





HRDD-RM-2025-358

13 May 2025

Regional Memorandum

No. 358 s. 2025

LISTS OF PARTICIPANTS AND VENUES IN THE NATIONAL CORE FACULTY TRAINING ON REVISED K TO 12 CURRICULUM – PHASE 2

To: Schools Division Superintendents

- 1. Relative to DM-OUHROD-2025-1100 titled Implementation of the Phase 2-Revised K to 12 Curriculum Capacity Building Activities for Grades 2, 3, 5, and 8 Teachers and School Leaders, this Office, through the Human Resource Development Division (HRDD), Curriculum and Learning Management Division (CLMD), and Quality Assurance Division (QAD), disseminates lists of participants and venues in the National Core Faculty Training on May 14-18, 2025 (inclusive of travel time) in Baguio City.
- 2. The Lists of Participants and Venues are attached to this memorandum. Participants are advised to register through tinyurl.com/TrainingofCoreTrainingFaculty. Teacher-participants are required to submit a letter addressed to the Regional Director, expressing their voluntary participation in the training, in consideration of their 30-day vacation period. Submission link is tinyurl.com/4ANTOTLetter.
- 3. Participants are entitled to vacation service credits in accordance with DepEd Order No. 013, s. 2024 "Revised Guidelines on the Grant of Vacation Service Credits for Teachers" or DepEd Order No. 009, s. 2025 "Amendment to DepEd Order No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025)," or compensatory time-off pursuant to CSC-DBM Joint Circular No. 2, s. 2004 "Non-Monetary Remuneration for Overtime Services Rendered," whichever is applicable.
- 4. Board and lodging expenses shall be charged against the Human Resource Development (HRD) Funds. Funds shall likewise be downloaded for the transportation, per diem, and other incidental expenses of the participants. In case the downloaded funds shall be insufficient, local funds of RO/SDO/school may be utilized, subject to the usual accounting and auditing rules and regulations.



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5. Meal arrangements are as follows:

Meals	Day 0 (May 14) Travel	Day 1 (May 15) Training	Day 2 (May 16) Training	Day 3 (May 17) Training	Day 4 (May 18) Travel
Breakfast		1	/	1	/
AM Snacks		/	1	/	/
Lunch	1	/	1	1	
PM Snacks	1	/	/	/	
Dinner	1	/	1	1	THE STATE

- 6. For further questions and clarifications, please contact Jisela N. Ulpina, HRDD OIC-Chief, Viernalyn M. Nama, CLMD Chief, Luz E. Osmena, QAD Chief, or Bryan A. Pobe, Education Program Supervisor, through emails: https://hrd.calabarzon@deped.gov.ph and clmd.calabarzon@deped.gov.ph.
- 7. Immediate compliance with this Memorandum is instructed.

ATTY. ALBERTO T. ESCOBARTE, CESO II

Regional Director

06/ROH5/ROH1



Republic of the Philippines

Department of Education

REGION IV-A CALABARZON

IMPLEMENTATION OF THE PHASE 2 - REVISED K TO 12 CURRICULUM CAPACITY BUILDING ACTIVITIES FOR GRADES 2, 3, 5, AND 8 (G2358) TEACHERS AND SCHOOL LEADERS

Training of Core Faculty

May 14-18, 2025 (inclusive of travel time), Baguio City

List of Venues

VENUE/HOTEL	PARTICIPANTS	NUMBER OF PARTICIPANTS
Baguio Palace Hotel	Grade 2	34
21 Legarda Road, Baguio City	PMT (QAD Chief)	1
400 77 4 5	Grade 3	35
456 Hotel	Grade 5- AP	5
59 Legarda Road, Baguio	Grade 5- MAPEH	6
City	PMT (HRDD Chief)	1
	Grade 5- English	5
Watel Warning Tamania	Grade 5- Filipino	5
Hotel Henrico- Legarda	Grade 5- Math	5
Legarda Road, Baguio City	Grade 5- Science	5
	PMT (CLMD Chief)	1
Baguio Plaza Lodge	Grade 5- EPP	6
#32 South Drive, Baguio City	Grade 5- GMRC	5
Brentwood Apartelle	Grade 8- English	5
#85 Brentwood Village, Barangay M. Roxas, Baguio City	Grade 8- Filipino	5
	Grade 8- Math	5
Vivo Hotel (May 14)	Grade 8- Science	5
21 Legarda Road, Baguio	Grade 8- TLE	5
City	Grade 8- VE	4
Sky World (May 15-18)	PMT (Finance)	1
Newtown Hotel	Grade 8- AP	5
42 Claro M. Recto Street, Corner Leonard Wood Road, Baguio City	Grade 8- MAPEH	5
TOTA	L	154





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IMPLEMENTATION OF THE PHASE 2 – REVISED K TO 12 CURRICULUM CAPACITY BUILDING ACTIVITIES FOR GRADES 2, 3, 5, AND 8 (G2358) TEACHERS AND SCHOOL LEADERS

Training of Core Faculty

May 14-18, 2025 (inclusive of travel time), Baguio City

May 14, 2025: Travel Time May 15-17: Days 1-3 Training May 18: Travel Time

IV-A CALABARZON

Regional Program Management Team

No.	Name	lame Office	
1	Viernalyn M. Nama	CLMD	Chief
2	Jisela N. Ulpina	HRDD-NEAP	OIC-Chief
3	Luz E. Osmeña	QAD	Chief
4	Marites L. Gloria/Ma. Milagros Ong	Finance	Chief/AO II

Grade 2 Core Training Faculty

No.	Name	Office	Position	
1	Philips Monterola	Regional Office	Education Program Supervisor	
2	Kaisan G. Abao	Antinolo City	Head Teacher III	
3	Myleen M. Gacuya	Antipolo City	Principal I	
4	Marivic J. Dinglasan	Bacoor City	Principal III	
5	Ivan M. de Castro	- Batangas	Head Teacher I	
6	Arlene M. Garcia	Datangas		
7	Charity S. Magadia	Batangas City	Public Schools District Supervisor	
8	Lorna M. Asi	Datangas City	Public Schools District Supervisor	
9	Digna D. Falculan	Binan City	Principal II	
10	Philip D. Cruz (TRP Developer)	Cabuyao City	Education Program Supervisor	
11	Enelyn T. Badillo	Calamba City	Education Program Supervisor	
12	Andrea C. Senadoza	Calalilba City	Education Program Supervisor	
13	Anna Marie S. Aranzanzo	Cavite Province	Education Program Supervisor	
14	Prescilla B. Villalon	Cavite Province	Principal IV	
15	Marilou M. Bazan	Cavite City	Master Teacher	
16	Refugia Duran	Dasmarinas City	Principal IV	
17	Mary Joy R. Perello	General Trias City	Master Teacher I	
18	Zyldjian Tepora	Imus City	Teacher III	
19	Mark Anthony P. Idang	Lamina	Education Program Supervisor	
20	Zoila I. Badulis	Laguna	Public Schools District Supervisor	
21	Melanie An P. Carandang	Lina City	Principal II	
22	Arlin C. Bravo	Lipa City	Principal II	

23	Rowela M. Caperina	Lucena City	Education Program Supervisor	
24	Maria Dylin S. Garcia	Quezon	Education Program Supervisor	
25	Cynthia J. Reyroso	Quezon	Principal III	
26	Ma. Lourdes P. Arabit	Rizal	Principal	
27	Roxanne S. Paculdar	Rizai	Head Teacher	
28	Jane G. Beron	San Pablo City	Principal II	
29	Asher H. Pasco	San Pedro City	Education Program Supervisor	
30	Rosalyn S. Regio	Sto Poso City	Master Teacher I	
31	Ma. Sheryl M. Dionido	Sta. Rosa City	Master Teacher I	
32	Lorna P. Custodio	Sto. Tomas City	Education Program Supervisor	
33	Jowelyn D. Collantes	Tanauan City	Master Teacher I	
34	Mildred Z. Galleno	Tayabas City	Education Program Supervisor	

Grade 3 Core Training Faculty

	Name	SDO/Office	Designation	
	Nida Tagalag			
1	(TRP Developer)	Sta. Rosa City	Education Program Supervisor	
2	Erma S. Valenzuela	San Pedro City	Chief Education Supervisor	
			Public Schools District	
3	Jean L. Danga	Antipolo City	Supervisor	
	Ma. Rowena Apelo	Time poro orej		
4	(TRP Developer)		Head Teacher	
5	Nereus V. Malinis	Bacoor City	Education Program Supervisor	
6	Krisbee D. Hernandez		Head Teacher III	
7	Gemma C. De Torres		Principal IV	
		Batangas City	Public Schools District	
8	Nieves Montalbo		Supervisor	
9	Donabelle B. Mendoza	Binan City	Principal	
10	Raquel C. Austria	Cabuyao City	Public School District Supervisor	
			Public Schools District	
11	Ligaya B Fuego	Calamba City	Supervisor	
12	Jocelyn V. Reyes		Principal IV	
13	Gina C. Padua	Cavite Province	Principal III	
14	Benipie S. Atlas		Principal I	
15	Earvin H. Sakilayan	Cavite City	Education Program Supervisor	
16	Ricardo P. Makabenta	Cavite City	Education Program Supervisor	
17	Alejo S. Filio Jr.	Dasmarinas City	Education Program Supervisor	
18	Lirio Q. Quindara		Master Teacher I	
	Felices Christy C.	General Trias City		
19	Cordero	The state of the s	Master Teacher I	
20	Mary Ann E. Ramos	Imus City	Master Teacher	
W. F			Public Schools District	
21	Armina C. Lumibao	Laguna	Supervisor	
		Laguila	Public Schools District	
22	Florabhel D. Manalo		Supervisor	
23	Analiza I. Sarmiento	Lipa City	Principal III	
0.4		Lucena City	Public Schools District	
24	Larrywel Enriquez		Supervisor	

25	Walter F. Galarosa	Ouegen	Education Program Supervisor	
26	Jaime F. Zara, Jr.	Quezon	PSDS/OIC-EPS	
27	Rizaldy R. Cristo	Rizal	Public Schools District Supervisor	
28	Cristeta O. Eisma		Principal I	
29	Mary Anne A. Cataag	San Pablo City	Principal I	
30	Reginal G. Grafil	San Pedro City	Education Program Supervisor	
31	Maria Carmen NIelo	Sto Poso City	Master Teacher I	
32	Marty Brian Chan	Sta. Rosa City	Master Teacher I	
33	Wennie C.Gonzales	Sto. Tomas City	Public Schools District Supervisor	
34	Jan Marcus D. Magpantay	Tanauan City	Teacher III	
35	Mikael Sandino T. Andrey	Tayabas City	Education Program Supervisor	

Grade 5 Core Training Faculty

		SDO/Office	Designation
	Bryan A. Pobe	Regional	Education Program
1	(TRP Developer)	Office	Supervisor
			Education Program
2	Gayle J. Malibiran	Antipolo City	Supervisor
			Education Program
3	Abner L. Pureza	Quezon	Supervisor
			Education Program
4	Nedia E. Lagustan		Supervisor
			Education Program
5	THE RELEASE OF THE PROPERTY OF	THE RESIDENCE AND PARTY OF THE	Supervisor
	Name	SDO/Office	Designation
16			Education Program
1	Arnaldo Estareja	Gen. Trias	Supervisor
			Education Program
2			Supervisor
3	Jr		Head Teacher III
			Education Program
4	Merissa A. Viray	City	Supervisor
_			Education Program
5	Hilarion B. Alcantara		Supervisor
	Name	Charles and the Control of the Contr	Designation
			Regional Coordinator
2	Christian R. Dulce	Bacoor City	Principal I
			Education Program
3			Supervisor
		Dasmarinas	
4	Prepuse	City	Principal I
5	Sanny E. Lopez Jr.	City	Master Teacher II
	2 3 4 5 1 2 3 4 5	3 Abner L. Pureza 4 Nedia E. Lagustan 5 Lailyn C. Vinzon Name 1 Arnaldo Estareja 2 Leonora M. Medina Emmanuel M. Cruz Jr 4 Merissa A. Viray 5 Hilarion B. Alcantara Name 1 Gilbert O. Cruz 2 Christian R. Dulce 3 Rodelia C. Frias Christine Anne M. Prepuse	3 Abner L. Pureza Quezon 4 Nedia E. Lagustan Rizal 5 Lailyn C. Vinzon City Name SDO/Office 1 Arnaldo Estareja Gen. Trias 2 Leonora M. Medina Bacoor City Emmanuel M. Cruz San Pablo City 3 Jr Sto. Tomas City 5 Hilarion B. Alcantara Tanauan City Name SDO/Office 1 Gilbert O. Cruz Office 2 Christian R. Dulce Bacoor City 3 Rodelia C. Frias Cavite City Christine Anne M. Prepuse General Trias

		Name	SDO/Office	Designation
				Education Program
	1	Emerson B. Dalangin	Batangas	Supervisor
		Jhonie Jeff I.	Dasmarinas	Education Program
	2	Marquez	City	Supervisor
Science 5			Cavite	Education Program
	3	Riza D. Soberano	Province	Supervisor
				Education Program
	4	Erwin R. Abrencillo	Lucena City	Supervisor
		Michael Leonard D.		Education Program
	5	Lubiano	Tayabas City	Supervisor
		Name	SDO/Office	Designation
			Regional	Education Program
	1	Emelia P. Crescini	Office	Supervisor
			Cavite	Education Program
	2	Emily R. Quintos	Province	Supervisor
AP 5				Education Program
	3	Lucia F. Pagalanan	Laguna	Supervisor
				Education Program
	4	Myla K. Mendiola	Lucena City	Supervisor
		Mary Grace H.		Education Program
	5	Laserna	Rizal	Supervisor
		Name	SDO/Office	Designation
		Frendie C. Nerveza		
	1	(ICT)	Antipolo City	Principal I
			Batangas	Education Program
	2	Aurea P. Ocon (IA)	City	Supervisor
			Dasmarinas	Education Program
EPP/TLE 5	3	Joel D. Zalazar (FCS)	City	supervisor
		Rommel Dr. Cuison		
	4	(AFA)	Imus City	Teacher III
				Education Program
	5	Randy Palestina (IA)	Lipa City	Supervisor
		Carmen H.		Education Program
	6	Macatugob (FCS)	Quezon	Supervisor
		Name	SDO/Office	Designation
		Joseph Jay U.		Education Program
	1	Aureada	Tayabas City	Supervisor
				Education Program
	2	Clariza G. Terones	Calamba City	Supervisor
GMRC/Values		Josephine M.	Cavite	Education Program
Education 5	3	Monzaga	Province	Supervisor
		Crispeniana P.	San Pedro	Education Program
	4	Bauyon	City	Supervisor
			General Trias	Education Program
	5	Rizal M. Vidallo	City	Supervisor
		Name	SDO/Office	Designation
			Cavite	Education Program
MAPEH 5	1	Myralyn T. Bergunio	Province	Supervisor
				Education Program
	2	Jay C. Alfaro	Quezon	Supervisor

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3	Mischelle P. Ebora	Batangas	Head Teacher III
4	Jimmy P. Tabling	San Pedro City	Head Teacher VI
5	Erwin A. Asugui	General Trias City	Master Teacher I
6	Kristine P. Cinco	Lipa City	Education Program Supervisor

Grade 8 Core Training Faculty

		Name	SDO/Office	Designation
				Education Program
	1	Allan D. Tipan	Lipa City	Supervisor
			Batangas	Education Program
	2	Leila M. Seco	City	Supervisor
English 8		Timothy A. Bautista		
	3	(TRP Developer)	Rizal	Principal II
			Dasmarinas	Education Program
	4	Noel D. Anciado	City	Supervisor
				Public Schools
	5	Lawrence B. Icasiano	Tanauan City	District Supervisor
		Name	SDO/Office	Designation
				Education Program
	1	Gilbert G. Joyosa	Antipolo City	Supervisor
				Education Program
	2	Jonathan F. Bernabe	Cabuyao City	Supervisor
Filipino 8	2	Maribeth Cabaya	Cavite	Education Program
	3	Rieta (TRP Developer)	Province	Supervisor
			Dasmarinas	Education Program
	4	Fragilyn B. Rafael	City	Supervisor
		Ernesto C. Caberte	San Pedro	Education Program
	5	Jr.	City	Supervisor
		Name	SDO/Office	Designation
		Jakie Lou M.		
	1	Bonagua	Antipolo City	Head Teacher I
		Rod Edmon S.		
	2	Torreliza	Bacoor City	Head Teacher III
Mathematics 8				Education Program
	3	Elizabeth R. Tolentino	Batangas	Supervisor
				Education Program
	4	Benjie M. Buendicho	Laguna	Supervisor
		Percival F. Halili		Education Program
	5	(TRP Developer)	Rizal	Supervisor
		Name	SDO/Office	Designation
		Paul Gence L.	Regional	Education Program
	1	Ocampo	Office	Supervisor
Science 8		Sheilah May M		Education Program
	2	Villamor	Antipolo City	Supervisor
		Robert John D. Dela		Education Program
	3	Cruz	Rizal	Supervisor

		Maria Belynda L.	San Pedro	Education Program
	4	Lallabban	City	Supervisor
	_	Dannia D. Maranalana	T	Education Program
	5	Dennis B. Masangkay Name	Tanauan City SDO/Office	Supervisor
	1	Yorina C. Manalo		Designation
	-	Torma C. Manaio	Batangas	Department Head Education Program
	2	Marivic R. Calderon	Calamba City	Supervisor
AP 8				Education Program
AFO	3	Edwin Surwela	Lipa City	Supervisor
			Sta. Rosa	Education Program
	4	Noel H. Natividad	City	Supervisor
	_		San Pablo	
	5	Mylene A. Salubayba	City	Master Teacher II
		Name	SDO/Office	Designation
		Jofit Dayoc (TRP	Gen.Trias	Education Program
	1	Developer- IA) Bernardita H. Bencito	City	Supervisor Education Program
	2	(FCS)	Province	Supervisor
EPP/TLE 8	-	Rosalie Lujero (TRP	Gen.Trias	Supervisor
	3	Developer – ICT)	City	Principal I
	4	Cedric I Harina (FCS)	Batangas	Head Teacher
				Education Program
	5	Jeffrey C. Erni (AFA)	Rizal	Supervisor
		Name	SDO/Office	Designation
		Margaret P. Musa	Regional	Education Program
	1	(TRP Developer)	Office	Supervisor
Values				Education Program
Education 8	2	Ana R. Reblora	Laguna	Supervisor
	3	Cesar Chester O.	Dasmarinas	Education Program
	3	Relleve	City	Supervisor Education Program
	4	Fernando T. Seño	Quezon	Supervisor
		Name	SDO/Office	Designation
	211111111111111111111111111111111111111	Ivanic	Regional	Education Program
	1	Lowiesito O. Erni	Office	Supervisor
			Sto. Tomas	Education Program
	2	Carolyn S. Pirante	City	Supervisor
марен 8	3	Jonalyn B. Zoleta	Lucena City	Master Teacher I
				Dininia MADDII
	1	Domas I Mandaga	Tonous City	Division MAPEH
	4	Romeo L. Mendoza	Tanauan City	Coordinator
			Dasmarinas	
		1	TO COLLECT TITOCO	

Note: As per DM-OUHROD-2025-1100, writers or developer invited in the series of activies relative to the development of the Revised K to 12 Training Resource Package -Phase 2 are included in the composition of core training faculty. Due to limited number, other developers not included in the list and the identified participants in the previous list will be included in the **Expansion Training of Core Faculty** in **May 27-30** and **June 2-5, 2025** at a venue to be disseminated in a separate issuance.



Department of Education

OFFICE OF THE ASSISTANT SECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY

May 14, 2025

CONDUCT OF THE REVISED K TO 10 CURRICULUM IMPLEMENTATION TRAINING IMPLEMENTATION FOR GRADES 2, 3, 5 AND 8 TEACHERS

The field is advised on the updates and additional information relative to Memorandum DM-OUHROD-2025-1100 dated April 29, 2025, titled "Implementation of the Phase 2 - Revised K to 12 Curriculum Capacity Building Activities for Grades 2, 3, 5, and 8 (G2358) Teachers and School Leaders".

Key Details:

1. Training Schedule (exclusive of travel time):

Activity	Date	Venue	Participants
Training of Core Faculty	May 15-17, 2025	Baguio City	Core Faculty from all regions
Expansion of Core Training Faculty	May 19- June 13 2025	TBA	All Regions (Per Batch)
Training of Teachers	04-13 June 2025 (any 3 days)	All SDOs	All SDOs
Training of School Leaders	15-31 July 2025	All ROs	School leaders from all regions

2. Resource Persons (RPs):

Resource Persons (RPs) for the Training of Core Faculty are invited from external partners and DepEd offices.

For the expansion of core training faculty, RPs will be the participants from the Training of Core Faculty. They were selected by the regional offices (ROs) based on subject matter expertise, facilitation skills, and prior experience in teacher development.

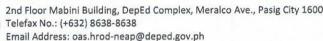
3. Program Management Team (PMT)

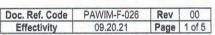
The PMT will be composed of the following:

- For the Training and Expansion of Core Faculty, Chiefs will serve as Process Observers while other roles will be taken by other personnel sent by the ROs.
 - o Process Observer
 - Monitors the flow and dynamics of the training process.











- Observes participant engagement and interaction.
- Takes note of group dynamics (e.g., participation equity, communication barriers).
- Identifies any issues in time management, facilitation, or training delivery.
- Provides feedback to the facilitators after sessions to improve future activities.

o Class Manager

- Supports the smooth conduct of training sessions.
- Manages attendance and participant registration.
- Coordinates logistics (e.g., seating arrangements, materials distribution).
- Assists in timekeeping and ensures sessions start and end on time.
- Handles participant needs or issues during the session (e.g., restroom breaks, technical concerns).

Documenter

- Records key details and outputs of the training.
- Takes comprehensive notes during sessions (e.g., discussions, group work, key insights).
- Collects copies or photos of group outputs, charts, or post-its.
- Summarizes daily highlights or key takeaways.
- Prepares a post-training report, including photos, and documentation of activities.

o Monitoring and Evaluation Focal

- Tracks training outcomes and assesses effectiveness.
- Administers pre- and post-training evaluations or feedback forms.
- Monitors whether learning objectives are being met.
- Collects and analyzes feedback from participants.
- Prepares an M&E report showing insights, impact, and areas for improvement.

For the Training of Teachers

o Program Manager (HRDD-NEAPR/ SGOD/SH)

- Oversees the implementation of the entire program.
- Organizes and supervises the PMT to ensure that all processes are carried out and outputs are delivered according to standards
- Orients the PMT and the resource persons/ subject matter experts on their terms of reference and the details of the program design
- Leads in conducting debriefing with the PMT and resource speakers/ subject matter experts.
- Prepares the CPD documents for submission to the PRC through the NEAP-R.
- Leads in crafting the Program Completion Report.

Learning Manager (CLMD/CID/MT)

- Leads the conduct of the program per session room.
- Ensures that the program is carried out based on the detailed design in collaboration with the resource persons/ subject matter experts.
- Prepares and maintains a conducive learning environment by facilitating unfreezing activities, leveling of expectations, and







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- norm-setting activities and by addressing emerging learning needs.
- Facilitates management of learning activities as scheduled and as needed.
- Ensures submission of outputs is tracked and recorded.
- Leads the conduct of the program per session room.
- Facilitates the integration of sessions at the end of the intervention, including preparation of Workplace Application Plan.
- Ensures that pre-assessment is administered.
- Ensures that Level 2 evaluation is conducted and analyzes the results in coordination with the M&E Coordinator.
- Prepares and sends a communication to participants' supervisors regarding program completion and the importance of implementing the Workplace Application Plan.

Documenter (HRDD-NEAPR/SGOD-HRDS)

- Documents the proceedings of the learning sessions using the prescribed documentation template
- Takes photos of the different parts of the program delivery (minimum of 5 photos with brief caption/description)

Secretariat (HRDD-NEAPR/SGOD)

- Serves as Secretariat during the registration period
- Ensures that participants fill out attendance sheets every day
- Prepares directory of participants based on registration forms
- Assists in the distribution of learning materials and supplies
- Assists in posting and collection of session outputs
- Compiles session documents and learning resource materials

Welfare Officer (ESSD/DRRM/Health Officer)

- Ensures that provisions for inclusion, safety, security, health, and wellness of participants and resource persons are always adequate and available in the venue.
- Attends to emerging inclusion, safety, security, health, and wellness concerns of participants, PMT, and resource speakers/ subject-matter experts (including incidents of social exclusion, sexual harassment, etc.)

Logistics Officer (HRDD-NEAPR/SGOD)

- Ensures the quality, adequacy, and availability of facilities, equipment supplies, and materials, vehicles, and other resources to support the successful implementation of the program.
- Leads ocular inspection of venues to ensure adherence to standards and specifications.
- Checks that session rooms are always ready for use and conducive to learning.

Finance Officer (HRDD-NEAP/Finance Office/SGOD/Budget)

- Oversees all finance-related concerns of the program, including the efficient allocation and timely release of funds as well as the documentation for liquidation
- Initiates procurement processes of resources, materials, and relevant services, and follows up fund disbursement with appropriate offices.
- Monitors and documents all disbursements against budget to support liquidation
- Liquidates all fund disbursements and prepares a financial report as input to the Program Completion Report







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o Information Technology Officer at the Region and SDO

- Prepares all online links and folders
- Prepares RO and SDO Dashboard
- Checks if all data from the school are submitted each day
- Reminds person in charge in school of their submission
- Secures all data of the Region/Division for reports and references

M&E Coordinator (QAD/SDO-SMME)

- Prepares and implements the Monitoring and Evaluation Plan in collaboration with the PMT
- Assists the Program Manager in accomplishing the Program Delivery Readiness Checklist before the training
- Applies process observation and prescribed tools to monitor and evaluate program delivery

o Training Faculty per class

- Applies effective presentation and facilitation techniques in conducting assigned sessions
- Provides expert content input during learning sessions
- Trains the teachers

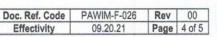
PMT Member per Class

- Class managers are the overall lead of each class and ensure that learning & logistical flow & concerns with data collection are done promptly each day.
- Process Observers observe the everyday processes, take note of things whether events happened well or not. These notes shall be used objectively during debriefing sessions.
- Documenters handle all data registration, test results, reports and place them in assigned e-folders ensuring that all information needed by management and the team are ready for presentation.
- Monitoring and Evaluation Focal—ensures that the evaluation links and results are ready for distribution and submission to school management each day.
- PRC Accreditation: Please be advised that these training activities are not PRC-accredited.
- 5. To promote inclusivity in the training, a representative from the Bureau of Learning Development Indigenous Peoples Education Office is invited to participate in the monitoring process.
- 6. Attached are the following documents, for reference:
 - a. Hotel Assignments per Region
 - b. Program Flow Per Activity
 - c. Resource Persons
- 7. Participants are encouraged to register through the registration link: https://tinyurl.com/RegistrationCTF.
- 8. Frequently asked questions may be accessed through: FAQs on Revised K to 10 Curriculum Implementation.docx
- 9. An online orientation for invited RPs will happen on May 14 (Wednesday) at 3:00 pm. Kindly access the meeting link:











Meeting Link: https://llnk.dev/baguio-pmt-ktol2ng

Meeting ID: 483 204 548 657 6

Passcode: EE2K2ED7

10. Reference Materials for the training may be accessed through:

https://tinyurl.com/MAY2025TRAININGREFERENCES.

The Academy enjoins all concerned offices to support the successful conduct of this national initiative by ensuring the availability and active participation of the identified personnel.

For inquiries, please communicate with Mr. Alexander Simagala, Project Development Officer IV, at alexander.simagala@deped.gov.ph.

For immediate dissemination and appropriate action.

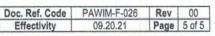
CARMELA C. ORACION

Assistant Secretary Human Resource and Organizational Development (National Educators Academy of the Philippines)













Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

PROGRAM FLOW PER ACTIVITY

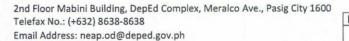
Conduct Of the Revised K To 10 Curriculum Implementation Training Implementation for Grades 2, 3, 5 And 8 Teachers

Grade 2

TIME	MINUTES	May 14, 2025	May 15, 2025	May 16, 2025	May 17, 2025	May 18, 2025
8:00- 8:30	30		Opening Program	MOL		Cl.
8:30- 10:00	90	m 1 m	English- A	Math- A	ICT	Clearing House, Post-Test
10:00- 10:15	15	Travel Time	Н	HEALTH BREAK		
10:15- 11:45	90		English- B	Math- B	Lesson Planning	
11:45- 12:45	60		LUNCH BREAK			
12:45- 1:00	15			MOL		
1:00- 2:30	90		Filipino- A	Makabansa	Demo Teaching	Departure
2:30- 2:45	15	Arrival,	HEALTH BREAK			
2:45- 4:15	90	Registration , Pre-Test	Filipino- B	GMRC	Demo Teaching	
4:15-4:30	15		DAILY EV	VALUATION	Closina	
4:30- 5:00	30		ARCHIO MANAGEMENTE CONT.	NCEMENTS MINDERS	Closing Program	













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Grade 3

TIME	MINUTES	May 14, 2025	May 15, 2025	May 16, 2025	May 17, 2025	May 18, 2025	
8:00- 8:30	30		Opening Program	MOL		Olassias	
8:30- 10:00	90	m 1 m:	English- A	Math- A	Filipino- A	Clearing House,	
10:00- 10:15	15	Travel Time	Н	EALTH BREAK	ζ	Post-Test	
10:15- 11:45	90		English- B	Math- B	Filipino- B		
11:45- 12:45	60		LUNCH BREAK				
12:45- 1:00	15			MOL			
1:00- 2:30	90		GMRC	Science- A	ICT	Departure	
2:30-2:45	15	Arrival,	Arrival, HEALTH BREAK				
2:45- 4:15	90	Registration , Pre-Test	Makaban sa	Science- B	Lesson Planning		
4:15- 4:30	15		DAILY EV	ALUATION	01:		
4:30- 5:00	30			ICEMENTS MINDERS	Closing Program		







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Grade 5

TIME	MINUTES	May 14, 2025	May 15, 2025	May 16, 2025	May 17, 2025	May 18, 2025
8:00- 8:30	30		Opening Program	MOL		Clearing House,
8:30- 10:00	90	Travel Time	Session 1	Session 5	ICT	Post-Test
10:00- 10:15	15		HE	EALTH BREAK		
10:15- 11:45	90		Session 2	Session 6	Lesson Planning	
11:45- 12:45	60		LUNCH BREAK			
12:45- 1:00	15			MOL		
1:00- 2:30	90		Session 3	Session 7	Demo Teaching	Departure
2:30- 2:45	15	Arrival,	HE	CALTH BREA	K	
2:45- 4:15	90	Registration, Pre-Test	Session 4	Session 8	Demo Teaching	
4:15- 4:30	15		DAILY EV	ALUATION		
4:30- 5:00	30			CEMENTS MINDERS	Closing Program	







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Grade 8

TIME	MINUTES	May 14, 2025	May 15, 2025	May 16, 2025	May 17, 2025	May 18, 2025
8:00- 8:30	30		Opening Program	MOL		G1
8:30- 10:00	90	m 1 m	Session 1	Session 5	Lesson Planning	Clearing House,
10:00- 10:15	15	Travel Time	HE	CALTH BREAK		Post-Test
10:15- 11:45	90		Session 2	Session 6	ICT	_
11:45- 12:45	60	LUNCH BREAK				
12:45- 1:00	15			MOL		
1:00- 2:30	90		Session 3	Session 7	Demo Teaching	Departure
2:30- 2:45	15	Arrival,	HE	ALTH BREAK		
2:45- 4:15	90	Registration, Pre-Test	Session 4	Session 8	Demo Teaching	
4:15- 4:30	15		DAILY EV	ALUATION	Clasics	
4:30- 5:00	30		DESCRIPTION OF STREET	CEMENTS MINDERS	Closing Program	







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