

Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



30 April 2025

**Regional Memorandum**  
No. 325 s. 2025

**REVISED K TO 12 CURRICULUM PHASE 2 IMPLEMENTATION  
– EXPANSION OF CORE TRAINING FACULTY**

To: **Schools Division Superintendents**

1. Relative to DM-OUHROD-2025-1064 from DepEd Central Office, Office of the Undersecretary for Human Resource and Organizational Development regarding the *Conduct of Revised K to 12 Curriculum Capacity Building Activities (Phase 2 Implementation) for Grades 2, 3, 5, and 8*, this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR) in collaboration with Curriculum and Learning Management Division (CLMD) and Quality Assurance Division (QAD), will conduct the **Expansion of Core Training Faculty** on **May 27-30, 2025** (Batch 1) and **June 2-5, 2025** (Batch 2) (inclusive of Day 0) at venues to be announced in a separate issuance.
2. The expansion training aims to capacitate core faculty in the Region who will deliver the training resource package in teachers' training consistent with the design and quality standards. Specifically, they are expected to:
  - a. demonstrate understanding of Revised K to 12 Curriculum for Grades 2, 3, 5, and 8;
  - b. apply the instructional design framework, varied pedagogies, and assessment strategies in implementing the Revised K to 12 Curriculum; and,
  - c. develop Workplace Application Plan for Revised K to 12 Curriculum implementation.
3. Enclosed with this memorandum are the following:
  - a. Enclosure 1: *Qualification Standards and Requirements for Core Training Faculty*
  - b. Enclosure 2: *Breakdown of Participants per Grade Level and Learning Area*





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4. For questions or queries, please contact Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, through email [hrd.calabarzon@deped.gov.ph](mailto:hrd.calabarzon@deped.gov.ph).
5. Immediate dissemination of this Memorandum is instructed.

  
**LOIDA N. NIDEA**  
Assistant Regional Director  
Officer-In-Charge   
Office of the Regional Director

06/ROH5/ROH1



Enclosure 1

## **Revised K to 12 Curriculum Phase 2 Implementation – Expansion of Core Training Faculty**

### **Qualification Standards and Requirements for Core Training Faculty**

The SDOs, through the CID and SGOD-HRDS, are responsible for identifying and selecting the Core Training Faculty for their respective divisions. To ensure a highly competent pool of trainers, all SDOs are encouraged to nominate qualified candidates based on the Qualification Standards (QS) set by the NEAP Central Office. These standards ensure the selection of trainers who exhibit:

- strong subject matter expertise aligned with the revised K to 12 curriculum;
- exceptional facilitation and instructional skills to deliver engaging and effective training; and,
- extensive experience in teacher training and professional development to maximize learning impact.

The selection is open to Teachers, Master Teachers, School Leaders (Officer-in-Charge, Teachers-in-Charge, Assistant Principals, and Principals), and teaching-related personnel (Chief Education Supervisors, Education Program Supervisors, and Public Schools District Supervisors). They will serve as Resource Persons in the training of Grades 2, 3, 5, and 8 teachers.

The Curriculum Implementation Division (CID) and the School Governance and Operations Division–Human Resource Development Section (SGOD-HRDS) shall strictly select participants in accordance with the qualifications and requirements set by the NEAP Central Office under DM-OUHROD-2025-1064. They must also ensure representation from all sub-offices, districts, or clusters when selecting the participants.

The names and other relevant details of qualified participants who will be trained as core training faculty shall be submitted (in Microsoft Excel format) on or **before May 21, 2025**. Template and submission link/code are indicated below.

Submission of List of Core Training Faculty	<a href="https://tinyurl.com/4AExpansionCoreFaculty">tinyurl.com/4AExpansionCoreFaculty</a>
Nomination Template	<a href="https://tinyurl.com/4AExpansionTemplate">tinyurl.com/4AExpansionTemplate</a>



## Qualifications

Candidate must meet the following qualifications and requirements:

1. Education	<ul style="list-style-type: none"> <li>• Must be a <b>master's degree graduate</b> in Education with a specialization in the subject to be trained</li> </ul>
2. Training	<ul style="list-style-type: none"> <li>• Must have served as a <b>resource person</b> in related topics within the past three years</li> <li>• Must have completed at least <b>40 hours of relevant training</b></li> <li>• Must be <b>capable of developing and implementing professional development (PD) programs</b> (e.g., LAC sessions, coaching and mentoring, job-embedding learning) while demonstrating professionalism in communication and conduct, as well as <b>proficiency in using technology for training and instruction</b></li> </ul>
3. Experience	<ul style="list-style-type: none"> <li>• Must have experience in managing quality-assured PD programs such as MATATAG Phase 1.</li> <li>• Must demonstrate competence in team leadership, session management, program implementation, and monitoring</li> <li>• Must be capable of localizing learning resources, delivering sessions effectively, and being open to feedback for continuous improvement</li> </ul>
4. Performance Rating	<ul style="list-style-type: none"> <li>• Must have at least a <b>Very Satisfactory (VS)</b> performance rating for the last rating period</li> </ul>

## Documentary Requirements

Candidates must submit the following documents to their respective Schools Division Office. This process ensures thorough evaluation and selection, leading to the identification of the official trainers within each division:

1. Letter of Intent
2. Curriculum Vitae (following the PRC template)
3. Declaration of Availability and Willingness - a signed statement/letter confirming availability and willingness to attend training sessions during vacation (for teachers only)
4. Medical Certificate (issued by a government physician, certifying the candidate's physical fitness and emotional stability)

**Note: Candidate must have no existing comorbidities or health problems/illness.**

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 2**

<b>SDO</b>	<b>Batch 1</b> (May 27-30, 2025) <i>The Bayleaf Hotel, General Trias City</i>	<b>Batch 2</b> (June 2-5, 2025) <i>The Bayleaf Hotel, General Trias City</i>	<b>Total No. of Participants</b>
Antipolo City	12	12	<b>24</b>
Bacoor City	6	6	<b>12</b>
Batangas Province	33	33	<b>66</b>
Batangas City	5	5	<b>10</b>
Biñan City	5	4	<b>9</b>
Cabuyao City	3	4	<b>7</b>
Calamba City	7	8	<b>15</b>
Cavite Province	25	25	<b>50</b>
Cavite City	2	1	<b>3</b>
Dasmariñas City	9	8	<b>17</b>
General Trias	5	4	<b>9</b>
Imus City	5	5	<b>10</b>
Laguna	17	18	<b>35</b>
Lipa City	6	6	<b>12</b>
Lucena City	5	5	<b>10</b>
Quezon	37	40	<b>77</b>
Rizal	32	32	<b>64</b>
San Pablo City	5	5	<b>10</b>
San Pedro City	3	4	<b>7</b>
Sta Rosa City	5	4	<b>9</b>
Sto. Tomas City	11	10	<b>21</b>
Tanauan City	3	3	<b>6</b>
Tayabas City	2	2	<b>4</b>
<b>TOTAL</b>	<b>243</b>	<b>244</b>	<b>487</b>

**Note:** The prescribed number of participants per batch must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.



Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 3**

<b>SDO</b>	<b>Batch 1</b> (May 27-30, 2025) <i>Tanza Oasis Hotel, Tanza, Cavite</i>	<b>Batch 2</b> (June 2-5, 2025) <i>Tanza Oasis Hotel, Tanza, Cavite</i>	<b>Total No. of Participants</b>
Antipolo City	12	13	<b>25</b>
Bacoor City	7	7	<b>14</b>
Batangas Province	29	30	<b>59</b>
Batangas City	5	5	<b>10</b>
Biñan City	5	4	<b>9</b>
Cabuyao City	4	3	<b>7</b>
Calamba City	8	8	<b>16</b>
Cavite Province	26	26	<b>52</b>
Cavite City	2	1	<b>3</b>
Dasmariñas City	8	9	<b>17</b>
General Trias	5	5	<b>10</b>
Imus City	6	5	<b>11</b>
Laguna	18	18	<b>36</b>
Lipa City	5	6	<b>11</b>
Lucena City	5	6	<b>11</b>
Quezon	38	39	<b>77</b>
Rizal	33	33	<b>66</b>
San Pablo City	5	5	<b>10</b>
San Pedro City	4	3	<b>7</b>
Sta Rosa City	5	4	<b>9</b>
Sto. Tomas City	11	12	<b>23</b>
Tanauan City	3	3	<b>6</b>
Tayabas City	2	2	<b>4</b>
<b>TOTAL</b>	<b>246</b>	<b>247</b>	<b>493</b>

**Note:** The prescribed number of participants per batch must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.

Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 5 BATCH 1 (May 27-30, 2025/M.I. Sevilla Resort, Lucena City)**

SDO	Grade 5 Batch 1								
	AP	English	Filipino	GMRC	MAPEH	Math	Science	EPP	Subtotal
Antipolo City	2	2	2	2	2	2	2	2	16
Bacoar City	0	0	0	0	0	0	0	0	0
Batangas Province	6	5	5	5	5	5	5	5	41
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	0	0	1	1	1	1	1	6
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	2	2	1	1	1	10
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	1	1	1	1	1	1	1	1	8
Dasmariñas City	1	2	1	1	1	1	1	1	9
General Trias	0	0	0	0	0	0	0	0	0
Imus City	1	1	1	1	1	1	1	1	8
Laguna	3	3	3	3	3	3	3	3	24
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	1	1	1	1	1	1	1	1	8
Quezon	6	6	6	6	6	6	6	6	48
Rizal	2	2	2	3	3	2	2	3	19
San Pablo City	1	1	1	1	1	1	1	1	8
San Pedro City	1	1	1	1	1	1	1	1	8
Sta Rosa City	0	0	0	0	0	0	0	0	0
Sto. Tomas City	0	0	0	0	0	0	0	0	0
Tanauan City	1	1	1	0	1	1	1	1	7
Tayabas City	1	1	1	1	1	1	1	1	8
<b>TOTAL</b>	35	34	33	35	36	34	34	35	276

**Note:** The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.



Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 5 BATCH 2 (June 2-5, 2025/M.I. Sevilla Resort, Lucena City)**

SDO	Grade 5 Batch 2								
	AP	English	Filipino	GMRC	MAPEH	Math	Science	EPP	Subtotal
Antipolo City	1	1	1	1	1	1	1	1	8
Bacoor City	1	1	1	1	1	1	1	1	8
Batangas Province	4	5	5	5	5	5	5	5	39
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	1	1	1	1	0	0	1	6
Cabuyao City	0	1	1	1	1	1	1	1	7
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	0	0	0	0	0	0	0	0	0
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	1	1	1	1	1	1	1	1	8
Imus City	1	1	1	1	1	1	1	1	8
Laguna	2	2	2	2	2	2	2	2	16
Lipa City	2	2	2	2	2	2	2	2	16
Lucena City	1	1	1	1	1	1	1	1	8
Quezon	6	6	6	6	6	6	6	6	48
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	1	1	1	1	1	1	1	1	8
San Pedro City	0	0	0	0	0	0	0	0	0
Sta Rosa City	1	2	1	1	1	1	1	1	9
Sto. Tomas City	1	1	1	1	1	1	1	1	8
Tanauan City	1	1	1	1	1	1	1	1	8
Tayabas City	0	0	0	0	0	0	0	0	0
	33	36	35	35	35	34	34	35	277

**Note:** The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.



Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 8 BATCH 1 (May 27-30, 2025/Red Hotel, Cubao, Quezon City)**

SDO	Grade 8 Batch 1								Subtotal
	AP	English	Filipino	Values	MAPEH	Math	Science	TLE	
Antipolo City	2	2	2	2	2	2	2	2	16
Bacoar City	1	1	1	1	1	1	1	1	8
Batangas Province	2	4	4	4	4	4	4	4	30
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	1	1	1	1	0	0	0	0	4
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	3	3	3	3	3	3	3	3	24
Cavite City	1	1	1	1	0	0	0	0	4
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	0	0	0	0	1	1	1	1	4
Imus City	1	1	1	1	1	1	1	1	8
Laguna	3	3	3	3	3	3	3	3	24
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	1	1	1	1	0	0	0	0	4
Quezon	5	4	3	3	5	5	5	5	35
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	1	1	1	1	0	0	0	0	4
San Pedro City	0	0	0	0	1	1	1	1	4
Sta Rosa City	1	1	1	1	0	0	0	0	4
Sto. Tomas City	0	0	0	0	1	1	1	1	4
Tanauan City	1	1	1	1	0	0	0	0	4
Tayabas City	0	0	0	0	1	1	1	1	4
<b>TOTAL</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>31</b>	<b>249</b>

**Note:** The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.



Enclosure 2

**Revised K to 12 Curriculum Phase 2 Implementation –  
Expansion of Core Training Faculty**

**Breakdown of Participants**

**GRADE 8 BATCH 2 (June 2-5, 2025/Red Hotel, Cubao, Quezon City)**

SDO	Grade 8 Batch 2								
	AP	English	Filipino	GMRC	MAPEH	Math	Science	TLE	Subtotal
Antipolo City	1	1	1	1	1	1	1	1	8
Bacoor City	1	1	1	1	1	1	1	1	8
Batangas Province	4	4	5	4	5	5	5	5	37
Batangas City	1	1	1	1	1	1	1	1	8
Biñan City	0	0	0	0	1	1	1	1	4
Cabuyao City	1	1	1	1	1	1	1	1	8
Calamba City	1	1	1	1	1	1	1	1	8
Cavite Province	2	4	3	3	3	3	3	3	24
Cavite City	0	0	0	0	1	1	1	1	4
Dasmariñas City	1	1	1	1	1	1	1	1	8
General Trias	1	1	1	1	0	0	0	0	4
Imus City	1	1	1	1	1	1	1	1	8
Laguna	2	2	2	2	2	2	2	2	16
Lipa City	1	1	1	1	1	1	1	1	8
Lucena City	0	0	0	0	1	1	1	1	4
Quezon	5	5	6	6	5	5	5	8	45
Rizal	3	3	3	3	3	3	3	3	24
San Pablo City	0	0	0	0	1	1	1	1	4
San Pedro City	1	1	1	1	0	0	0	0	4
Sta Rosa City	0	0	0	0	1	1	1	1	4
Sto. Tomas City	1	1	1	1	0	0	0	0	4
Tanauan City	0	0	0	0	1	1	1	1	4
Tayabas City	1	1	1	1	0	0	0	0	4
<b>TOTAL</b>	<b>28</b>	<b>30</b>	<b>31</b>	<b>30</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>35</b>	<b>250</b>

**Note:** The prescribed number of participants per batch and learning area must be strictly observed. To avoid complications in procurement and logistical arrangements, the addition of participants beyond the allocated slots is not permitted.