



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



22 April 2025

Regional Memorandum

No. 307 s. 2025

**SUBMISSION OF MEMORANDUM OF AGREEMENT AND
OTHER PERTINENT DOCUMENTS FOR THE
10TH CYCLE BERF GRANT**

To **School Division Superintendents**

1. In relation to the recently conducted Proposal Presentation of the 10th Cycle Basic Education Research Fund (BERF) and following DepEd Order No. 16, s. 2017 guidelines, this Office through the Policy, Planning, and Research Division (PPRD) hereby directs all concerned BERF grantees to submit the Memorandum of Agreement (MOA) and other pertinent documents for the 10th Cycle BERF Grant.
2. The submission of these documents aims to establish compliance and accountability of all 10th Cycle BERF grantees. The memorandum of agreement and other pertinent documents highlight the researcher's eligibility and confirmation with the stipulations of the grant.
3. The documents shall be prepared in four (4) copies to be printed in A4 with wet signatures of the proponent. To wit,
 - a. Memorandum of Agreement
 - b. Cost Estimates
 - c. Declaration of Anti-Plagiarism
 - d. Declaration of Absence of Conflict of Interest
 - e. Copy of Proposal (Action Research or Basic Research)
 - f. Certificate of No Pending Case
 - g. BERF Certification
 - h. Certificate of Employment (to be issued by SDO)
4. Prescribed templates of the above-mentioned documents can be downloaded through this link: <https://bit.ly/10thBERF-Docs>
5. To check the completeness and correctness of the requirements, grantees are advised to submit their documents to their respective Senior Education Program Specialist for Planning and Research. The deadline for submission to the Regional Office shall be on **June 13, 2025**.



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114 loc 470-471
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

6. For other concerns, you may contact **Mr. Lorenzo Ruiz C. Costo**, Education Program Specialist II through email pprd.calabarzon@deped.gov.ph or call (02)8682-2114 local 470-471.

7. Immediate and wide dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

07/ROP6/ROP1