



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CLMD-RM-2025-312

Regional Memorandum
No. 312, s. 2025

5 May 2025

EDUCATION BOOTCAMP SERIES

To **Schools Division Superintendents**

1. In anticipation of the National Schools Press Conference (NSPC) in May 19-23, 2025, an intensive coaching is necessary to ensure that campus journalists are fully prepared to compete. This Office through the Curriculum and Learning Management Division (CLMD) will conduct **Education Bootcamp Series** on May 13-15, 2025 at a venue that will be announced through an advisory.
2. This three-day bootcamp series aims to serve as a culminating training experience—refining skills, addressing feedback from previous bootcamps, and simulating the actual competition environment. Specifically, the activity aims to:
 - a. provide individualized coaching and mastery-based reinforcement for NSPC qualifiers;
 - b. simulate actual NSPC contests to familiarize students with timing, format, and rubrics;
 - c. address specific areas for improvement based on regional performance diagnostics; and
 - d. foster teamwork and morale-building among CALABARZON delegates.
3. Participants in this activity are the NSPC qualifiers in the individual events both in the elementary and secondary levels, Filipino and English categories. They shall be accompanied by the Education Program Supervisor (EPS) in their respective Schools Division Office (SDO).
4. The following enclosures presents significant components of this activity:
 - a. Enclosure 1 – Indicative Program of Activities
 - b. Enclosure 2 - Regional Technical Working Group
 - c. Enclosure 3 - Terms of Reference

5. Food and accommodation of the participants in this three-day activity shall be charged against Development and Promotion of Campus Journalism Funds. Meanwhile, travel, incidental and other expenses of the participants shall be charged against school local fund or MOOE, whichever is available, subject to the usual government accounting and auditing rules and regulations.
6. For questions and clarifications, you may contact Eugene Ray F. Santos, Education Program Supervisor in-charge of campus journalism via email at eugeneray.santos@deped.gov.ph.
7. Immediate dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

cc: clmd/ROC6



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

a. Enclosure 1 - Indicative Program of Activities

Education Bootcamp Series
May 13-15, 2025 | Venue: TBA

Date / Time	Day 1	Day 2	Day 3
8:00-9:00	Opening Program	Management of Learning	Management of Learning
9:00-10:00	Simultaneous Intensive Personalized Training	Continuation of Simultaneous Intensive Personalized Training	Final Coaching
10:00 -11:00			
11:00-12:00			
12:00-1:00	Lunch		
1:00-2:00	Simulation and Giving of Feedback	Simulation and Giving of Feedback	Closing Program
2:00-3:00			
3:00-4:00			
4:00-5:00			
Facilitator	Eugene Ray F. Santos	Dianne Catherine T. Antonio	Eugene Ray F. Santos
Notetaker	Nenette Arcelle Joy P. Larinay	Lhovie C. Damian	Redgynn A. Bernales

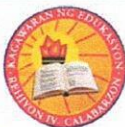
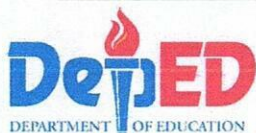


Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 2 - Regional Technical Working Group

Education Bootcamp Series
May 13-15, 2025 | Venue: TBA

Chairperson : Viernalyn M. Nama, Chief Education Supervisor
Vice Chairperson : Eugene Ray F. Santos, Education Program Supervisor
Members : Dianne Catherine T. Antonio, Education Program Supervisor
Emelia P. Crescini, Education Program Supervisor
Lhovie C. Damian, Teaching Aid Specialist
Redgynn A. Bernales, Administrative Assistant
Nenette Arcelle Joy P. Larinay, Librarian



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

Enclosure 3 - Terms of Reference

The CLMD shall be responsible for the entire conduct of the activity from venue to the logistics needed:

The RTWG shall:

- craft the proposal, memorandum, and RBA;
- coordinate with the workshop venue management and prepare the contract for the event;
- coordinate with the Supplies Officer for the supplied needed;
- conduct meetings with the facilitator;
- lead the review and evaluation of the presentation to be used for the activity;
- oversee the conduct of the activity;
- provide workshop templates; and
- lead the team for the conduct of debriefing sessions.
- prepare the completion report;
- request preparation of contract and supplies;
- prepare the room listing;
- coordinate with the moderator regarding the materials needed for the workshop and the documents that needed to be accomplished daily;
- prepare the documents needed for liquidation;
- prepare and print certificates of recognition, participation, and appearance; and
- submit the needed requirements to respective functional divisions after the conduct of the activity.

The Facilitators shall:

- introduce the guests;
- lead the FGD;
- provide instructions and inputs during the workshop;
- facilitate the collection and presentation of outputs;
- give the synthesis;
- ensure maximum participation of the participants; and
- address all concerns of the day (i.e., health, food restrictions, accommodation, etc.)

The Consultants/Resource Persons shall:

- discuss and provide inputs about the topic;
- clarify areas of improvements in the school paper;
- suggest workshop templates;
- provide instructions and inputs during the workshops;
- ensure maximum participation of the participants;
- address all concerns about the topics; and
- Provide feedback and recommendations for enhancement of outputs of the participants.

The Minute Takers shall:

- document agreements, issues, concerns, and important activities, that happened during the workshop.

The Participants shall:

- Observe punctuality at all times
- Participate actively in the discussion
- Comply and submit the intended outputs in each session