



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



ESSD-RM-2025-575

07 July 2025

**Regional Memorandum**  
No. 575 s. 2025

**EXECUTING EXCELLENCE: A HOLISTIC APPROACH TO  
PROGRAM IMPLEMENTATION, MONITORING, AND  
ASSESSMENT IN EDUCATION SUPPORT SERVICES  
DIVISION (ESSD) PROGRAMS FOR YEAR 2025 CUM  
POST EVALUATION AND PLANNING FOR PALARONG  
PAMBANSA 2026**

To: **Schools Division Superintendents**

1. This Office, through the Education Support Services Division, announces the conduct of the activity "Executing Excellence: A Holistic Approach to Program Implementation, Monitoring and Assessment in Education Support Services Division (ESSD) Programs for Year 2025 cum Post Evaluation and Planning for Palarong Pambansa 2026" on **August 26-29, 2025**. The venue of the aforementioned activity will be announced on a separate issuance.
2. This activity aims to effectively and efficiently implement, monitor, and evaluate ESSD PPAs ensuring alignment with legal mandates, education policies, and learner-centered outcome. More specifically, to identify gaps, issues and concerns and provide solutions, foster a culture of collaboration and continuous improvement, and establish technical assistance and support systems for smooth execution of ESSD PPAs.
3. The participants in this activity from the Regional Office are ESSD Personnel while the participants from each Schools Division Offices (SDOs) are indicated in **Annex A** and the indicative program in **Annex B**.
4. Travel and other related expenses incurred by all participants in this activity shall be charged against their local funds, subject to the existing accounting and auditing rules and regulations of the Department.
5. For inquiry, kindly contact Eduarda M. Zapanta, Chief Education Supervisor or Ms. Rochelle May M. Nisola, Technical Assistant II – Learner Rights and Protection through email at [essd.calabarzon@deped.gov.ph](mailto:essd.calabarzon@deped.gov.ph).
6. Immediate dissemination and strict compliance with this Memorandum is highly desired.

**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

03/RMMN



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



Certificate No. PHP QMS  
22 93 0085

**Annex A.** List of Participants for Executing Excellence: A Holistic Approach to Program Implementation, Monitoring and Assessment in Education Support Services Division (ESSD) Programs for Year 2025 cum Post Evaluation and Planning for Palarong Pambansa 2026 on August 26-29, 2025, venue will be announced in a separate issuance.

All participants are encouraged to register and to fill out the pre-workshop sheets through the following links on or before August 22, 2025.

Pre-registration form: <https://forms.office.com/r/uLCWLs9Wfp>

Pre-workshop sheets: <https://tinyurl.com/ExecutingExcellence25>

DATE	REGIONAL OFFICE	SCHOOLS DIVISION OFFICE
August 26, 2025	ESSD Personnel	23 Nurse-in-Charge 23 LRP Focals 23 SBFP Focals 23 Medical Officers 23 Dentist-in-Charge
August 27, 2025	ESSD Personnel	23 YFP Focal Persons 46 GPP Focal and Co-Focal Persons 23 SSP Focal Persons 13 SNED Focal Persons 29 Sports TM 15 TWG Chairpersons
August 28, 2025	ESSD Personnel	23 DRRM Focal Persons 23 Engineers 23 Partnership Focal Persons 23 SSP Focal Persons 13 SNED Focal Persons 29 Sports TM
August 29, 2025	ESSD Personnel	23 SGOD Chiefs



**Annex B.** Indicative Program for Executing Excellence: A Holistic Approach to Program Implementation, Monitoring and Assessment in Education Support Services Division (ESSD) Programs for Year 2025

**Day 1**  
**August 26, 2025**

TIME	ACTIVITY	PERSONS RESPONSIBLE
8:00 am – 9:00 am	Arrival and Registration of the Participants	<b>Ms. Marivic P. Pedrialva</b> <i>ADA I</i>
9:00 am – 9:20 am	Preliminaries <ul style="list-style-type: none"><li>• Philippine National Anthem</li><li>• Opening Prayer</li><li>• Bagong Pilipinas Hymn</li><li>• Quality Policy Statement</li><li>• CALABARZON March</li></ul>	Audio-Visual Presentation
9:20 am – 9:25 am	Welcome Remarks	<b>Eduarda M. Zapanta</b> <i>Chief, ESSD</i>
9:25 am – 9:30 am	Inspirational Message	<b>Loida N. Nidea</b> <i>Assistant Regional Director</i>
9:35 am – 9:40 am	Inspirational Message	<b>Atty. Alberto T. Escobarte, CESO II</b> <i>Regional Director</i>
9:40 am – 10:00 nn	HEALTH BREAK	
10:00 nn – 12:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(identification of gaps, issues, and concerns)</i>	<b>Breakout Room 1:</b> Nurse-In-Charge and Medical Officers <b>Breakout Room 2:</b> Dentist-in-Charge <b>Breakout Room 3:</b> Learner Rights and Protection Program <b>Breakout Room 4:</b> School-Based Feeding Program
12:00 pm – 1:00 pm	LUNCH BREAK	
1:00 pm – 3:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Technical Assistance provision based on the identified gaps, issues and concerns)</i>	
3:00 pm – 5:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Alignment and Updates on the Regional and SDO Level Programs)</i>	
	<b>DAY 2</b> <b>August 27, 2025</b>	
8:00 am – 9:00 am	Arrival and Registration of the Participants	<b>Ms. Marivic P. Pedrialva</b> <i>ADA I</i>
9:00 am – 9:15 am	Preliminaries <ul style="list-style-type: none"><li>• Makabayan Song</li><li>• Opening Prayer</li></ul>	Audio-Visual Presentation
9:15 am – 9:45 am	HEALTH BREAK	
9:45 am – 12:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(identification of gaps, issues, and concerns)</i>	<b>Breakout Room 1:</b> Youth Focal Persons <b>Breakout Room 2:</b> GPP Focals <b>Breakout Room 3:</b> SSP Focal, SNED Focal, TWG Chairpersons, and Sports TM
12:00 pm – 1:00 pm	LUNCH BREAK	

1:00 pm – 3:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Technical Assistance provision based on the identified gaps, issues and concerns)</i>	
3:00 pm – 5:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Alignment and Updates on the Regional and SDO Level Programs)</i>	
	<b>DAY 3</b> <b>August 28, 2025</b>	
8:00 am – 9:00 am	Arrival and Registration of the Participants	<b>Ms. Marivic P. Pedrialva</b> <i>ADA I</i>
9:00 am – 9:15 am	Preliminaries • Makabayan Song Opening Prayer	Audio-Visual Presentation
9:15 am – 9:45 am	HEALTH BREAK	
9:45 am – 12:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(identification of gaps, issues, and concerns)</i>	<b>Breakout Room 1:</b> DRRM Program Focal Persons <b>Breakout Room 2:</b> Partnership Program Focal <b>Breakout Room 3:</b> Division Engineers <b>Breakout Room 4:</b> SSP Focal, SNED Focal, and Sports TM
12:00 pm – 1:00 pm	LUNCH BREAK	
1:00 pm – 3:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Technical Assistance provision based on the identified gaps, issues and concerns)</i>	
3:00 pm – 5:00 pm	Focus Group Discussion per SDO Program Focal Person <i>(Alignment and Updates on the Regional and SDO Level Programs)</i>	
	<b>DAY 4</b> <b>August 29, 2025</b>	
8:00 am – 9:00 am	Arrival and Registration of the Participants	<b>Ms. Marivic P. Pedrialva</b> <i>ADA I</i>
9:00 am – 9:15 am	Preliminaries • Makabayan Song Opening Prayer	Audio-Visual Presentation
9:15 am – 9:30 am	HEALTH BREAK	
9:30 am – 12:00 pm	Re-echoing salient points of discussion during Day 1-3 to SGOD Chiefs <i>(Presentation of each program focal person)</i>	ESSD Chief, ESSD Program Focal Person, and SGOD Chiefs
12:00 pm – 1:00 pm	LUNCH	
1:00 pm – 3:00 pm	Harmonization of ESSD and SGOD PPAs	ESSD Chief, ESSD Program Focal Person, and SGOD Chiefs
3:00 pm – 4:00 pm	CLOSING PROGRAM	
4:00 pm onwards	TRAVEL TIME	



**Annex C.** List of Participants for the Post Evaluation and Planning for Palarong Pambansa 2026

	<b>NAME</b>	<b>DESIGNATION</b>	<b>OFFICE</b>
1.	Atty. Alberto T. Escobarte, CESO II	Regional Director	Regional Office
2.	Loida N. Nidea	Assistant Regional Director	Regional Office
3.	Lourdes T. Bermudez	Schools Division Superintendents	Regional Office
4.	Eduarda M. Zapanta	Chief Education Supervisor	Regional Office
5.	Ramil G. Ginete	Assistant Regional Sports Officer / Project Development Officer IV	Regional Office
6.	Marivic P. Pedrialva	Administrative Aide III	Regional Office
7.	Lealyn C. Sanita	Technical Assistant I in Sports	Regional Office
8.	Philips T. Monterola	Regional SNED Coordinator	Regional Office
9.	Arnel T. Buena	Division Sports Officer	Antipolo City
10.	Marife D. Ornopia	Division Sports Officer	Bacoor City
11.	Nicolas A. Asi	Division Sports Officer	Batangas City
12.	Jimmy J. Morillo	Division Sports Officer	Batangas Province
13.	Angela Morando	Division Sports Officer	Biñan City
14.	Marianne Velasco	Division Sports Officer	Cabuyao City
15.	Joel L. Libranda	Division Sports Officer	Calamba City
16.	Annaliza T. Fernandez	Division Sports Officer	Cavite City
17.	Joel O. Peregrino	Division Sports Officer	Cavite Province
18.	Miguel Meledrez	Division Sports Officer	Dasmariñas City
19.	Chereyna R. Guantia	Division Sports Officer	General Trias City
20.	Marciano V. Valles	Division Sports Officer	Imus City
21.	Judith V. Clemente	Division Sports Officer	Laguna Province
22.	Roland Diaz	Division Sports Officer	Lipa city
23.	Joey L. Jader	Division Sports Officer	Lucena City
24.	Jay Alfaro	Division Sports Officer	Quezon Province
25.	Benito L. Picones	Division Sports Officer	Rizal Province
26.	Lerma M. Baldonado	Division Sports Officer	San Pablo City
27.	Marites R. Martinez	Division Sports Officer	San Pedro City
28.	Mario V. Zantua	Division Sports Officer	Santa Rosa City
29.	Carolyn Pirante	Division Sports Officer	Sto. Tomas City
30.	Gerlie C. Lopez	Division Sports Officer	Tanauan City
31.	Maria Corazon Borbon	Division Sports Officer	Tayabas City
32.	Mercy Villanueva	SPED Supervisor	Batangas Province
33.	Rosalina H. Panganiban	SPED Supervisor	Batangas City
34.	Rhea DM Bilbes	SPED Supervisor	Biñan City
35.	Enelyn T. Badillo	SPED Supervisor	Calamba City
36.	Josephine Monzaga	SPED Supervisor	Cavite Province
37.	Jessie A. Layugan	SPED Supervisor	Dasmariñas City

38.	Riza C. Garcia	SPED Supervisor	Imus City
39.	Roderica R. Camacho	SPED Supervisor	Laguna Province
40.	Rowela M. Caperiña	SPED Supervisor	Lucena City
41.	Araceli C. Tejada	SPED Supervisor	Rizal Province
42.	Marivel M. De Vera	SPED Supervisor	Sta. Rosa City

**Reminder:** All Chairpersons or Co-chairpersons of the Management Working Committees are requested to **accomplish the Issues, Concerns, and Recommendations Form** via the following link:  
<https://bit.ly/DEPED4ASPORTSEVAL2025>.

Collected inputs will be consolidated and presented during the evaluation session. Kindly submit your accomplished form on or before **August 22, 2025**.

	NAME	DESIGNATION	OFFICE
QUARTER MANAGEMENT AND ACCOMMODATION COMMITTEE			
43.	Elino S. Garcia	Chairperson	Regional Office
BUDGET AND FINANCE COMMITTEE			
44.	Marites L. Gloria	Chairperson	Regional Office
HEALTH MANAGEMENT COMMITTEE			
45.	Dr. Mary Grace E. Javier	Chairperson	General Trias City
SUPPLY, PROPERTY AND EQUIPMENT COMMITTEE			
46.	Ann Geralyn T. Pelias	Chairperson	Regional Office
FOOD PREPARATION AND MESS HALL MANAGEMENT COMMITTEE			
47.	Babeth C. Cruz	Chairperson	Regional Office
INTERNAL AUDIT AND INSPECTORATE COMMITTEE			
48.	Nancy Z. Dizon	Chairperson	Regional Office
PUBLIC AFFAIRS AND DOCUMENTATION COMMITTEE			
49.	Ariel M. Azuelo	Chairperson	Regional Office
REGISTRATION AND ATTENDANCE COMMITTEE			
50.	Maria Susana B. Oliveros	Chairperson	Regional Office
PARADE AND DISCIPLINE COMMITTEE			
51.	Joseph Labugen/ Ronnie J. Cada	Co-chairperson	Cavite Province/ Lucena City
TRANSPORTATION COMMITTEE			
52.	Gian Carlo G. Ventura	Chairperson	Regional Office
GAMES RECORDS AND RESULTS, INCENTIVES AND AWARDS COMMITTEE			
53.	Mark Anthony R. Malonzo / Nestor Capistrano	Chairperson	Regional Office / Rizal
BEAUTIFICATION, DECORATION, AND CLEAN AND GREEN			
54.	Anjo Raqueno	Chairperson	Regional Office
SCREENING AND ACCREDITATION COMMITTEE			
55.	Rey M. Valenzuela	Chairperson	Regional Office



QUALITY MANAGEMENT AND EVALUATION COMMITTEE			
56.	Jeffrei F. Ditalan	Chairperson	Regional Office
CHILD PROTECTION AND DATA PRIVACY COMMITTEE			
57.	Atty Marianne A. Dilag	Chairperson	Regional Office
DRRM AND SECURITY COMMITTEE			
58.	Edilberto Damiles Jr.	Co-chairperson	Regional Office
LIASON AND GENERAL SECRETARIAT			
59.	Lolet Furio	Chairperson	Regional Office

\*If the Chairperson is unable to attend, the Co-Chairperson shall represent them.

### TOURNAMENT MANAGERS

	Name	Event	Office
60.	Mildred M. De Leon	Archery	Calamba City
61.	Ardie P. Cordero	Arnis	Rizal
62.	Roderick C. Tobias	Athletics	Laguna
63.	Nilo C. Portinto	Athletics	San Pablo
64.	Rex Alejandro	Badminton	Antipolo City
65.	Emily Careon	Baseball	Rizal
66.	Juanito P. Hombrebueno	Basketball	Batangas Prov.
67.	Ronald Mendiola	Billiards	Lucena City
68.	Nelson R. Umali	Chess	Laguna
69.	Jerwin D. Arpia	Boxing	Tayabas City
70.	Jeffrey Cabuyao	Football	Quezon
71.	Carlix Ebio	Futsal	Antipolo City
72.	Amihan R. Fenis	RG	Rizal
73.	Eliza B. Layugan	WAG	Dasmariñas City
74.	Gina Buena	MAG	Antipolo City
75.	Annette Diamante	Aero Gymnastics	Quezon
76.	Erwin Acorda	Sepak Takraw	Antipolo City
77.	Emily O. Careon	Softball	Rizal
78.	Aprilito C. De Guzman	Swimming	Batangas Prov.
79.	Antonino Palaganas	Table Tennis	Batangas Prov.
80.	Shirley C. Evangelista	Taekwondo	Quezon
81.	Ricardo R. David III	Tennis	Imus City
82.	Antonio Alvarez	Volleyball	Quezon Province
83.	Imelda Abarca	Wushu	Lucena City
84.	Edvie R. Diaz	Wrestling	Cabuyao City
85.	Maria Donna D. Cosejo	Dance Sport	Quezon
86.	Lloyd Gener G. Pallan	Pencak Silat	Quezon
87.	Ma. Josella N. Velasco	Bocce	San Pablo City
88.	Felmor D. De Rosas	Goal Ball	Antipolo City

**ANNEX D.** Indicative Program for the Post Evaluation and Planning for RAAM and Palarong Pambansa 2026

<b>TIME</b>	<b>ACTIVITY</b>	<b>PERSON INVOLVED</b>
<b>Post Evaluation Day 1 August 27, 2025</b>		
8:00 AM – 9:00 AM	Arrival and Registration of the Participants	Marivic P. Pedrialva ADA I
9:00 AM – 9:45 AM	Preliminaries with Other Programs at the Plenary Hall	
09:45 AM – 10:30 AM	Report on CALABARZON's Performance in the 2025 Palarong Pambansa	Eduarda M. Zapanta Chief, ESSD
10:30 AM – 12:00 PM	Evaluation Report on Collected Feedback from the 2025 Palarong Pambansa"	Quality Management and Evaluation Committee
12:00 PM-1:00 PM	Lunch Break	
1:00 AM – 2:30 PM	Presentation of the Consolidated Report on Committee Issues, Concerns, and Recommendations	Ramil G. Ginete Assistant Regional Sports Officer, ESSD
2:30 PM – 3:00 PM	Synthesis, Open Forum, Action Plan, and Future Directions	Atty. Alberto T. Escobarte, CESO II Regional Director  Loida N. Nidea Assistant Regional Director  Eduarda M. Zapanta Chief, ESSD
3:00 PM - 4:30 PM	Presentation of the Consolidated Report on Committee Issues and Concerns during 2025 RAAM	Ramil G. Ginete Assistant Regional Sports Officer, ESSD
4:30 PM - 5:00 PM	Synthesis, Open Forum, Action Plan, and Future Directions	Atty. Alberto T. Escobarte, CESO II Regional Director  Loida N. Nidea Assistant Regional Director  Eduarda M. Zapanta Chief, ESSD
<b>Post Evaluation Day 2 August 28, 2025</b>		
8:00 AM – 8:30 AM	Preliminaries and MOL	TWG



08:30 AM – 11:00 AM	Presentation of Preparation for the 2026 RAAM to be hosted by Batangas City Division	Nicolas Asi Division Sports Officer Batangas City
11:00 AM – 12:00	Action Planning for 2026 RAAM and Palarong Pambansa	Eduarda M. Zapanta Chief Education Supervisor
12:00 PM-1:00 PM	Lunch Break	
1:00 PM – 2:30 PM	Finalization of Action Plan	Eduarda M. Zapanta Chief Education Supervisor
2:30 PM – :00 PM	Closing Ceremony  Awarding of Certificates  Closing Remarks	ESSD TWG   Loida N. Nidea Assistant Regional Director