F. Santos, Education Program Supervisors, CLMD, via email at [hazelangelyn.tesoro@deped.gov.ph](mailto:hazelangelyn.tesoro@deped.gov.ph) and [eugeneray.santos@deped.gov.ph](mailto:eugeneray.santos@deped.gov.ph).
6. Immediate dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director ✓