



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



CLMD-RM-2025-418

3 June 2025

**Regional Memorandum**  
No. 418 s. 2025

**ONSITE MONITORING AND MONTHLY ONLINE REPORTING  
ON THE STATUS OF ACCREDITATION OF TESDA  
ASSESSMENT CENTERS IN PUBLIC SCHOOLS**

To **Schools Division Superintendents**

1. In reference to DepEd Order No. 003 s. 2025 titled "Guidelines on the Implementation of Quality-Assured Assessment for the National Certification of Learners in the Senior High School Technical-Vocational-Livelihood Track and Expansion of the Number of Competency Assessors," this Office, through the Curriculum and Learning Management (CLMD) announces the conduct of monitoring and online monthly reporting on the status of accreditation of TESDA Assessment Centers in Public Schools starting June 2025.
2. The objectives of this activity are to monitor the status of assessment center accreditation and provide technical assistance to Schools Division Offices (SDO) in preparation for Quality-Assured Assessment for National Certification of learners in the SHS-TVL track beginning November 2025 until May 2026.
3. Attached in this Memorandum are the following:
  - a. Enclosure 1: Schedule of Monitoring and Online Reporting, and
  - b. Enclosure 2: Onsite Monitoring Tool.
4. Expenses relative to this activity such as travelling expenses of monitoring officials shall be charged against Regional Office funds. While school expenses such as payment for TESDA fees, improvement of laboratory rooms, procurement of TVL tools and equipment, payment for the accreditation of DepEd teaching and non-teaching assessors' applications, and other related expenses shall be charged against local funds and other available funds subject to the usual government accounting and auditing rules and regulations.
5. For clarification and queries, contact VIRGILIO O. GUEVARRA, JR., Education Program Supervisor at [virgilio.guevarra@deped.gov.ph](mailto:virgilio.guevarra@deped.gov.ph) or VIERNALYN M. NAMA, Chief, CLMD at (02) 8681-7249 loc 420.






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Certificate No. PHP QMS  
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6. Immediate and widest dissemination of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
 Regional Director 

02/ROC5

## Enclosure 1: Schedule of Monitoring and Online Reporting

**Schedule of Onsite Monitoring and Monthly Online Reporting on the Status of  
TESDA Assessment Center Accreditation**

<b>I. Onsite Monitoring</b>		
Date	Cluster	Monitoring Officials
June 23 to 27, 2025	Laguna Cluster	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
July 28 to August 1, 2025	Cavite Cluster	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
August 25 to 29, 2025	Batangas Cluster	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
September 22 to 26, 2025	Rizal Cluster	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
October 27 to 31, 2025	Quezon Cluster	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.



<b>II. Monthly Online Reporting</b>	
<b>Date</b>	<b>Panel of Officials</b>
June 27, 2025	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
August 1, 2025	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
August 29, 2025	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
September 26, 2025	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
October 31, 2025	Loida N. Nidea Viernalyn M. Nama Paul Gence Ocampo Buenalyn M. Manuel Virgilio O. Guevarra, Jr.
<b>Time</b>	<b>Cluster</b>
9:00am to 11:00am	Cavite
11:00am – 12:00nn	Rizal
1:00pm – 2:30pm	Batangas
2:30pm – 4:00pm	Laguna
4:00pm – 5:00pm	Quezon

*\*Conference link will be provided to EPS-TVL before the schedule of the monthly online reporting.*



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Enclosure 2: Onsite Monitoring Tool

**School Profile and Indicators in preparation for Quality-Assured Assessment for the National Certification of Learners in the Senior High School Technical-Vocational-Livelihood Track and Expansion of the Number of Competency Assessors**

Name of Schools Division Office: \_\_\_\_\_

Date of Monitoring: \_\_\_\_\_

I. Total Number of Enrolled SHS-TVL Learners (SDO Level)

List of Schools under each Program	Male	Female	Total
SHS-TVL ALS Learners			
Grade II SHS-TVL Learners			
Grade 12 SHS-TVL Learners			

II. Profile of Public Schools with existing Assessment Center



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List of Schools	Qualifications	Date of Accreditation

III. Profile of Prospective Assessment Center

List of Schools	Qualifications	Status of Application

IV. List of Accredited Competencies Assessors from Public Schools

Name of Personnel	School / Official Station	Qualifications	No. of years being a Competency Assessor
1.			
2.			
3.			
<i>Add rows if necessary</i>			

V. List of existing Private Technical Vocational Institution (TVI) Assessment Centers within the Province

Name of Technical Vocational Institution (TVI)	Address	Accredited Qualifications offered



Indicators in preparation for the Quality-Assured Assessment for the National Certification of SHS-TVL Learners	Evident	Not Evident	MOVs
1. Conducted SDO initiated orientation on the quality-assured assessment, expansion of competency assessors and establishment of TESDA assessment centers			
2. Crafted and implemented an instructional supervisory plan to ensure quality learning delivery of SHS-TVL qualifications.			
3. Adjusted the operations plan and short-term plans of the Division to ensure continuous and sustained SHS-TVL learners NC assessment and establishment of TESDA Assessment Center.			
4. Issued a localized policy on the following: <ul style="list-style-type: none"> <li>a. search for best EPP/TLE/TVL laboratory rooms.</li> <li>b. conduct of skills enhancement of EPP/TLE/TVL teachers.</li> <li>c. expansion of the number of competency assessors</li> <li>d. development of video and printed advocacy materials for NC II assessment, expansion of the number of competency assessors and establishment of assessment center</li> <li>e. recognition of school personnel's outstanding accomplishment relevant to quality-assured assessment and establishment of assessment center.</li> </ul>			
5. Engaged in partnership in enhancing the quality of learning delivery of SHS-TVL Learners.			
6. Submitted the required application documents for the accreditation of assessment center.			

Observations and Findings:

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Recommendations:

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Conforme:

Signature over printed Name  
CID Chief

Signature over printed Name  
SGOD Chief

Signature over printed Name  
Name of RO Monitoring Official