



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



Asset-RM-2025-352

6 May 2025

Regional Memorandum

No. 352 s. 2025

FORTHCOMING DELIVERY OF LEARNING RESOURCES (LRs)

**To: Schools Division Superintendents
Division LR Supervisors
Division Supply Officers
All others concerned**

1. This refers to the attached Memorandum dated April 10, 2025, issued by Atty. Ariz Delson Acay D. Cawilan, Director IV, Bureau of Learning Resources, relative to the forthcoming delivery of learning resources (LRs).
2. The winning suppliers of DepEd Central Office for the Procurement of Development, Printing, and Delivery of Textbooks (TXs) and Teacher's Manuals (TMs) and Provision of Electronic TXs and TMs for Grade 4, 7, and SHS, will commence their delivery to the SDOs Drop-off points, various districts schools, Junior and Senior High Schools.
3. In this light, concerned Division Supply Officers, School Administrative Officers II, and Inspection Committees are required to be present during the delivery, inspection, and acceptance of the learning resources. In the event that the Supply Officer or Administrative Officer II is unavailable, only authorized receiving personnel will be allowed to accept the delivery.
4. The winning suppliers are already instructed to coordinate with the recipients before the actual delivery of the said materials. The tentative delivery schedule for each supplier is available at this link: tinyurl.com/LRDeliverySchedule2025.
5. Upon completion of delivery, the concerned Schools Division Offices (SDOs) must submit a Certificate of Acceptance and a copy of Delivery Receipt to the Regional Office-Asset Management Section. These CFAs will be consolidated and forwarded to the DepEd Central Office-Bureau of Learning Resources. Please upload scan copy of your Certificate of Acceptance and Delivery Receipt at this link: https://bitly.cx/R4A_LRSDeliveryCA2025.

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6. Please refer to DepEd Order No. 41 s. 2021 and DepEd Order No. 4 s. 2024 for inspection and acceptance protocols of the Department.
7. For clarification and queries, please coordinate with **Mr. Michael P. Glorial**, Administrative Officer V, Asset Management Section at (02) 8682-2114 local 481 or email us at asset.calabarzon@deped.gov.ph.
6. Immediate dissemination of and compliance with this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director