

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

27 June 2025

Regional Memorandum

No.486 s.2025

**ONLINE VALIDATION OF THE “TRACKING OUR PROGRESS:
KINDERGARTEN!”: A COMPREHENSIVE ASSESSMENT GUIDE
FOR KINDERGARTEN TEACHERS**

To **Schools Division Superintendents**

1. In reference to the Office of the Undersecretary for Curriculum and Teaching Memorandum DM-CT-2024-368 titled **“Conduct of Kindergarten Activities FY 2024”** dated September 18, 2024; Unnumbered Regional Memorandum titled **“Participation of DepEd CALABARZON Field Personnel in the Workshop on the Enhancement of Kindergarten Assessment Package”** dated October 10, 2024; Bureau of Learning Delivery (BLD) Memorandum ATC-FA-2025-CO-00160 titled **“Authority to Conduct Kindergarten Activities for Fiscal Year (FY) 2025 (Charged under 2024 BEC Continuing Funds)”** dated February 10, 2025; BLD Advisory dated June 10, 2025; and BLD Advisory dated June 25, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), shall participate in the online validation of the tool for the **Tracking Our Progress: Kindergarten! (A Comprehensive Assessment Guide for Kindergarten Teachers)**.
2. Participants in this activity are teachers with five (5) to 10 years of teaching experience in Kindergarten and who also have a strong educational and professional foundation in Early Childhood Education (ECE), Kindergarten Education, or a closely related discipline.

Enclosure 4 of this memorandum details the eligibility criteria for validators in the said activity.

3. Each SDO shall designate a minimum of 10 and a maximum of 20 qualified Kindergarten teachers to serve as validators.

Kindergarten teachers selected by their respective SDOs to serve as validators shall encode their details in an online spreadsheet that can be accessed via this link: <https://tinyurl.com/KinderAssessmentToolValidate>.



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4. For questions and clarifications, you may contact **Hazel Angelyn E. Tesoro**, Education Program Supervisor, Kindergarten, and **Viernalyn M. Nama**, CLMD Chief Education Supervisor at (02) 647-7487 loc. 420.
5. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director 

02/ROC10

Enclosure 1



Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2024-368

TO : **ALL REGIONAL DIRECTORS**
 School Division Superintendents
 Regional and Division Supervisors in-charge of Kindergarten
 and GMRC/Values Education

FROM : **GINA O GONONG**
 Undersecretary for Curriculum and Teaching

SUBJECT : **CONDUCT OF KINDERGARTEN ACTIVITIES FY 2024**

DATE : **SEPTEMBER 18, 2024**

In line with the continuous support to the overall program on **Accelerating Universal Quality Kindergarten Learning Opportunities for All (AUnQKLO4A)**, the Bureau of Learning Delivery – Teaching and Learning Division (BLD-TLD) will conduct Kindergarten activities for FY 2024. The activities aim to ensure the quality-assured teaching and learning resources in support for Kindergarten teachers to teach better.

In this regard, this Office would like to invite the Regional/Division Kindergarten Coordinators and/or an alternate who were involved from the last year workshops to serve as writers/participants of the following activities:

Activity	Target Date	Venue
1. Workshop on the Harmonization of Kindergarten Teacher's Guides and Lesson Exemplars	November 12-15, 2024	within NCR Exact venue will be coordinated
2. Workshop on the Enhancement of Kindergarten Assessment Package	October 15-18, 2024	within NCR Exact venue will be coordinated

Meanwhile, it is requested that participants to attend the activity indicated in the table below are those Regional/Division Supervisors in-charge of GMRC/Values Education learning area and selected Divisions with Social and Emotional Learning (SEL) implementation.

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Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

1. Consultative Conference (Planning and Framing of Activities and Outcome Indicators on the Integration of Social and Emotional Learning (SEL) for K to 3 Key Stages onwards (SC, TWG & NGA partners)	October 29-31, 2024	within NCR Exact venue will be coordinated
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Board and lodging, supplies and materials for each participant shall be charged against the 2024 continuing BEC Funds. Transportation expenses incurred during the activity will be charged to the downloaded funds subject to the usual accounting and auditing procedures. Refer to Annex 1 on the matrix for the detailed number of writers/ participants with breakdown of the downloaded funds and Annex 2 on the tentative program of activities for reference.

For additional details, please contact Dr. Emily A. Mallari, Supervising Education Program Specialist or her alternate Ms. Forcefina E. Frias, Senior Education Program Specialist of BLD-TLD through email address at emily.mallari002@deped.gov.ph or forcefina.frias@deped.gov.ph or contact 09366860629.

Copy furnished:

ATTY. REYSEE A. ESCOBEDO
Undersecretary for Operations



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Enclosure 2



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



10 October 2024

Unnumbered Memorandum

**PARTICIPATION OF DEPED CALABARZON FIELD PERSONNEL
 IN THE WORKSHOP ON THE ENHANCEMENT OF
 KINDERGARTEN ASSESSMENT PACKAGE**

To **Schools Division Superintendents**
 (SDO Bacoor City, SDO Calamba City, SDO Cabuyao City,
 SDO San Pablo City, SDO San Pedro City, and SDO Tanauan City)

1. In reference to DepEd Office of the Undersecretary for Curriculum and Teaching memorandum numbered DM-CT-2024-368, this Office, through the Curriculum and Learning Management Division (CLMD), shall participate in the **WORKSHOP ON THE ENHANCEMENT OF KINDERGARTEN ASSESSMENT PACKAGE** on October 15 - 18 2024 at the Berjaya Makati Hotel, Makati City.
2. The activity aims to enhance the Kindergarten Assessment Package based on MATATAG Curriculum Competencies and the result of the review from experts.
3. Participants in this event are the Regional/Division Kindergarten Coordinators and/or an alternate who were involved from the last year's workshops to serve as writers/participants. List of participants is attached in Enclosure 1.
4. Board and lodging, supplies, and materials relative to this activity will be charged against the 2024 continuing BEC Funds. Transportation expenses will be charged to the downloaded funds, subject to existing auditing and accounting rules and regulations.
5. For clarification and further inquiries, you may contact Dr. Emily A. Mallari, Supervising Education Program Specialist or her alternate, Ms. Forcefina E. Frias, Senior Education Program Specialist from BLD-TLD through email address at emily.mallari002@deped.gov.ph or forcefina.frias@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director

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Enclosure 3



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

ADVISORY

June 10, 2025

In view of the Memorandum No. ATC-FA-2025-CO-00160 dated February 10, 2025 signed by the Office of the Undersecretary for Curriculum and Teaching, on the **Conduct of Kindergarten Activities for Fiscal Year (FY) 2025 (charged under 2024 BEC Continuing Funds)**, this Office will conduct an online Orientation Meeting to discuss the Validation Tool of the ***"Tracking Our Progress: Kindergarten! (A Comprehensive Assessment Guide for Kindergarten Teachers)"***.

The activity supports for the **approval of the Workshop on the Management of Assessment Tool for Kindergarten Key Implementers**. The meeting will be held via **Microsoft Teams** through the access link <https://tinyurl.com/Kindergarten-Teachers2025> on Friday, June 20, 2025, from 10:00AM to 12:00NN.

For additional details, please contact Ms. Emily A. Mallari, Supervising Education Program Specialist or her alternate Ms. Forcefina E. Frias, Senior Education Program Specialist of BLD-TLD through email address at emily.mallari001@deped.gov.ph or forcefina.frias@deped.gov.ph or contact 09366860629.

For information and guidance.


MARILYN B. SIAO

Director III
 Officer-In-Charge
 Office of the Director IV
 Bureau of Learning Delivery



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Enclosure 4



Republic of the Philippines
Department of Education
 BUREAU OF LEARNING DELIVERY

ADVISORY

June 25, 2025

In line with the Advisory dated June 10, 2025, regarding the conduct of an online Orientation Meeting on the Validation Tool of the ***"Tracking Our Progress: Kindergarten! (A Comprehensive Assessment Guide for Kindergarten Teachers)"***, this advisory outlines the required qualifications and selection parameters for validator-kindergarten teachers to ensure that the feedback gathered is valid, reliable, and contextually appropriate.

Eligibility Criteria for Validators:

1. **Non-involvement in Tool Development.** Must not have participated as writers in the creation of the comprehensive assessment guide.
2. **Validator Allocation per Division.** Each division shall designate a minimum of **ten (10)** and a maximum of **twenty (20)** qualified Kindergarten teachers to serve as validators.
3. **Professional Qualifications**
 - Must be a **Master Teacher I or higher**, with at least **10 years of teaching experience** including a minimum of **5 years in Kindergarten**.
 - Must have a Bachelor's degree in Early Childhood Education, Kindergarten Education, or a closely related field.
 - Graduate-level coursework or a Master's degree in Education/ECE is preferred.
4. **Background Teaching and Experience**
 - A minimum of **5 years teaching experience** in Kindergarten is required.
 - Experience handling **diverse learners and varied classroom settings** is considered an advantage.
5. **Diversity and Representation.** Validators must represent a **broad range of geographical contexts** across the Philippines, including:
 - Urban and rural areas;
 - Geographically Isolated and Disadvantaged Areas (GIDA);
 - Indigenous and multicultural communities.



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6. Professional Engagement and Recognition

- Should have active involvement in **curriculum development**, Learning resource creation, assessment design, teacher training, or **action research**.
- Must be a **member of professional learning communities** or have experience as a **peer mentor**.
- Recognized for **teaching excellence**, leadership, or meaningful contribution to education (e.g., awards, published work, research presentations, etc.)

This advisory is issued to assist in the careful selection of validators who will uphold the quality and contextual integrity of the assessment tool.

For information and appropriate action.

MARILYN B. SIAO

Director III

Officer-in-Charge, Office of the Director IV



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