



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



**CONTRACT OF SERVICE**

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

**DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON**, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE**. It shall be referred in this agreement as the **DEPED**.

-and-

**COUNTRY BANKERS INSURANCE CORPORATION**, a domestic corporation duly registered under the Philippine laws, with principal address at 648 T. M. Kalaw Avenue, Ermita, Manila, represented herein by its President *[Signature]* **GERALDINE DESIDERIO-GARCIA**, hereinafter referred to as the **SERVICE PROVIDER**.

**W I T N E S S E T H**

**WHEREAS**, the **DepEd** needs the services of a **Service Provider** who will provide Travel Insurance for the **EDUCATION BOOTCAMP SERIES ON CAMPUS JOURNALISM – NATIONAL SCHOOLS PRESS CONFERENCE 2025** on **MAY 18-24, 2025** in Vigan, Ilocos Sur;

**WHEREAS**, the Approved Budget for the Contract (ABC) is **THIRTY THOUSAND PESOS (Php30,000.00)**;

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the “Government Procurement Reform Act of 2003”, allows an agency to resort to Small Value Procurement as alternative methods of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php1,000,000.00) as prescribed in Annex “H” thereof

**WHEREAS**, the Request for Quotation (RFQ) was posted in the website of DepEd Region IV-A CALABARZON, and conspicuous bulletin board in the premises of DepEd Region IV-A CALABARZON on April 30, 2025 to May 5, 2025;

**WHEREAS**, RFQs were likewise sent to at least three prospective suppliers namely:

1. AXA Philippines;
2. Country Bankers Insurance Corporation; and
3. Pru Life UK;



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@depd.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 03 0086

**WHEREAS**, one (1) Supplier submitted its proposal; **COUNTRY BANKERS INSURANCE CORPORATION** in the amount of **THIRTY THOUSAND PESOS (Php30,000.00)**. Thus, **COUNTRY BANKERS INSURANCE CORPORATION** is declared as the lone bidder;

**WHEREAS**, after review and deliberation on the proposal, **COUNTRY BANKERS INSURANCE CORPORATION** complied with the requirements and declared as the Single Calculated and Responsive Quotation (SCRQ);

**WHEREAS**, the Client invited bids for the procurement for the travel insurance of the participants in the **“EDUCATION BOOTCAMP SERIES ON CAMPUS JOURNALISM – NATIONAL SCHOOLS PRESS CONFERENCE 2025”** on May 18-24, 2025 and has accepted the bid/quotation of the travel insurance in the sum of **THIRTY THOUSAND PESOS (Php30,000.00)**. (Hereinafter called “the Contract Price”).

**NOW, THEREFORE**, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth, the parties hereto have agreed and do hereby mutually agree as follows:

Section 1  
**Responsibilities of the Service Provider**

- a. The **Service Provider** shall insure the delegates of the DepEd Region IV-A in the Education Bootcamp Series on Campus Journalism – National Schools Press Conference 2025 on May 18-24, 2025 with the following coverage:

Accidental Death & Permanent Disablement	PhP100,000.00
Accident Medical Reimbursement	PhP10,000.00
Unprovoked Murder and Assault	PhP100,000.00
Burial Benefit (Accident Related)	PhP15,000.00
Accident Daily Hospital Confinement Benefit (Max Of 15 Days)	PhP250.00/day

The names of the insured are identified in Annex “A” of this contract.

The insurance shall take effect on May 18 to 24, 2025 and on the date of travel of the delegates to and from Vigan, Ilocos Sur.

- b. Should the insurable events occur, the Service Provider shall reimburse the expenses of the delegates within 30 days from receipt of the application for claim.
- c. The Service Provider shall issue a policy to the delegates. All other obligations of the Service Provider and terms of the policy as stated in the Group Accident Insurance Policy are hereby deemed incorporated in this Contract.

Section 2  
**Responsibilities of the DepEd**

The **DepEd** shall pay the amount of **THIRTY THOUSAND PESOS (Php30,000.00)** to the account of the Service Provider within the period allowed by law, rules and regulations.



### Section 3 **Termination of Contract**

Either party may terminate this contract on any ground provided by law and for violation/s of the provisions of this contract. In such case, the party terminating shall serve a written notice to the other party at least one (1) day prior to the effectivity of termination.

### Section 4 **Settlement of Dispute**

If any dispute of difference of any kind whatsoever shall arise between the parties in connection with the implementation of this contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

Any and all dispute arising from the implementation of this contract shall be submitted to arbitration in the Philippines according to the provisions of R.A. 876, otherwise known as the "Arbitration Law" and R.A. 9285, otherwise known as the "Alternative Dispute Resolution Act of 2004." By mutual agreement, the parties agree in writing to resort to other alternative modes of dispute resolution.

### Section 5 **Expiration**

This contract shall be effective for the term of the policy and any and all extensions thereof.

### Section 6 **Capacity and Authorization**

Each of the parties to this contract hereby represents and warrants to the other that it is duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation between the parties.

### Section 7 **Other conditions of the contract**

- a. The **Service Provider** shall cause the notarization of this contract.
- b. All other provisions of the insurance contract to be issued to the insured are deemed incorporated in this contract.

IN WITNESS WHEREOF, the parties have hereunto set their hands, this day of \_\_\_\_\_ at \_\_\_\_\_, Philippines.


Department of Education  
Region IV-A CALABARZON

  
ATTY. ALBERTO T. ESCOBARTE, CESO II  
Regional Director

Country Bankers  
Insurance Corporation

  
GERALDINE D. GARCIA  
President 

SIGNED IN THE PRESENCE OF:

  
VIERNALYN M. NAMA  
Chief, CLMD  
DepEd Region IV-A CALABARZON

Republic of the Philippines)  
\_\_\_\_\_ )S.S.  
MANILA

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of \_\_\_\_\_, this  
14 MAY 2025, personally appeared:

Name	Identification No.	Expiration Date
Atty. Alberto T. Escobarte	DepEd Office ID No. 4529876	_____
Geraldine D. Garcia	TIN # 908 - 892 - 216	_____

All known to me, and to me known to be the same persons who executed the foregoing document which they have acknowledged before me as their free and voluntary act and deed.

This instrument consists of four (4) pages duly signed by the parties and their witnesses, including this page where the acknowledgment is written.

IN WITNESS WHEREOF, I hereby affix my signature and my notarial seal this  
14 MAY 2025 at \_\_\_\_\_, Philippines.

Doc. No. 323;  
Page No. 66;  
Book No. 165;  
Series of 2025.

  
ATTY. NELSON H. MANALILI  
Notary Public Until 12-31-2025  
Commission No. 2024-021  
IBP No 487672 / 12-26-2024 (For 2025) / Manila  
PTR No. 2041476- / 01/02-2025 / Manila  
Roll of Attorneys No. 45757  
MCLE Compliance No. VIII-0000943, 12-01-22 / Pasig  
648 T. M. Kalaw Avenue, Ermita, Manila