



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



HRDD-RM-2025-376

19 May 2025

Regional Memorandum
No. 376 s. 2025

**NOMINATION OF PARTICIPANTS IN THE REVISED K TO 12
CURRICULUM PHASE 2 IMPLEMENTATION – EXPANSION OF
CORE TRAINING FACULTY**

To: **Schools Division Superintendents**



1. Relative to Regional Memorandum No. 325, s. 2025 titled *Revised K to 12 Curriculum Phase 2 Implementation-Expansion of Core Training Faculty*, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR) in collaboration with Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), requests the Schools Division Offices (SDOs) to nominate qualified participants in the expansion training, with details as follows:

Grade Level	Dates/Schedule	Venue	No. of Participants
2	Batch 1: May 27-30, 2025 (inclusive of travel time)	The Bayleaf Hotel, General Trias City	487
3		Tanza Oasis Hotel, Tanza, Cavite	493
5	Batch 2: June 2-5, 2025 (inclusive of travel time)	M.I. Sevilla Resort, Lucena City	553
8		Red Hotel, Cubao, Quezon City	499


2. Enclosed with this memorandum are the following:
 - a. Enclosure 1: *Qualification Standards and Requirements for Core Training Faculty*
 - b. Enclosure 2: *Breakdown of Participants per Grade Level and Learning Area*
3. The Curriculum Implementation Division (CID) and the School Governance and Operations Division-Human Resource Development Section (SGOD-HRDS) shall strictly select participants in accordance with the qualifications

and requirements set by the NEAP Central Office under DM-OUHROD-2025-1064. They must also ensure representation from all sub-offices, districts, or clusters when selecting the participants. Refer to Enclosure 1 for details.

4. The names and other relevant details of qualified participants who will be trained as core training faculty shall be submitted (in Microsoft Excel format) on or before **May 21, 2025**. Template and submission link/code are indicated below.

Submission of List of Core Training Faculty	tinyurl.com/4AExpansionCoreFaculty	
Template	tinyurl.com/4AExpansionTemplate	

5. A separate issuance will be released containing the lists of participants, resource persons, and members of the Program Management Team, along with their respective Terms of Reference, and the training matrices.
6. For questions or queries, please contact any of the following:
 - a. Jisela N. Ulpina, OIC-Chief, HRDD-NEAPR, email: hrd.calabarzon@deped.gov.ph
 - b. Viernalyn M. Nama, Chief, CLMD, email: clmd.calabarzon@deped.gov.ph
 - c. Luz E. Osmeña, Chief, QAD, email: qad.calabarzon@deped.gov.ph
 - d. Bryan A. Pobe, Education Program Supervisor, HRDD-NEAPR, email: bryan.pobe@deped.gov.ph
7. Immediate compliance with this Memorandum is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Enclosure 1

Revised K to 12 Curriculum Phase 2 Implementation – Expansion of Core Training Faculty

Qualification Standards and Requirements for Core Training Faculty

The SDOs, through the CID and SGOD-HRDS, are responsible for identifying and selecting the Core Training Faculty for their respective divisions. To ensure a highly competent pool of trainers, all SDOs are encouraged to nominate qualified candidates based on the Qualification Standards (QS) set by the NEAP Central Office. These standards ensure the selection of trainers who exhibit:

- strong subject matter expertise aligned with the revised K to 12 curriculum;
- exceptional facilitation and instructional skills to deliver engaging and effective training; and,
- extensive experience in teacher training and professional development to maximize learning impact.

The selection is open to Teachers, Master Teachers, School Leaders (Officer-in-Charge, Teachers-in-Charge, Assistant Principals, and Principals), and teaching-related personnel (Chief Education Supervisors, Education Program Supervisors, and Public Schools District Supervisors). They will serve as Resource Persons in the training of Grades 2, 3, 5, and 8 teachers.

Qualifications

Candidate must meet the following qualifications and requirements:

1. Education	• Must be a master's degree graduate in Education with a specialization in the subject to be trained
2. Training	<ul style="list-style-type: none">• Must have served as a resource person in related topics within the past three years• Must have completed at least 40 hours of relevant training• Must be capable of developing and implementing professional development (PD) programs (e.g., LAC sessions, coaching and mentoring, job-embedding learning) while demonstrating professionalism in communication and conduct, as well as proficiency in using technology for training and instruction
3. Experience	• Must have experience in managing quality-assured PD programs such as MATATAG Phase 1.

	<ul style="list-style-type: none"> • Must demonstrate competence in team leadership, session management, program implementation, and monitoring • Must be capable of localizing learning resources, delivering sessions effectively, and being open to feedback for continuous improvement
4. Performance Rating	<ul style="list-style-type: none"> • Must have at least a Very Satisfactory (VS) performance rating for the last rating period

Documentary Requirements

Candidates must submit the following documents to their respective Schools Division Office. This process ensures thorough evaluation and selection, leading to the identification of the official trainers within each division:

1. Letter of Intent
2. Curriculum Vitae (following the PRC template)
3. Declaration of Availability and Willingness - a signed statement/letter confirming availability and willingness to attend training sessions during vacation (for teachers only)
4. Medical Certificate (issued by a government physician, certifying the candidate's physical fitness and emotional stability)

Note: Candidate must have no existing comorbidities or health problems/illness.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 2

SDO	Batch 1 (May 27-30, 2025) <i>The Bayleaf Hotel, General Trias City</i>	Batch 2 (June 2-5, 2025) <i>The Bayleaf Hotel, General Trias City</i>	Total No. of Participants
Antipolo City	12	12	24
Bacoor City	6	6	12
Batangas Province	33	33	66
Batangas City	5	5	10
Biñan City	5	4	9
Cabuyao City	3	4	7
Calamba City	7	8	15
Cavite Province	25	25	50
Cavite City	2	1	3
Dasmariñas City	9	8	17
General Trias	5	4	9
Imus City	5	5	10
Laguna	17	18	35
Lipa City	6	6	12
Lucena City	5	5	10
Quezon	37	40	77
Rizal	32	32	64
San Pablo City	5	5	10
San Pedro City	3	4	7
Sta Rosa City	5	4	9
Sto. Tomas City	11	10	21
Tanauan City	3	3	6
Tayabas City	2	2	4
TOTAL	243	244	487

Note: The prescribed number of participants per batch must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 3

SDO	Batch 1 (May 27-30, 2025) <i>Tanza Oasis Hotel, Tanza, Cavite</i>	Batch 2 (June 2-5, 2025) <i>Tanza Oasis Hotel, Tanza, Cavite</i>	Total No. of Participants
Antipolo City	12	13	25
Bacoor City	7	7	14
Batangas Province	29	30	59
Batangas City	5	5	10
Biñan City	5	4	9
Cabuyao City	4	3	7
Calamba City	8	8	16
Cavite Province	26	26	52
Cavite City	2	1	3
Dasmariñas City	8	9	17
General Trias	5	5	10
Imus City	6	5	11
Laguna	18	18	36
Lipa City	5	6	11
Lucena City	5	6	11
Quezon	38	39	77
Rizal	33	33	66
San Pablo City	5	5	10
San Pedro City	4	3	7
Sta Rosa City	5	4	9
Sto. Tomas City	11	12	23
Tanauan City	3	3	6
Tayabas City	2	2	4
TOTAL	246	247	493

Note: The prescribed number of participants per batch must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 5 BATCH 1 (May 27-30, 2025/M.I. Sevilla Resort, Lucena City)

SDO	Grade 5 Batch 1								Subtotal
	AP	English	Filipino	GMRC	MAPEH	Math	Science	EPP	
Antipolo City	2	2	2	2	2	2	2	2	16
Bacoor City	0	0	0	0	0	0	0	0	0
Batangas Province	6	5	5	5	5	5	5	5	41
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	0	0	1	1	1	1	1	6
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	2	2	1	1	1	10
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	1	1	1	1	1	1	1	1	8
Dasmariñas City	1	2	1	1	1	1	1	1	9
General Trias	0	0	0	0	0	0	0	0	0
Imus City	1	1	1	1	1	1	1	1	8
Laguna	3	3	3	3	3	3	3	3	24
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	1	1	1	1	1	1	1	1	8
Quezon	6	6	6	6	6	6	6	6	48
Rizal	2	2	2	3	3	2	2	3	19
San Pablo City	1	1	1	1	1	1	1	1	8
San Pedro City	1	1	1	1	1	1	1	1	8
Sta Rosa City	0	0	0	0	0	0	0	0	0
Sto. Tomas City	0	0	0	0	0	0	0	0	0
Tanauan City	1	1	1	0	1	1	1	1	7
Tayabas City	1	1	1	1	1	1	1	1	8
TOTAL	35	34	33	35	36	34	34	35	276

Note: The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 5 BATCH 2 (June 2-5, 2025/M.I. Sevilla Resort, Lucena City)

SDO	Grade 5 Batch 2								
	AP	English	Filipino	GMRC	MAPEH	Math	Science	EPP	Subtotal
Antipolo City	1	1	1	1	1	1	1	1	8
Bacoor City	1	1	1	1	1	1	1	1	8
Batangas Province	4	5	5	5	5	5	5	5	39
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	1	1	1	1	0	0	1	6
Cabuyao City	0	1	1	1	1	1	1	1	7
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	0	0	0	0	0	0	0	0	0
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	1	1	1	1	1	1	1	1	8
Imus City	1	1	1	1	1	1	1	1	8
Laguna	2	2	2	2	2	2	2	2	16
Lipa City	2	2	2	2	2	2	2	2	16
Lucena City	1	1	1	1	1	1	1	1	8
Quezon	6	6	6	6	6	6	6	6	48
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	1	1	1	1	1	1	1	1	8
San Pedro City	0	0	0	0	0	0	0	0	0
Sta Rosa City	1	2	1	1	1	1	1	1	9
Sto. Tomas City	1	1	1	1	1	1	1	1	8
Tanauan City	1	1	1	1	1	1	1	1	8
Tayabas City	0	0	0	0	0	0	0	0	0
	33	36	35	35	35	34	34	35	277

Note: The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 8 BATCH 1 (May 27-30, 2025/Red Hotel, Cubao, Quezon City)

SDO	Grade 8 Batch 1								Subtotal
	AP	English	Filipino	Values	MAPEH	Math	Science	TLE	
Antipolo City	2	2	2	2	2	2	2	2	16
Bacoor City	1	1	1	1	1	1	1	1	8
Batangas Province	2	4	4	4	4	4	4	4	30
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	1	1	1	0	0	0	0	4
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	1	1	1	1	0	0	0	0	4
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	0	0	0	0	1	1	1	1	4
Imus City	1	1	1	1	1	1	1	1	8
Laguna	3	3	3	3	3	3	3	3	24
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	1	1	1	1	0	0	0	0	4
Quezon	5	4	3	3	5	5	5	5	35
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	1	1	1	1	0	0	0	0	4
San Pedro City	0	0	0	0	1	1	1	1	4
Sta Rosa City	1	1	1	1	0	0	0	0	4
Sto. Tomas City	0	0	0	0	1	1	1	1	4
Tanauan City	1	1	1	1	0	0	0	0	4
Tayabas City	0	0	0	0	1	1	1	1	4
TOTAL	31	32	31	31	31	31	31	31	249

Note: The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –
Expansion of Core Training Faculty**

Breakdown of Participants

GRADE 8 BATCH 2 (June 2-5, 2025/Red Hotel, Cubao, Quezon City)

SDO	Grade 8 Batch 2								Subtotal
	AP	English	Filipino	GMRC	MAPEH	Math	Science	TLE	
Antipolo City	1	1	1	1	1	1	1	1	8
Bacoor City	1	1	1	1	1	1	1	1	8
Batangas Province	4	4	5	4	5	5	5	5	37
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	0	0	0	0	1	1	1	1	4
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	2	4	3	3	3	3	3	3	24
Cavite City	0	0	0	0	1	1	1	1	4
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	1	1	1	1	0	0	0	0	4
Imus City	1	1	1	1	1	1	1	1	8
Laguna	2	2	2	2	2	2	2	2	16
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	0	0	0	0	1	1	1	1	4
Quezon	5	5	6	6	5	5	5	8	45
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	0	0	0	0	1	1	1	1	4
San Pedro City	1	1	1	1	0	0	0	0	4
Sta Rosa City	0	0	0	0	1	1	1	1	4
Sto. Tomas City	1	1	1	1	0	0	0	0	4
Tanauan City	0	0	0	0	1	1	1	1	4
Tayabas City	1	1	1	1	0	0	0	0	4
TOTAL	28	30	31	30	32	32	32	35	250

Note: The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.