

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



03 July 2025

**Regional Memorandum**

**PARTICIPANTS IN THE SECURITIES AND EXCHANGE  
COMMISSION (SEC) BENCHMARKING  
FOR PRIME-HRM LEVEL 3**

To **Regional PRAISE Committee  
Schools Division Superintendents  
All Others Concerned**

1. The Department of Education Region IV CALABARZON is committed to achieving Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) Level 3, the Silver Award. In this regard, Regional Office Proper and its 15 Schools Division Offices (SDOs) which are already PRIME-HRM Bronze Awardees will conduct a benchmarking activity at the **Securities and Exchange Commission (SEC)** Head Office, located at 7907 Makati Avenue, Salcedo Village, Bel-air, Makati City on **July 16, 2025, from 8:00 a.m. – 4:00 p.m.**
2. The activity aims to:
  - a. gain insights into the design and implementation of the SEC's HR systems, specifically benchmarking on the four HRM Systems: Recruitment, Selection and Placement; Learning and Development; Performance Management, and Rewards and Recognition; and
  - b. benchmark best practices and innovations that contributed to the SEC's achievement of PRIME-HRM Level 3 Silver Award.
3. Participants in this activity are personnel from the PRIME Level 2 Bronze Awardee SDOs. Please refer to the attached enclosure for the identified list of participants. All SDO identified participants shall email their complete names, vehicle details, and plate number to [region4a.praise@deped.gov.ph](mailto:region4a.praise@deped.gov.ph) or or before July 7, 2025. This information is needed for security purposes and to meet the strict requirements of the SEC. If possible, carpooling is advised.
4. The PRAISE Secretariat requests the 15 identified SDOs to attend a virtual meeting on July 4, 2025, at 2:00 p.m. to discuss the video presentation of the

06/ROH3-H1






Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



Certificate No. PHP QMS  
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PRIME HRM journey status as required by the SEC. The Secretariat will share the MS Meeting Link with the SDO R&R Focal persons.

5. Expenses relative to the conduct of the activity such as travel and other relevant expenses of the Regional Office and SDO participants shall be charged against their respective local funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director 

## Enclosure 1

**PARTICIPANTS IN THE SECURITIES AND EXCHANGE COMMISSION (SEC)  
BENCHMARKING FOR PRIME-HRM LEVEL 3**

**Regional Office Participants**

<b>No</b>	<b>Name</b>	<b>Sex</b>	<b>Position Title/Assigned Pillar</b>	<b>RO</b>
1	Loida N. Nidea	F	Assistant Regional Director	ORD
2	Jisela N. Ulpina	F	OIC Chief- HRDD	
3	Maria Susana B. Oliveros	F	AO V- Recruitment and Selection	Personnel Section
4	Jonalyn B. Pattalitan	F	EPS II- Learning and Development	HRDD
5	Elino S. Garcia	M	Chief ES- Performance Management	PPRD
6	Nadina G. Gatón	F	EPS- Rewards and Recognition	HRDD
7	Melvin DR. Punzalan	M	Programmer	ICT Unit
8	Omer Licayayo	M	Special Investigator	Legal Unit

**SDO Participants**

<b>No</b>	<b>SDO</b>	<b>Position Title</b>
1	Calamba City	Information Technology Officer
2	Dasmariñas City	Information Technology Officer
3	General Trias City	Information Technology Officer
4	Lipa City	Information Technology Officer
5	Lucena City	Information Technology Officer
6	San Pablo City	Information Technology Officer
7	Batangas City	SDO PRIME-HRM Focal Person
8	Batangas Province	SDO PRIME-HRM Focal Person
9	Cabuyao City	SDO PRIME-HRM Focal Person
10	Cavite City	SDO PRIME-HRM Focal Person
11	Cavite Province	SDO PRIME-HRM Focal Person
12	Imus City	SDO PRIME-HRM Focal Person
13	Quezon Province	SDO PRIME-HRM Focal Person
14	Santa Rosa City	SDO PRIME-HRM Focal Person
15	Tayabas City	SDO PRIME-HRM Focal Person