

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2025-563


28 July 2025

Regional Memorandum
No. 563 s. 2025

**TRAINING-WORKSHOP ON SYNCHRONIZED GAD PLANNING
AND BUDGETING CUM PREPARATION OF GAD
ACCOMPLISHMENT REPORT**

To **Regional GAD Focal Point System
Schools Division Superintendent**

1. With reference to PCW Memorandum Circular No. 06, s. 2025 titled, "Preparation and Online Submission of Fiscal Year (FY) 2026 Gender and Development (GAD) Plans and Budget" dated July 18, 2025, and as an offshoot of the Training on Harmonized Gender and Development Guidelines (HGDG) and Gender and Development (GAD) Agenda Batch 3, held at Ecotech Cebu on July 7-11, 2025, this Office will conduct a Training-Workshop on Synchronized GAD Planning and Budgeting cum Preparation of GAD Accomplishment Report on August 6-8, 2025. The venue will be communicated in a separate Memorandum.
2. The activity aims the participants to:
 - a. identify existing gender issues in their schools and SDOs and align them with the department's identified GAD PPAs;
 - b. prepare a breakdown of expenses for each committed activity as well as personnel service (PS) for attribution; and
 - c. consolidate the identified gender issues and PPAs to form a region-wide GAD Plan and Budget for FY 2026 for submission to the Central Office.
3. The participants in this activity are the Regional Office GFPS members and the Schools Division Office Focal Persons and their Planning or Budget Officers. They are advised to register on this link <https://tinyurl.com/R4A-GPB-GADAR> on or before July 30, 2025. Please refer to the attached enclosure for the breakdown of attendees.
4. The GFPS Secretariat will email the pre-work activity to all attendees.
5. Food and accommodation of all participants, honorarium for the invited speaker shall be charged against the Regional Funds/GAD Funds. While travel and other expenses of the participants relative to their participation in the said activity shall be charged against local funds/GAD funds, subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH3-H1



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Certificate No. PHP QMS
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Enclosure 1

Gender Mainstreaming for the SDO GAD Focal Point System Chairs
July 9-11, 2025

Breakdown of Attendees

No.	SDO	SDO GFPS		Total
		GAD Focal	Planning or Budget Officer	
1.	Antipolo City	1	1	2
2.	Bacoor City	1	1	2
3.	Batangas City	1	1	2
4.	Batangas Province	1	1	2
5.	Binan City	1	1	2
6.	Cabuyao City	1	1	2
7.	Calaca City	1	1	2
8.	Calamba City	1	1	2
9.	Cavite City	1	1	2
10.	Cavite Province	1	1	2
11.	Dasmarinas City	1	1	2
12.	General Trias City	1	1	2
13.	Imus City	1	1	2
14.	Laguna Province	1	1	2
15.	Lipa City	1	1	2
16.	Lucena City	1	1	2
17.	Quezon Province	1	1	2
18.	Rizal Province	1	1	2
19.	Santa Rosa City	1	1	2
20.	San Pablo City	1	1	2
21.	San Pedro City	1	1	2
22.	Sto. Tomas City	1	1	2
23.	Tanauan City	1	1	2
24.	Tayabas City	1	1	2
25.	Regional GFPS			11
26.	RP			1
			Total	60