

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



5 May 2025

**Regional Memorandum**  
No. 324, s. 2025

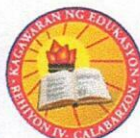
**WORKSHOP ON ENHANCING PUBLIC AND PRIVATE  
SCHOOL PROCESSES FOR SDO COUNTERPARTS**

To: **Schools Division Superintendents**

1. Relative to DepEd Order No. 88 s. 2010 and DepEd Order No. 40, s. 2014, this Office through the Quality Assurance Division (QAD) announces the conduct of the Workshop on Enhancing Public and Private School Processes for SDO Counterparts which will be held on August 26-27, 2025 at a venue that will be announced in a separate memorandum.
2. This activity aims to:
  - a. Review the DepEd issuances related to school's evaluation of application in ensuring compliance with the set standards and guidelines;
  - b. Strengthen the knowledge of the SDO Counterparts in the processes involved in public and private school's evaluation of application;
  - c. Address current issues and concerns related to the latest policy Implementation Guidelines per D.O. No. 20 s. 2023; and
  - d. Review the process of Special Order (SO) Application and its Relevant Reminders.
3. The participants in this activity are the QAD personnel, SDO chiefs, SDO Private School Coordinators and SDO Public School Coordinators/Planning Officers.
4. Travel and other related expenses relative to the conduct of this activity shall be charged against local funds/RO/SDO MOOE funds, subject to the usual accounting and auditing rules and regulations.
5. All participants are requested to register online through this link <https://bit.ly/CapB-SDO-Counterparts> on or before May 30, 2025.
6. Immediate dissemination and strict compliance with this Memorandum is highly desired.

  
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Regional Director

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