

Republic of the Philippines

Department of Education

REGION IV-A CALABARZON

REQUEST FOR QUOTATION

The Department of Education Region IV-A (CALABARZON) through its Bids and Awards Committee, intends to procur "CATERING SERVICES FOR THE EDUCATION ASSESSMENT AND RESEARCH – DEVELOPMENT AND VALIDATION OF PISA-LIKE ASSESSMENT TOOL FOR GRADE 5 AND GRADE 8 (PHASE 1) ON MAY 27, 2025" in accordance with Alternative Method of Procurement under Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) is **TWENTY-SEVEN THOUSAND SIX HUNDRED PESOS (Php27,600.00)**

The project shall be awarded as one Project having sevral items that shall be awarded as one contract.

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than <u>May 5, 2025 at 9:00 am</u>** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below**.

A copy of your 2024 Business/Mayor's Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor's Permit.

For any clarification, you may contact us at telephone no. **(02) 8682-2114** or by email at **bac.calabarzon@deped.gov.ph**.

LOIDA N. NIDEA
BAC Chairperson

08F/ROA/Pro2



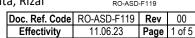


Address: Gate 2, Karangalan Village, Cainta, Rizal

Telephone No.: 02-8682-2114

Website: depedcalabarzon.ph

Email Address: region4a@deped.gov.ph Effectivity





- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

TECHNICAL SPECIFICATION

- (1) Please quote your <u>best offer</u> for the item/s below. <u>Please do not leave any blank items.</u> <u>Indicate "0" if item being offered is for free.</u>
- (2) Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Lot	Description	Total QTY	Bidder's Statement of Compliance ("Comply" or "Not Comply")	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
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1.	CATERING SERVICES (BREAKFAST, LUNCH AND PM SNACK) MAY 27, 2025 Php 600.00/pax	46 pax			
	Specification	ons from	End-User		Bidder's Statement of Compliance ("Comply" or "Not Comply")
AT D NO S	FOOD MUST BE DELIVERED DEPED REGION IV-A CALABA SODA ALLOWED kfast Steamed/Fried rice with e meat/vegetables) with drink	RZON CA	INTA, RIZAL	(dried or fresh),	
PM S	, ,	vegetable	,		
	he caterer should provide co ertificate of their employees.	opy of th	eir Sanitary Per	rmit and Health	
	2. The caterer must follow the End-User suggested menu, which must be within the approved standard rate.				
	3. They shall provide a list of menu items for the program proponents to choose from and ensure a variety of healthy foods for meals and snacks.				
	4. The caterer should be responsive to the request of participants regarding food restrictions as requested by the program management.				
	he catering service provider pordinate with each other rega	-		t should closely	
			TOTAL COST:		

^{*}The above quoted prices are inclusive of all costs and applicable taxes.

Bidders must state "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each SCHEDULE. MAY 27, 2025 BIDDER'S STATEMENT OF COMPLIANCE ("Comply" or "Not Comply")

FINANCIAL OFFER						
Approved Budget for the Contract		Your Total Offered Quotation				
Php27,600.00		In words:				
		In figures:				
Payment Details:	Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.					
Banking Institution						
Account Number						
Account Name						
Branch						

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- 4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
- 5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.

- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.
- 11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name
Position/Designation
Office Telephone Number
Fax/Mobile Number
E-mail Address/es