



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON

**REQUEST FOR QUOTATION**

The **Department of Education Region IV-A (CALABARZON)** through its **Bids and Awards Committee**, intends to procure **“PROCUREMENT OF SUPPLIES, MATERIALS AND EQUIPMENT FOR USE BY THE GENERAL SERVICES UNIT”** in accordance with Alternative Method of Procurement under Section 52 (Shopping) or Section 53.9 (Negotiated Procurement – Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

The Approved Budget for the Contract (ABC) is **TWO HUNDRED SIXTY-SIX THOUSAND SEVENTY-ONE PESOS (Php266,071.00)**.

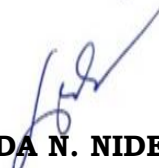
**The Project shall be awarded as one Project having several items that shall be awarded as one contract.**

Please quote your **Best Offer** for the item/s described herein, **subject to the Terms and Conditions** provided at the bottom/last page of this Request for Quotation (RFQ). Submit your proposal/quotation duly signed by your authorized representative **not later than MARCH 18, 2025 at 9:00 A.M.** at the BAC Secretariat, DepEd Region IV-A CALABARZON, Gate 2 Karangalan Village, Cainta, Rizal. **Quotations may also be submitted through facsimile or email at the address and contact numbers indicated below.**

A copy of your 2025 **Business/Mayor’s Permit, PhilGEPS Registration Number and Latest Income/Business Tax Return** are required to be submitted along with your signed quotation/proposal. A valid Certificate of PhilGEPS Registration (Platinum Membership) may be submitted in lieu of the Business/Mayor’s Permit.

Moreover, a **Notarized Omnibus Sworn Statement (GPPB-prescribed forms)** will also be required to be submitted prior to award.

For any clarification, you may contact us at telephone no. **02-8682-5773; 8684-4914; or 8647-7487** or e-mail address at **bac.calabarzon@deped.gov.ph**

  
**LOIDA N. NIDEA**  
 BAC Chairperson

08F/ROA/JLN



**Address:** Gate 2, Karangalan Village, Cainta, Rizal  
**Telephone No.:** 02-8682-2114  
**Email Address:** region4a@deped.gov.ph  
**Website:** depedcalabarzon.ph



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Certificate No. PHP QMS  
 22 93 0085

Date: \_\_\_\_\_

<b>Name of Company:</b>	
<b>Address:</b>	
<b>Name of Store/Shop (if applicable):</b>	
<b>TIN:</b>	
<b>PhilGEPS Registration Number:</b>	

**INSTRUCTIONS:**

- (1) Accomplish this RFQ correctly, accurately and completely.
- (2) Do not alter the contents of this form in any way.
- (3) All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
- (4) Failure to follow these instructions will disqualify your entire quotation.

Sir/Madam:

After having carefully read and accepted the Terms and Conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

**TECHNICAL SPECIFICATION**

1. Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate “0” if item being offered is for free.
2. Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each Specification.

<b>Item</b>	<b>Description</b>	<b>Total QTY</b>	<b>Brand Name</b>	<b>Brand of Origin</b>	<b>Unit Cost (VAT Inclusive)</b>	<b>Total Cost (VAT Inclusive)</b>
1.	<b>220V Regular Rubber Male Plug, Black</b> <b>Php65.00/pc</b>	<b>10 pcs</b>				
2.	<b>2-Way Angle Valve Stainless</b> <b>Php1,000.00/pc</b>	<b>20 pcs</b>				
3.	<b>3-Gang Extension Cord Gntp-J030</b> <b>Php198.00/pc</b>	<b>4 pcs</b>				
4.	<b>3pcs. Wood Chisel Set 12mm,19mm &amp; 25mm x 140mm</b> <b>Php850.00/set</b>	<b>1 set</b>				
5.	<b>4 Gang Heavy Duty Surface Type ABS/PVC Plastic Outlet eraser, 20 grams</b> <b>Php250.00/pc</b>	<b>10 pcs</b>				
6.	<b>4-port USB 3.0 Hub</b> <b>Php300.00/unit</b>	<b>1 unit</b>				

7.	<b>6 pcs. Screwdriver Set</b> <b>Php820.00/pack</b>	<b>1 set</b>				
8.	<b>Acrylic Paint, Brown Glossy</b> <b>Php1,200.00/gal</b>	<b>2 gal</b>				
9.	<b>Acrylic Paint, White Glossy</b> <b>Php1,200.00/gal</b>	<b>2 gal</b>				
10.	<b>All Multi-Purpose Glue</b> <b>E372PH White 130g</b> <b>Php66.00/pc</b>	<b>8 pcs</b>				
11.	<b>Angle Square 18cm.</b> <b>Php420.00/pc</b>	<b>1 piece</b>				
12.	<b>Brass Faucet with hose bib ½</b> <b>Php500.00/pc</b>	<b>7 pieces</b>				
13.	<b>Cable tie 4.8x</b> <b>300mm,100pcs. white</b> <b>Php200.00/pack</b>	<b>1 pack</b>				
14.	<b>Cable tie</b> <b>7.6x300mm,100pcs. white</b> <b>Php300.00/pack</b>	<b>1 pack</b>				
15.	<b>Chamois Cloth Approx. 30cm</b> <b>X 40cm (Yellow)</b> <b>Php300.00/pc</b>	<b>10 pieces</b>				
16.	<b>Cold Chisel 25x18x300mm</b> <b>Php350.00/pc</b>	<b>2 pieces</b>				

17.	<b>Elastomeric Paint, Royal</b> <b>Php1,200.00/gal</b>	<b>4 gal</b>				
18.	<b>Elastomeric Paint, Sunshine yellow</b> <b>Php1,200.00/gal</b>	<b>2 gal</b>				
19.	<b>Elastomeric Paint, tinge of gray</b> <b>Php1,200.00/gal</b>	<b>4 gal</b>				
20.	<b>Enamel paint water based odorless, black</b> <b>Php1,200.00/gal</b>	<b>2 gal</b>				
21.	<b>Enamel paint water based odorless, red</b> <b>Php1,200.00/gal</b>	<b>2 gal</b>				
22.	<b>EXTENSION CORD, universal outlet extension cord 4 gang with switch</b> <b>Php500.00/pc</b>	<b>30 pieces</b>				
23.	<b>Flat Sewer rod 3/4"x1/16"x50'</b> <b>Php3,000.00/pc</b>	<b>1 piece</b>				
24.	<b>Garden hose 3 ply 1/2",50 feet</b> <b>Php4,000.00/roll</b>	<b>2 rolls</b>				
25.	<b>Goose neck faucet short 1/2" Stainless deck mount</b> <b>Php900.00/pc</b>	<b>15 pieces</b>				

26.	<b>Hand Riveter 10.5"(for 2.4,3.2,4.0 &amp; 4.8 mm. rivets)</b> <b>Php400.00/pc</b>	<b>1 piece</b>				
27.	<b>LED Emergency Lamp Rechargeable Twin Head</b> <b>Php2,500.00/unit</b>	<b>4 units</b>				
28.	<b>Long Retractable Car Glass and Home Window Aluminum Handle Multifunction Window Glass Cleaner Wiper Cleaner with Sponge</b> <b>Php500.00/pc</b>	<b>4 pieces</b>				
29.	<b>Mini Rollers 4"</b> <b>Php150.00/pc</b>	<b>8 pieces</b>				
30.	<b>Paint brush 2"</b> <b>Php150.00/pc</b>	<b>8 pieces</b>				
31.	<b>Paint brush 4"</b> <b>Php250.00/pc</b>	<b>4 pieces</b>				
32.	<b>Paint Spray Gun Set with Stainless Container 600 watts</b> <b>Php4,500.00/set</b>	<b>1 set</b>				
33.	<b>Paint thinner, 320 ml</b> <b>Php250.00/bottle</b>	<b>8 bottles</b>				

34.	<b>Pvc Loop mats anti slip floor mat 4 feet W x 39 feet L Green</b>  <b>Php25,350.00/roll</b>	<b>1 roll</b>				
35.	<b>Pvc Zig Zag anti slip floormat 4 feet W x 8meters L Green</b>  <b>Php2,500.00/roll</b>	<b>8 rolls</b>				
36.	<b>Rain Boots, standard</b>  <b>Php223.00/pair</b>	<b>7 pairs</b>				
37.	<b>Rechargeable battery with Charger AA 2000mah (enelop)</b>  <b>Php1,500.00/unit</b>	<b>2 units</b>				
38.	<b>Rollers 8"</b>  <b>Php220.00/piece</b>	<b>2 pieces</b>				
39.	<b>Spray Paint (aerosol), chrome 400ml</b>  <b>Php350.00/piece</b>	<b>20 pieces</b>				
40.	<b>Spray Paint (aerosol), silver gray 400ml</b>  <b>Php350.00/piece</b>	<b>35 pieces</b>				
41.	<b>Stainless handheld toilet bidet Sprayer set with holder hose</b>  <b>Php650.00/set</b>	<b>10 sets</b>				
42.	<b>T8 LED Tube Double-ended 18watts</b>  <b>Php250.00/piece</b>	<b>30 pieces</b>				

43.	<b>Teflon Tape 19mmx.075mmx10m</b> <b>Php30.00/piece</b>	<b>10 pieces</b>				
44.	<b>Universal socket adapter - WUA-002</b> <b>Php120.00/unit</b>	<b>8 units</b>				
45.	<b>Vacuum (for car) - Cordless Mini Vacuum Brushless /DC 10.8V X12 PRO with accessories</b> <b>Php3,000.00/unit</b>	<b>4 units</b>				
46.	<b>White flat cord #16 60 meters</b> <b>Php400.00/piece</b>	<b>50 pieces</b>				
47.	<b>LIGHT EMITTING DIODE (LED) LINEAR TUBE, 18 WATTS</b> <b>Php250.00/piece</b>	<b>90 pieces</b>				
48.	<b>LIGHT-EMITTING DIODE (LED) LIGHT BULB daylight, 12 watts</b> <b>Php350.00/piece</b>	<b>25 pieces</b>				
<b>TOTAL COST:</b>						

*\*The above quoted prices are inclusive of all costs and applicable taxes.*



<p align="center"><b><u>SCHEDULE OF REQUIREMENTS</u></b></p> <p>Bidders must state “Comply” or any equivalent term in the column “Bidder’s Statement of Compliance” against each of the individual parameters of each SCHEDULE.</p>	<p align="center"><b><u>BIDDER’S STATEMENT OF COMPLIANCE</u></b></p> <p align="center"><b>(“Comply” or “Not Comply”)</b></p>
<p align="center"><b>15 Calendar Days upon Receipt of the P.O</b></p>	

<b><u>FINANCIAL OFFER</u></b>	
<b>Approved Budget for the Contract</b>	<b>Your Total Offered Quotation</b>
<p align="center"><b>Php266,071.00</b></p>	<p>In words:</p>
	<p>In figures:</p>
<p><b><u>Payment Details:</u></b></p>	<p>Payment shall be made promptly, but in no case later than sixty (60) days, through Land Bank’s LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfilment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.</p>
<p>Banking Institution</p>	
<p>Account Number</p>	
<p>Account Name</p>	
<p>Branch</p>	

**TERMS AND CONDITIONS:**

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.

5. Award of contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Department of Education Region 4A shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
9. In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the DBM shall adopt and employ “draw lots” as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. **Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor’s account.**
11. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Department of Education Region IV-A shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

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Signature over Printed Name

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Position/Designation

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Office Telephone Number

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Fax/Mobile Number

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E-mail address/es