



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



HRDD-RM-2025-380

19 May 2025

**Regional Memorandum**

No. 380 s. 2025

**SUBMISSION OF PARTICIPANTS FOR THE CAREER  
GUIDANCE PROGRAM SCHOOL-BASED TRAINING OF  
CAREER ADVOCATES (SBTCA)**

To: **Schools Division Superintendents**

1. Relative to DM-OUOPS-2025-01492 dated February 24, 2025 titled *Conduct of the Career Guidance Program School-based Training of Career Advocates*, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR) in collaboration with Curriculum and Learning Management Division (CLMD) and Education Support Services Division (ESSD), will conduct a **Career Guidance Program School-Based Training of Career Advocates in June 2025** with details as follows:

Activity	Dates	Participants	Venue/Platform
Regional Planning and Preparation and Orientation on CGP SBTCA Guidelines	May 23, 2025 10:00 a.m.	Regional Core Team Trainers	Via MS Teams  Meeting Link: <b><a href="https://bit.ly/SBTCAORIENT">https://bit.ly/SBTCAORIENT</a></b>
Roll-out: School-based Training of Career Advocates	June 2025	Identified Secondary School Teachers	TBA

2. The activity aims to ensure that by June 2025, at least 50% of the DepEd Secondary Schools will have two (2) trained, certified, and designated Career Advocates (CAs), preferably one male and one female per school.
3. The participants in the activity are Secondary School Teachers assigned to handle the Career Guidance Program (CGP). Once trained and passed the Career Advocates Assessment, these secondary school teachers shall be called Career Advocates.

4. The SDOs, through the HRD-SEPS in coordination with the CID-Focal Person of Guidance Designates, are requested to identify their participants based on the allocation per SDO by encoding through this link <https://bit.ly/SBTCAPAXPERSDO> on or before May 23, 2025 at 5:00 p.m. Each Secondary School is required to have **at least one (1)** representative.

#### ALLOCATED SLOT PER SDO

SDO	No. of Secondary School	Slot Allocation for each SDO
Antipolo City	23	32
Bacoor City	15	21
Batangas	177	242
Batangas City	28	38
Biñan City	14	19
Cabuyao City	12	16
Calamba City	21	29
Cavite	73	100
Cavite City	2	3
Dasmariñas City	16	22
General Trias City	9	12
Imus City	13	18
Laguna	85	116
Lipa City	24	33
Lucena City	11	15
Quezon	211	289
Rizal	93	127
San Pablo City	18	25
San Pedro City	8	11
Sta. Rosa City	10	14
Sto. Tomas City	6	8
Tanauan City	17	23
Tayabas City	12	16
<b>TOTAL</b>	<b>898</b>	<b>1230</b>

*\*The 1,230 slots were proportionally distributed based on each SDO's share of the total 898 secondary schools, ensuring equitable allocation.*

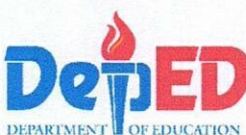
5. Attached to this Memorandum are the List of Regional Core Team and Trainers.
6. For further questions and clarifications, please contact Jisela N. Ulpina, HRDD OIC-Chief, Viernalyn M. Nama, CLMD Chief, or Raginne A. Yanez, EPS II through emails: [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph) and [clmd.calabarzon@deped.gov.ph](mailto:clmd.calabarzon@deped.gov.ph).
7. Wide dissemination of and compliance with this memorandum is directed.



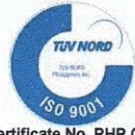
**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

06/ROH5/ROH8



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



Certificate No. PHP QMS  
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Attachment 1

**SBTCA Regional Trainers**

	NAME	DESIGNATION	SDO
<b>CGP LEAD WRITER</b>			
1	Mariz P. Borgoñoz-Pales	Guidance Counselor/Lead Trainer	SDO Laguna
<b>REGIONAL CORE TEAMS</b>			
1	Jean U. Basas	Guidance Counselor	Rizal
2	Mitos Amadel S. Villamor	Guidance Counselor III	Quezon
3	Sheena Wella G. Arguelles	Guidance Counselor III	Batangas City
4	Den S. Morales	Guidance Counselor II	Sta. Rosa City
5	Nanette R. Gamboa	Guidance Counselor II	Imus
6	Ela L. Lanorio	Guidance Counselor II	General Trias
7	Precy C. Calbez	Guidance Counselor II	Binan
8	Richie S. Vergara	Guidance Counselor III	Dasmarinas City
9	Ester M. Zuniga	Guidance Counselor III	Cavite
10	Johanna D. Dela Cruz	Guidance Counselor II	Cavite
11	Cesar Chester O. Relleve	EPS	Dasmarinas City
12	April Joy Cruz	Guidance Counselor III	San Pablo
13	Earl Sanderson G. Tibayan	Guidance Counselor	Cavite Province
14	Taciana V. San Jose	Guidance Counselor I	Sto.Tomas
15	Rio G. Gan	Guidance Counselor III	Cavite Province
16	Jhoanna Rose M. Moreno	Guidance Counselor III	Dasmarinas City
17	Martha Ysabbele A. Venezuela	Guidance Counselor II	Lucena City
18	Shane S. Leynes	Guidance Counselor I	Lucena City
19	Abigail O. Viar	Guidance Counselor II	Laguna
20	Loirda Lulu L. Deres	Guidance Counselor II	Rizal
21	Reggil A. Villalis	Guidance Counselor II	Antipolo City
22	Melanie P. Cruz	EPS II	General Trias
23	Mitchel S. Mapalad	Guidance Counselor III	Batangas City
24	Ronalyn F. Manalo	Guidance Counselor III	Batangas City
25	Cheryl Teodoro	Guidance Counselor III	Cavite
26	Genesis F. Dela Cruz	Guidance Counselor III	Cavite City
27	Jade Ann V. Aqiono	Guidance Counselor III	Quezon
28	Vigiline A. De Vera	Guidance Counselor III	Quezon
29	Reena E. Reyes	Guidance Counselor III	San Pablo
30	Sarah Catrina D. Portes	Guidance Counselor II	Lucena City