



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



25 April 2025

**Regional Memorandum**

No.281 s.2025

**REGIONAL CONVERGENCE ON THE HARMONIZATION OF  
TECHNICAL ASSISTANCE PLAN ON CURRICULUM  
IMPLEMENTATION AND INNOVATION**

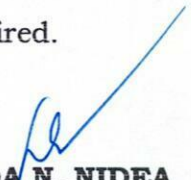
To **Schools Division Superintendents**

1. Anchored on national mandates such as RA 9155 titled *Governance of Basic Education Act of 2001* and RA 10533 titled *The Enhanced Basic Education Act of 2013*, this Office, through the Curriculum and Learning Management Division (CLMD), in their critical role in contextualizing the curriculum, promoting innovation, and ensuring equitable access to quality learning, shall conduct the **REGIONAL CONVERGENCE ON THE HARMONIZATION OF TECHNICAL ASSISTANCE PLAN ON CURRICULUM IMPLEMENTATION AND INNOVATION** on July 23-25, 2025 at a venue to be announced through a separate issuance.
2. The convergence of educational leaders for this activity is a strategic initiative that aims to align the efforts of the 23 Schools Division Offices (SDOs), enhance instructional leadership, and drive sustainable reforms in curriculum implementation across the Region.
3. The main objectives of this activity are the following:
  - 3.1. Prepare and submit Consolidated TA Needs and Assessment Report on Curriculum Implementation and Innovation;
  - 3.2. Consolidate TA Results and Analysis;
  - 3.3. Evaluate and harmonize RO and SDO TA Plans on effective curriculum implementation;
  - 3.4. Collaborate on the development of TA Contract and Agreement; and
  - 3.5. Finalize a harmonized and approved TA Plan for the 23 SDOs.
4. Participants in this event are the SDO Focal Person on Curriculum Implementation. They are invited to pre-register based on the allocation given per SDO (see Enclosure 1) through this link: <https://tinyurl.com/r4aKRA1TAplanharmony> on or before May 30, 2025. Enclosure 1 presents the List of Participants, Enclosure 2, Indicative Program



of Activities and Enclosure 3, Regional Technical Working Group (RTWG) members and Terms of Reference (TOR).

5. Participants are required to bring their laptop and pocket Wi-Fi. They are also advised to bring their respective SDO TA Plans and recent TA Accomplishment Reports related to Curriculum Implementation and Innovation for consolidation and evaluation. Digital copies of the said documents shall be submitted via this online form: <https://tinyurl.com/r4aKRA1TAharmonyPreWork> on or before May 30, 2025.
6. Meals and accommodation of participants shall be charged to Regional Funds, while travel and other incidental expenses shall be charged against local funds, subject to the usual government accounting and auditing rules and procedures.
7. For questions and clarifications, you may contact **Emelia P. Crescini** and **Hazel Angelyn E. Tesoro**, Education Program Supervisors in charge of CLMD Key Result Area (KRA) 1 (Curriculum Management), and **Viernalyn M. Nama**, CLMD Chief Education Supervisor, at (02) 647-7487 loc. 420.
8. Immediate dissemination of this Memorandum is desired.

  
**LOIDA N. NIDEA**  
Assistant Regional Director  
Officer-In-Charge ✓  
Office of the Regional Director

**Enclosure 1****List of Participants**

Learning Area	SDO	Name	Designation
FILIPINO	Antipolo City		
	Batangas City		
	Batangas Province		
ENGLISH	Binan City		
	Bacoor City		
	Calamba City		
MATH	Cabuyao City		
	Cavite City		
	Cavite Province		
SCIENCE	Dasmarinas City		
	General Trias		
	Imus City		
ARALING PANLIPUNAN	Laguna Province		
	Lipa City		
	Lucena City		
MAPEH	Quezon Province		
	Rizal		
	San Pablo City		
EPP/TLE	San Pedro City		
	Sta. Rosa City		
	Sto. Tomas City		
KINDERGARTEN	Tanauan City		
ESP/GMRC/VALUES ED.	Tayabas City		
<b>Members of TWG</b>			
Name		Position-Office	Terms of Reference
24. Viernalyn M. Nama		Chie ES- CLMD	Over-all Chairman
25. Emelia P. Crescini		EPS-CLMD	Co-Chairman
26. Hazel Angelyn E. Tesoro		EPS-CLMD	Co-Chairman
27. Eugene Rray F. Santos		EPS-CLMD	TWG Member
28. Gilbert O. Cruz		EPS-CLMD	TWG Member
29. Paul Gence L. Ocampo		EPS-CLMD	TWG Member
30. Dianne Catherine T. Antonio		EPS-CLMD	TWG Member



**Enclosure 2****Indicative Program of Activities**

<b>REGIONAL CONVERGENCE ON HARMONIZATION OF TECHNICAL ASSISTANCE PLAN ON CURRICULUM IMPLEMENTATION AND INNOVATION</b>			
<b>JULY 23-25, 2025</b>			
VENUE: _____			

<b>Time</b>	<b>July 23, 2025 (Wednesday)</b>	<b>July 24, 2025 (Thursday)</b>	<b>July 25, 2025 (Friday)</b>
7:00 - 8:00	Travel time to the Venue  Opening Program  Review of DO 10,s.2024 and other memoranda related to Curriculum Implementation and Innovation	MOL	Presentation of Output 1
8:00 - 9:00		Convergence Activity 1	
9:00 - 10:00		Convergence Activity 2	Presentation of Output 2
10:00 - 11:00			
11:00 - 12:00			
12:00 - 1:00	Lunch Break	Lunch Break	Lunch Break
1:00 - 2:00	Presentation by the Resource Speaker	Convergence Activity 3	Presentation of Output 3
2:00 - 3:00			
3:00 - 4:00			Clearing of the House
4:00 - 5:00	Q and A		Home Sweet Home

**Enclosure 3****Regional Technical Working Group and Terms of Reference**

Members of TWG		
Name	Position-Office	Terms of Reference
Viernalyn M. Nama	Chie ES- CLMD	Over-all Chairman
Emelia P. Crescini	EPS-CLMD	Co-Chairman
Hazel Angelyn Tesoro	EPS-CLMD	Co-Chairman
Eugene Rray F. Santos	EPS-CLMD	TWG Member
Gilbert Cruz	EPS-CLMD	TWG Member
Paul Gence Ocampo	EPS-CLMD	TWG Member
Dianne Catherine T. Antonio	EPS-CLMD	TWG Member

The Training Management Team shall be responsible for the entire training from the venue to the logistics needed.

**The Training Management Chairperson shall:**

- Craft the proposal, memorandum, and RBA.
- Coordinate with the training venue management and prepare the contract for the event.
- Coordinate with the Supplies Officer for the supplies needed.
- Conduct meetings with the facilitators.
- Lead the review and evaluation of the presentation to be used for the activity.
- Oversee the conduct of the activity; and
- Lead the team in the conduct of debriefing sessions.

**The Members of the TWG shall:**

- Prepare the completion report.
- Prepare the contract and supplies.
- Prepare the rooming list.
- Coordinate with the moderator regarding the materials needed for the workshop and the documents that need to be accomplished daily.
- Prepare the Registration sheet, Attendance sheet, Meal attendance sheet and other documents needed for liquidation.
- Prepare and print certificates of recognition, participation, and appearance; and
- Submit the needed requirements to respective functional divisions after the conduct of the activity.

**The Participants**

- Always observe punctuality and efficiency.
- Follow house rules and regulations of the venue.
- Attend and participate actively in all engagements and activities.
- Report any significant event related to the activity.
- Submit all the target outputs on time