



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

May 19, 2025


Regional Memorandum

No.381 s.2025

**WORKSHOP ON THE PREPARATION OF COMPREHENSIVE
REGIONAL TA PLAN (BLENDED)**

To: **Schools Division Superintendents**

1. In reference to DepEd Memorandum No. 014, s. 2022¹, this Office through the Field Technical Assistance Division will conduct a Workshop on the Preparation of Comprehensive Regional TA Plan (Blended) on July 15-16, 2025 at the Bulwagan ng Karangalan and via MS Teams.
2. The activity aims to:
 - a. review the regional comprehensive technical assistance plan for the whole gamut of school operations and management (6 SBM dimensions);
 - b. provide critical inputs in developing a comprehensive regional TA plan; and
 - c. finalize the developed comprehensive technical assistance plan.
3. The participants in this activity from the regional office are the Chiefs of the Functional Divisions (FD), RFTACTs Team Leads, and Representatives from those FDs that were not represented by the RFTACTs Team Leads while the participants from the Schools Division Office are the SGOD Chiefs, CID Chiefs, and SBM/SGC Coordinators.
4. For inquiry, kindly contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email michael.alba@deped.gov.ph or through mobile number at 09178882731.
5. Immediate dissemination and strict compliance with this Memorandum are highly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

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¹Deped Quality Management System Manual and Procedures and Work Instruction Manual

| July 15, 2025 | | |
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| Time | Topic | Persons Involved |
| 9:00 a.m. – 10:00 a.m. | Registration | Eugenio S. Adrao Education Program Supervisor |
| 10:00 a.m. – 10:15 a.m. | Preliminaries | Donagel V. Rumbaoa Administrative Assistant I |
| 10:15 a.m. – 10:20 a.m. | Introduction of Participants | Eugenio S. Adrao Education Program Supervisor |
| 10:20 a.m. – 10:30 a.m. | Statement of Purpose / Welcome Remarks | Michael Girard R. Alba Chief Education Supervisor FTAD |
| 10:30 a.m. – 10:35 a.m. | Agenda / Program of Activities | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 10:35 a.m. – 10:55 a.m. | Inspirational Messages | Atty. Alberto T. Escobarte, CESO II Regional Director Loida N. Nidea Assistant Regional Director |
| 10:55 am – 12:00 p.m. | Overview of the Technical Assistance Agenda and Strategic Planning for Effective School Operations and Management and Schools Division Offices' organizational efficiency and effectiveness. | Michael Girard R. Alba Chief Education Supervisor |
| 12:00 p.m. – 1:00 p.m. | Lunch Break | |
| 1:00 p.m. – 3:00 p.m. | Presentation of Regional Comprehensive Technical Assistance Plan for the Whole Gamut of School Operations and Management (6 SBM dimensions) | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 3:00 p.m. – 5:00 p.m. | Workshop on the Finalization of Comprehensive Regional TA Plan | SDOs |
| July 16, 2025 | | |
| 8:00 a.m. – 8:30 a.m. | Recapitulation | Andrea Mabel E. Abrencillo Education Program Supervisor |
| 8:30a.m. – 10:30 a.m. | Continuation of Workshop on the Finalization of Comprehensive Regional TA Plan | SDOs |

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| 10:30a.m – 12:00p.m. | Presentation and Critiquing of Outputs | SDOs |
| 12:00pm – 1:00pm | Lunch Break | |
| 1:00pm-4:30pm | Continuation of Presentation and Critiquing of Outputs | SDO |
| 4:30 p.m. – 5:00 p.m. | Closing Program | Eugenio S. Adrao Education Program Supervisor |