

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

10 July 2025



**Regional Memorandum**  
No. 523 s. 2025

**REQUEST FOR SUBMISSION OF 2ND QUARTERLY PHYSICAL  
AND FINANCIAL ACCOMPLISHMENT REPORT FOR FY 2025  
CONDUCTED PROFESSIONAL DEVELOPMENT PROGRAMS,  
PROJECTS, AND ACTIVITIES**

To: **Schools Division Superintendents**

1. Enclosed is DM-OUHROD-2025-1771 from DepEd Central Office, Office of the Undersecretary for Human Resource and Organizational Development titled *Request for Submission of 2<sup>nd</sup> Quarterly Physical and Financial Accomplishment Report for FY 2025 Conducted Professional Development Programs, Projects, and Activities*.
2. In line with this, Schools Division Offices, through the Human Resource Development Section in coordination with Curriculum Implementation Division, are requested to update the physical and financial accomplishments, including the number of schools conducting Learning Action Cell (LAC) sessions, through the monitoring sheet accessible at <https://sites.google.com/depd.gov.ph/fy2025hrdfund/home> on or before July 18, 2025.
3. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief or Bryan A. Pobe, Education Program Supervisor, through email [hrd.calabarzon@depd.gov.ph](mailto:hrd.calabarzon@depd.gov.ph).
4. Immediate compliance with this Memorandum is instructed.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**

 Regional Director 

06/ROH5/ROH1



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## Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

### MEMORANDUM DM-OUHROD-2025-1771

TO : **Regional Directors**  
**Schools Division Superintendents**  
**HRDD Chiefs/NEAP R Focal Persons**  
**All Others Concerned**

FROM : **WILFREDO E. CABRAL**  
*Undersecretary*  
*Human Resource and Organizational Development*

SUBJECT : **REQUEST FOR SUBMISSION OF SECOND QUARTERLY PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT FOR FY 2025 CONDUCTED PROFESSIONAL DEVELOPMENT PROGRAMS, PROJECTS, AND ACTIVITIES**

DATE : 03 July 2025

1. As of the first quarter (1Q) of FY 2025, the reported physical accomplishments (i.e., number of trained teaching and teaching-related personnel) of the Regional Offices (ROs) indicate underperformance, which may be attributed to the non-submission/non-accomplishment by the ROs of the monitoring sheets provided. Below is the consolidated physical accomplishment report of the ROs as of FY 2025 1Q:

Region	FY 2025 Targets	1Q Accomplishment	Accomplishment Rate
I	3,530	400	11.3%
II	2,898	11	0.4%
III	5,955	0	0.0%
IV-A	6,760	575	8.5%
IV-B	2,639	0	0.0%
V	4,909	0	0.0%
VI	5,467	281	5.1%
VII	5,201	0	0.0%
VIII	4,799	220	4.6%
IX	3,139	0	0.0%
X	3,525	120	3.4%
XI	3,079	75	2.4%
XII	2,753	36	1.3%
XIII	2,475	40	1.6%
CAR	1,859	325	17.5%
NCR	3,570	0	0.0%
<b>Total</b>	<b>62,558</b>	<b>2,083</b>	<b>3.3%</b>



2. In this regard, the ROs and the Schools Division Offices (SDOs) are advised to ensure the timely submission of the FY 2025 Second Quarterly Physical and Financial Accomplishment Reports through the monitoring sheets accessible through the link <https://sites.google.com/deped.gov.ph/fy2025hrdfund/home>.

Specifically for the Negros Island Region (NIR), the link for the submission of the requested reports is <https://tinyurl.com/NIRPhysicalAccomplishment>.

The reports to be submitted must include data/information on the number of schools that have conducted Learning Action Cell (LAC) sessions.

The deadline of submission of the reports is on 08 July 2025.

3. Should you have questions and concerns, please coordinate with **Mr. Eric Sarmiento** or **Ms. Camille Bolos**, NEAP Administrative Officers, through email [neap.od@deped.gov.ph](mailto:neap.od@deped.gov.ph) / [eric.sarmiento003@deped.gov.ph](mailto:eric.sarmiento003@deped.gov.ph) / [camille.bolos@deped.gov.ph](mailto:camille.bolos@deped.gov.ph) or landline (02) 8638-8638.
4. For your immediate compliance.

*Copy furnished:*

OFFICE OF THE SECRETARY

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