



CLMD-RM-2025-472

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

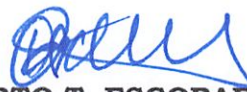
25 June 2025

Regional Memorandum
No. 472, s. 2025

ADDENDUM TO REGIONAL MEMORANDUM NO. 411, S. 2025

To **Schools Division Superintendents**

1. Pursuant to Regional Memorandum No. 411, s. 2025, titled Finalization and Vetting of Milestone-Based Program Implementation Monitoring and Evaluation (M&E) Tools for Alternative Delivery Modes (ADM) and Special Curricular Programs, scheduled on July 7–11, 2025, this Office, through the Curriculum and Learning Management Division (CLMD), announces that the activity will be held at M.I. Sevilla Resort, Barangay Domoit, Lucena City.
2. Enclosure 1 lists the participants in the activity. They are advised to bring a printed copy of the policy guidelines or issuances relevant to their respective programs, along with a laptop computer, for use during the series of workshops on milestone-based program implementation M&E tools. Participants are expected to arrive at the venue on July 7, 2025, at 8:00 a.m. The first meal to be served will be breakfast on the first day, and the last will be afternoon snacks on the final day of the activity.
3. Additionally, Enclosure 2 provides the Indicative Program of Activities. The composition of the Program Management Team (PMT) is outlined in Enclosure 3, while Enclosure 4 presents the Terms of Reference (ToR).
4. This memorandum serves as Travel Authority of the Regional Office Personnel involved in this activity.
5. For questions and clarifications, you may contact Eugene Ray F. Santos, Education Program Supervisor, and Philips T. Monterola, Regional Coordinator-ADM, CLMD, via email at eugeneray.santos@deped.gov.ph and philips.monterola@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II

 Regional Director 

02/ROC6



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Republic of the Philippines
Department of Education
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Enclosure 1. List of Participants

1. Early Language, Literacy and Numeracy (ELLN)

Program Owner: **CLMD**

Regional Focal Person: **Hazel Angelyn E. Tesoro**

Position/Designation	SDO	Name
Division Focal Person	Lucena City	1. Rowela M. Caperiña
Public School District Supervisor (PSDS)	Calamba City	2. Rowena B. Cambel
School Head	Batangas City	3. Angelina B. Peradilla
Teacher	Rizal Province	4. Benjie U. Flores
	Imus City	5. Jacqueline S. Gacias

2. Special Program in Journalism (SPJ)

Program Owner: **CLMD**

Regional Focal Person: **Eugene Ray F. Santos**

Position/Designation	SDO	Name
Division Focal Person	Cavite Province	6. Wenifreda S. Diquit
	Batangas City	7. Leila Seco
	Quezon Province	8. Abner Pureza
School Head	Cavite Province	9. Orven Francis de Pedro
	Quezon Province	10. Cynthia M. Tadong
Teacher	Cavite Province	11. Arlene dela Costa
	Quezon Province	12. Ethel A. Bartolo

3. Special Program in Foreign Language (SPFL)

Program Owner: **CLMD**

Regional Focal Person: **Hazel Angelyn E. Tesoro**

Position/Designation	SDO	Name
Division Focal Person	Tanauan City	13. Victoria B. Burgos
Public School District Supervisor (PSDS)	Quezon Province	14. Maria Lourdes Cabanag
School Head	Laguna Province	15. Kristine P. Perez
	Tanauan City	16. Vicente L. Ambalong Jr.
Teacher	Batangas Province	17. Maryanne S. Tibayan
	Cavite Province	18. Angelou R. Garcia

4. Special Program in Science, Technology, Engineering, and Mathematics (SPSTEM) / Special Science Elementary School (SSES)

Program Owner: **CLMD**

Regional Focal Person: **Paul Gence L. Ocampo and Gilbert Cruz**

Position/Designation	SDO	Name
Division Focal Person	Tanauan City	19. Dennis B. Masangcay
Public School District Supervisor (PSDS)	Tanauan City	20. Emelda R. Delante
School Head	Cavite Province	21. Ester M. Dolatre
Teacher	Calamba City	22. Rowena Llanto Acosta
	Cavite Province	23. Jennifer H. Icaro

5. Special Program in Technical, Vocational Education (SPTVE)

Program Owner: **CLMD**

Regional Focal Person: **Virgilio O. Guevarra, Jr.**

Position/Designation	SDO	Name
Division Focal Person	Laguna Province	24. Cristina Talambayan
Public School District Supervisor (PSDS)	Quezon Province	25. Miel M. Pineda
School Head	Cavite Province	26. Michael Andrew T. Gamba
Teacher	Quezon Province	27. Nanette D. Ramirez

6. Special Program in the Arts (SPA)

Program Owner: **CLMD**

Regional Focal Person: **Lowiesito O. Erni**

Position/Designation	SDO	Name
Division Focal Person	Calamba City	28. Joel Libranda
Public School District Supervisor (PSDS)	Rizal	29. Sheila B. Penano
School Head	Batangas Province	30. Reynaldo M. De Mesa
Teacher	Cavite Province	31. Cristina N. Morales
	Quezon Province	32. Annete B. Diamante

7. Special Program in Sports (SPS)

Program Owner: **CLMD**

Regional Focal Person: **Lowiesito O. Erni**

Position/Designation	SDO	Name
Division Focal Person	General Trias City	33. Chereyna R. Guantia
Public School District Supervisor (PSDS)	General Trias City	34. Christopher Luna
School Head	General Trias City	35. Cecilia Papa
Teacher	General Trias City	36. John Reck L. Niepes
	General Trias City	37. John Patrick B. Majerano

8. School Library and Library HubProgram Owner: **CLMD**Regional Focal Person: **Dianne Catherine T. Antonio**

Position/Designation	SDO	Name
Division Focal Person	Batangas Province	38. Rosalinda A. Mendoza
Public School District Supervisor (PSDS)	Batangas Province	39. Agrifina Dirain
	Batangas Province	40. Sara Saguin
School Head	Batangas Province	41. Maria Celita B. De Leon
Teacher	Batangas Province	42. Gemma V. Atienza

9. Division Learning Resource SectionProgram Owner: **CLMD**Regional Focal Person: **Dianne Catherine T. Antonio**

Position/Designation	SDO	Name
Division Focal Person	San Pablo City	43. Henry P. Contemplacion
Public School District Supervisor (PSDS)	Batangas Province	44. Conie Hernandez
School Head	Batangas Province	45. Marilou T. Sara
Teacher	Batangas Province	46. Irene M. Casapao
	Batangas Province	47. Ma. Rudelee L. Masangkay

10. Madrasah EducationProgram Owner: **CLMD**Regional Focal Person: **Emelia P. Crescini**

Position/Designation	SDO	Name
Division Focal Person	Cavite City	48. Ricardo P. Makabenta
Public School District Supervisor (PSDS)	Laguna	49. Eva Marie S. Cambe
School Head	Laguna	50. Czarina S. Rasco
Teacher	Laguna	51. Chinky Ruth M. Marilag
	Rizal	52. Lilibeth D Martinez

11. Multigrade ProgramProgram Owner: **CLMD**Regional Focal Person: **Emelia P. Crescini**

Position/Designation	SDO	Name
Division Focal Person	Batangas City	53. Ricky M. Realingo
Public School District Supervisor (PSDS)	Quezon Province	54. Lilia B. Diasanta
School Head	General Trias City	55. Imelda S. Arevalo
Teacher	Quezon Province	56. Estrella D. Ergina
	Quezon Province	57. Annie A. Coronacion

12. Special Needs Education (SNED)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

Position/Designation	SDO	Name
Division Focal Person	Quezon Province	58.Joan Alejaida R. Mauhay
Public School District Supervisor (PSDS)	Quezon Province	59.Ma. Carla M. Caraan
School Head	Quezon Province	60.Gilbert Forbes
Teacher	Lucena	61.Christine Joy L. Onate

13. Alternative Learning System (ALS)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

Position/Designation	SDO	Name
Division Focal Person	Tayabas City	62.Mildred Z. Galleno
Public School District Supervisor (PSDS)	Batangas Province	63.Rosemarie A. Encarnacion
School Head	Tayabas City	64.Lorynell De Sagun
Teacher		65.

14. Alternative Delivery Mode (ADM)**15. Modified In-School, Off-School Approach (MISOSA)****16. Open High School (OHS)****17. Night School****18. E-Impact****19. DPES**Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

Position/Designation	SDO	Name
Division Focal Person	Cavite Province	66.Josephine Monzaga
Public School District Supervisor (PSDS)	Lucena City	67.Larywell Enriquez
School Head	Batangas Province	68.Marcela A. Agdan
Teacher	Batangas Province	69.Maria Muriel L. Manza-De Roxas

20. Home Schooling (HS)Program Owner: **CLMD**Regional Focal Person: **Philips T. Monterola**

Position/Designation	SDO	Name
Division Focal Person	Lucena City	70. Larywell Enriquez
Public School District Supervisor (PSDS)	Bernarda M. Reyes	71. Bernarda M. Reyes
School Head	Batangas Province	72. Marcela A. Agdan
Teacher	Batangas Province	73. Maria Muriel L. Manza-De Roxas

21. Rural Farm School (RFS)Program Owner: **CLMD**Regional Focal Person: **Virgilio O. Guevarra, Jr.**

Position/Designation	SDO	Name
Division Focal Person	Quezon Province	74. Carmen H. Macatugob
Public School District Supervisor (PSDS)	Laguna	75. Emmard M. Hermosura
Teacher	Lucena City	76. Renzdolf Villanueva
	Rizal	77. Jeffrey Erni

22. Indigenous Peoples Education (IPed)Program Owner: **CLMD**Regional Focal Person: **Margaret P. Musa**

Position/Designation	SDO	Name
Division Focal Person	Antipolo City	78. Jean L. Danga
Public School District Supervisor (PSDS)	Rizal	79. Rizaldy R. Cristo
School Head	Batangas City	80. Leoncia B. Espina
Teacher	Antipolo City	81. Reynaldo P. Lozano Jr.
	Quezon Province	82. Emelita O. Mallari

23. School-Based Feeding Program (SBFP)Program Owner: **ESSD**Regional Focal Person: **Johnalen Aira S. Soberano**

Position/Designation	SDO	Name
Division Focal Person	Calamba City	83. Cyril Paner
Public School District Supervisor (PSDS)	Santa Rosa City	84. Rowena N. Cruz
School Head	Cavite Province	85. Priscila D. Cabigting
Teacher	Imus City	86. Jayson C. Talon

24. Education FacilitiesProgram Owner: **ESSD**Regional Focal Person: **Jamaica Rose G. Rolloque**

Position/Designation	SDO	Name
Division Focal Person	Tayabas City	87. Jaypee A. Escobar
School Head	San Pablo City	88. Alfe Y. Jacobe
Teacher	Dasmariñas City	89. Aiza M. Bulaon
	General Trias City	90. Abhram P. Colocado

25. Partnership & Linkages and other Program (Youth Formation and Guidance Support Services)

Program Owner: **ESSD**

Regional Focal Person: **Ramil G. Ginete**

Position/Designation	SDO	Name
Division Focal Person	Tayabas City	91. Joan Kathleen M. Talabong
Public School District Supervisor (PSDS)	Tayabas	92. Maria Corazon A. Borbon
School Head	Tayabas City	93. Larvin O. Labrada
Teacher	Tayabas City	94. John Menard Lavadia
	Tayabas City	95. Glenda A. Capistrano

26. School Sports Program

Program Owner: **ESSD**

Regional Focal Person: **Joseph Tito N. Ocampo**

Position/Designation	SDO	Name
Division Focal Person	Rizal	96. Benito Picones
School Head	Batangas Province	97. Aprilito De Guzman
Teacher	Laguna	98. Luceline C. Dinglasa
	Batangas Province	99. Maricris M. Magsino

27. Medical Health Unit

Program Owner: **ESSD**

Regional Focal Person: **Pearl Oliveth S. Intia**

Position/Designation	SDO	Name
Division Focal Person	Quezon Province	100. Jenny Lyn V Barrantes
Public School District Supervisor (PSDS)	Tayabas City	101. Ronan R. Ranillo
	Quezon Province	102. Gilbert C. Alva
Teacher	Tayabas City	103. Lorelie A. Jasul

28. School Governance Council

Program Owner: **FTAD**

Regional Focal Person: **Andrea Mabel E. Abrencillo**

Position/Designation	SDO	Name
Division Focal Person	Quezon Province	104. Michelle G. Duma
Teacher		105. John Menard Lavadia

29. Disaster Risk Reduction and Management (DRRM)

Regional Focal Person: **Wilbert C. Ulpindo**

Position/Designation	SDO	Name
Division Focal Person	Lucena City	106. Preciosa Marie T. Alba
Public School District Supervisor (PSDS)	San Pablo City	107. Manfredo Z. Guitang
School Head	Lipa City	108. Raymund P. Bautista
Teacher	Lucena City	109. Preciosa Marie T. Alba
	Quezon Province	110. Arvin P. Repaso

30. Learner Rights and Protection Office (LRPO)Program Owner: **ESSD**Regional Focal Person: **Rochelle May Nisola**

Position/Designation	SDO	Name
Division Focal Person	Batangas Province	111. Rosemarie J. Gonzales
Public School District Supervisor (PSDS)	Laguna	112. Florentina C. Rancap
School Head	Quezon Province	113. Gregorio Racelis
Teacher	Quezon Province	114. Vigilina A. De Vera
	Quezon Province	115. Luzviminda P. Ware

31. Gender And Development (GAD) ProgramProgram Owner: **HRDD**Regional Focal Person: **Nadina G. Gatón**

Position/Designation	SDO	Name
Division Focal Person	Lucena City	116. Karina R. Bautista
Public School District Supervisor (PSDS)	Lucena City	117. Pablito Alay
School Head	Lucena City	118. Maria Corazon A. Rubio

32. Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-)HRMProgram Owner: **HRDD**Regional Focal Person: **Nadina G. Gatón**

Position/Designation	SDO	Name
Division Focal Person	Dasmariñas City	119. Renante O. Salimbao
Public School District Supervisor (PSDS)	Lucena City	120. Reymark Queano
School Head	Quezon Province	121. Grace Urbien-Salvatus

33. Continuing Professional Development (CPD) Accreditation/ Quality Assured Professional Development (PD) ProgramsProgram Owner: **HRDD**Regional Focal Person: **Bryan A. Pobe**

Position/Designation	SDO	Name
Division Focal Person	Batangas City	122. Alvin P. Metrillo
Public School District Supervisor (PSDS)	Batangas Province	123. Eleazar Magsino
School Head	Laguna	124. Evelyn P. Navia

34. School Learning Action Cell (SLAC)Program Owner: **HRDD**Regional Focal Person: **Bryan A. Pobe**

Position/Designation	SDO	Name
Division Focal Person	Tanauan City	125. Edgar Marshall Brinas
Public School District Supervisor (PSDS)	Quezon Province	126. Rejulios Villenes
School Head	Batangas Province	127. Movita O. Cruzat
Teacher	Lucena City	128. May Grace Salazar
	Quezon Province	129. Shiela Nina Rea-Santes

35. Basic Education Research Fund (BERF)Program Owner: **PPRD**Regional Focal Person: **Randie B. Atienza**

Position/Designation	SDO	Name
Division Focal Person	Cavite Province	130. May Anne Joy D. Romanes
Public School District Supervisor (PSDS)	Rizal	131. Karl Erickson I. Ebora
School Head	Batangas Province	132. Gloria C. Salazar
Teacher	Laguna Province	133. Icy Princess A. Trencio
	Biñan City	134. Maria Elena B Hernandez

Members of the Program Management Team

Position	Name
Teaching Aid Specialist	135. Lhovie C. Damian
Librarian	136. Nenette Arcelle Joy P. Larinay
Administrative Assistant	137. Neal Protacio
	138. Redynn A. Bernales
Contract of Service-ALS	139. John Christian Galvez
Regional Coordinator	140. Philips T. Monterola
	141. Gilbert Cruz
	142. Joseph Tito N. Ocampo
	143. Eugene Ray F. Santos
Education Program Supervisor	144. Virgilio O. Guevarra, Jr.
	145. Emelia P. Crescini
	146. Dianne Catherine T. Antonio
	147. Paul Gence Ocampo
	148. Margaret P. Musa
	149. Lowiesito Erni
	150. Hazel Angelyn E. Tesoro
	151. Andrea Mabel E. Abrencillo
	152. Nadina Gatón
	153. Bryan A. Pobe
	154. Randie B. Atienza
Nutritionist	155. Johnalen Aira S. Soberano
Engineer	156. Jamaica Rose G. Rolloque
Project Development Officer	157. Ramil G. Ginete
	158. Wilbert C. Ulpindo
	159. Rochelle May Nisola
Medical Officer	160. Pearl Oliveth S. Intia

Chief Education Supervisors of the Curriculum Implementation Division

SDO	Complete Name
Antipolo City	161. Cristina C. Salazar
Bacoar City	162. Editha B. Gregorio
Batangas City	163. Sacoro R. Comia
Batangas Province	164. David M. Nuay
Binan City	165. Mary Ann L. Tatlongmaria
Cabuyao City	166. Edna F. Hemedez
Calamba City	167. Mariliza T. Espada
Cavite City	168. Regin Rex P. Tosco
Cavite Province	169. Elpidia B. Bergado

Dasmariñas City	170. Gemma G. Cortez
General Trias City	171. Laura O. Garcia
Imus City	172. Glenda Ds Catadman
Laguna	173. Orlando T. Valverde
Lipa City	174. Lorna R. Medrano
Lucena City	175. Myla K. Mendiola
Quezon Province	176. Lorena S. Walangsumbat
Rizal	177. Rosemarie C. Blando
San Pablo City	178. Vincent Emmanuel L. Ilagan
San Pedro City	179. Erma S. Valenzuela
Santa Rosa City	180. Luhinia M. Ofren
Sto. Tomas City	181. Jhomar C. Sor
Tanauan City	182. Julius Rhyan M. Quine
Tayabas City	183. Edwin R. Rodriguez

Functional Division Chiefs

Functional Division	Name
Curriculum and Learning Management Division	184. Viernalyn M. Nama
Education Support Services Division	185. Eduarda M. Zapanta
Field Technical Assistance Division	186. Michael Gerard R. Alba
Quality Assurance Division	187. Luz E. Osmena
Human Resource Development Division	188. Gisela N. Ulpina
Policy, Planning and Research Division	189. Elinor S. Garcia
Administrative Services Division	190. Anne Geralyn T. Pelias
Finance Division	191. Marites L. Gloria

Regional Office Top Management

Position	Name
Regional Director	192. Atty. Alberto T. Escobarte, CESO II
Assistant Regional Director	193. Loida N. Nidea, Ceso V



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Enclosure 2. Indicative Program of Activities

**Finalization and Vetting of Milestone-Based Program Implementation Monitoring and Implementation (M&E) Tools
for ADM and Special Curricular Programs**

July 7-11, 2025 | M.I. Sevilla Resort located at Barangay Domoit, Lucena City

Day & Time	Day 1	Day 2	Day 3	Day 4	Day 5
8:00-8:30	Opening Program Plenary Session 1	Management of Learning	Management of Learning	Management of Learning	Management of Learning
8:30-9:30	Ensuring Coherence, Accountability, and Continuous Improvement: Anchoring Milestone-Based M&E on the DepEd Total Quality Management (TQM) Framework and the BEMEF	Plenary Session 3 Finalization of Policy Guidelines and the Milestone-based Program Implementation Monitoring and Evaluation (M&E) Tools	Breakout Session 2 Finalization of Milestone-based Program Implementation M&E Tools	Breakout Session 2 Presentation and Giving of Feedback	Breakout Session 4 Completion of Documentary Requirements per Program
9:30-10:00	Health Break	Health Break	Health Break	Health Break	Health Break
10:00-12:00	Continuation of Session 1	Breakout Session 1 Revisiting the Milestone-based Program Implementation M&E Tools	Breakout Session 2	Breakout Session 3 Enhancement and Refinement of the Milestone-based Program Implementation M&E Tools	Plenary Session 2 House Clearing and Exit Conference
12:00-1:00	Lunch Break	Lunch Break	Lunch Break	Lunch Break	Lunch Break
1:00-2:30	Plenary Session 2 Data Integrity in Education Programming: Statistical Foundations, Indicator Computation, and Legal Soundness in Monitoring and Evaluation Tools	Continuation of Breakout Session 1	Breakout Session 2	Breakout Session 3	Closing Program
2:30-3:00	Health Break	Health Break	Health Break	Health Break	Health Break
3:30-5:00	Continuation of Session 2	Continuation of Breakout Session 1	Breakout Session 2	Breakout Session 3	
Learning Facilitator	Eugene Ray F. Santos	Philips T. Monterola	Regional Program Focal Persons	Regional Program Focal Persons	Regional Program Focal Persons
Note Take	Lhovie C. Damian	Nenette Arcelle Joy P. Larinay			Redgynn A. Bernales
Output of the Day	No Intended Output	Fully developed milestone-based M&E Tool per program	Finalized milestone-based M&E Tool per program	Ready-to-Print M&E Tool per program	Completion Documents



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Enclosure 3. Program Management Team

**Finalization and Vetting of Milestone-Based Program Implementation
Monitoring and Implementation (M&E) Tools
for ADM and Special Curricular Programs**

July 7-11, 2025 | M.I. Sevilla Resort located at Barangay Domoit, Lucena City

Chairperson : Viernalyn M. Nama, Chief Education Supervisor

Vice Chairperson: Eugene Ray F. Santos, Education Program Supervisor
Philips T. Monterola, Regional Coordinator

Members : Dianne Catherine T. Antonio, Education Program Supervisor
Emelia P. Crescini, Education Program Supervisor
Hazel Angelyn E. Tesoro, Education Program Supervisor
Margaret P. Musa, Education Program Supervisor
Virgilio O. Guevarra, Jr., Education Program Supervisor
Lowiesito Erni, Education Program Supervisor
Paul Gence Ocampo, Education Program Supervisor
Gilbert Cruz, Regional Coordinator

Secretariat: Lhovie C. Damian, Teaching Aid Specialist
Nenette Arcelle Joy P. Larinay, Librarian
Neal Protacio, Administrative Assistant
Redgynn A. Bernales, Administrative Assistant
John Christian Galvez, CoS-ALS



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Enclosure 4. Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplies needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)

The Consultants/Resource Persons shall:

- discuss and provide inputs about the topic;
- clarify areas of improvements in the school paper;
- suggest workshop templates;
- provide instructions and inputs during the workshops;
- ensure maximum participation of the participants;
- address all concerns about the topics; and
- Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:

- Observe punctuality at all times
- Participate actively in the discussion
- Comply and submit the intended outputs in each session