



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

04 March 2025

Regional Memorandum
No. 163 s. 2025

**PARTICIPATION OF DEPED FIELD PERSONNEL IN THE 2025
NATIONAL MARKET SCOPING OF SUPPLEMENTARY
LEARNING RESOURCES (SLRs) FOR SCHOOL
LIBRARIES AND LIBRARY HUBS**

To **Schools Division Superintendents**

1. In reference to DM-CT-2025-043 titled Participation of DepEd Field Personnel in the **2025 National Market Scoping of Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs** on **March 12-16, 2025**, at a venue within the National Capital Region (NCR).
2. The activity aims to:
 - a. orient participants on the major provisions of DepEd No. 24, s. 2023 or the Guidelines of the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs; and
 - b. identify book titles for school libraries and library hubs through the 2025 Philippine Book Festival (PBF) sponsored by the National Book Development Board (NBDB) at Megatrade Hall, SM Megamall B, Mandaluyong City.
3. Please refer to **Enclosure 1** for the list of identified participants and **Enclosure 2** for the Indicative Program of Activities. Participants are requested to complete their registration by March 6, 2025, at 12:00 noon through this link: tinyurl.com/2025-SLR-MarketScoping.
4. Board and lodging of the identified participants will be shouldered by the BLR, while travel expenses shall be charged against any available local funds subject to the usual accounting and auditing rules and regulations.
5. First meal to be served is lunch on March 12, 2025, and the last meal is breakfast on March 16, 2025.
6. Compensatory Time-off (CTO) or Service Credits shall be granted in lieu of the days that will fall on weekends and holidays in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to




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teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees.

7. For clarification and further inquiries, please contact the Curriculum and Learning Management Division- Learning Resource Management Section at (02) 8681-2114 local 420.
8. Immediate and widest dissemination of this Memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

02/Roc2

Enclosure 1

List of Participants
2025 National Market Scoping Activity of Supplementary Learning Resources
(SLRs) for School Libraries and Library Hubs

No.	Office	Name	Designation
1	Regional Office	Dianne Catherine T. Antonio	LR/FILIPINO EPS
2		Nenette Arcelle Joy P. Larinay	Librarian II
3		Hazel Angelyn E. Tesoro	ELLN/READING EPS
4	SDO Batangas	Mechelle Calinisan	School Librarian II
5		Connie D. Castillo	Librarian I
6		Anselma M. Ebero	Librarian II
7	SDO Cavite	Edson Edrosolano	Principal I
8		Cristina V. Panganiban	Principal II
9		Leonila L. Custodio	Librarian II
10	SDO Laguna	Roselyn A. Orejola	Principal II
11		Marck S. Panganiban	Librarian II
12		Alan A. Parungao	Principal II
13	SDO Quezon Province	Cristian S. Mendoza	School Librarian II
14		Lyka C. Santiago	School Librarian I
15		Angel F. Anday	School Librarian I
16	SDO Rizal	Mary Grace C. Talavera	Principal I
17		Kristine Joy S. Pedroso	Principal II
18		Morena SM. Raymundo	Principal I
19	SDO Antipolo City	Margie S. Namora	Principal II
20		Cleofee B. Hintay	School Librarian I
21		Liza L. Banayo	Principal II
22	SDO Cabuyao City	Ricky B. Marana	Librarian-in-charge
23		Jackie Lou A. Almira	EPS-LRMS
24		Allaine Jean N. Guerta	Librarian II
25	SDO Dasmariñas City	Elena Bayan	Principal
26		Ana Grace M. Filio	Asst. Principal
27		Jeremaiah A. Litton	Asst. Principal
28	SDO Imus City	Christian Mespheer A. Hernandez	Principal I
29		Marites R. Peñaredonda	Head Teacher VI
30		Reden M. Cruzado	Librarian II

31	SDO Lucena City	Cynthia R. Jimenez	Principal I
32		Anicia J. Villaruel	EPS-LRMS
33		Sayre M. Dialola	Librarian II
34	SDO Tayabas City	Lilibeth B. Vargas	OIC-School Head
35		Rempson P. Sumilang	Asst. Principal II
36		Arlene D. Pagana	OIC-School Head
37	SDO General Trias City	Rosalie P. Lujero	Principal I
38		Maricar O. Marfil	Reading Coordinator
39		Paulina S. Crescini	Librarian II
40	SDO Sto. Tomas City	Kaycee Anne P. De Leon	Administrative Officer II
41		Bernadette B. Velasco	Librarian II
42		Joseph P. Marilla	OIC - School Head

Enclosure 2

NATIONAL MARKET SCOPING OF SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR SCHOOL LIBRARIES AND LIBRARY HUBS
 March 12 to 16, 2025
Indicative Program of Activities

Objectives:

- Orient the participants on the conduct of market scoping activity for the provision of SLRs for public school libraries and library hubs;
- Conduct scoping activity for SLRs during the Philippine Book Festival; and
- Prepare the Pre-Priority List of the SLRs identified and the activity review matrix

Time	Day 1 Wednesday (March 12, 2025)	Day 2 Thursday (March 13, 2025)	Day 3 Friday (March 14, 2025)	Day 3 Saturday (March 15, 2025)	Day 5 Sunday (March 16, 2025)		
8:00 to 8:30 am	Arrival and Registration of Participants	<ul style="list-style-type: none"> • Assembly Time • Reminders 	<ul style="list-style-type: none"> • Assembly Time • Reminders 	<ul style="list-style-type: none"> • Assembly Time • Reminders 	Breakfast		
8:31 to 10:00 am		Workshop 1 Actual Market Scoping at the Philippine Book Festival	Workshop 1 Actual Market Scoping at the Philippine Book Festival	Workshop 1 Actual Market Scoping at the Philippine Book Festival	Home Sweet Home		
10:01 to 10:15 am							
10:16 to 11:00 am							
11:01 to 12:00 nn							
12:00 to 1:00 pm						Lunch Break	
1:01 to 1:30 pm	Opening Program <ul style="list-style-type: none"> • Philippine National Anthem • Prayer • DepEd Quality Policy Statement • Introduction of Participants • Inspirational Message • <i>Gina O. Genang</i>, Undersecretary for Curriculum and Teaching • Welcome Message • <i>Edward C. Jimenes</i>, Director III, Bureau of Learning Resources • Inspirational Message • <i>Ariz Delson Acay D. Cawltan</i>, Director IV, Bureau of Learning Resources • Statement of Purpose • <i>Juan Carlos D. Sarmiento</i>, Supervising Education Program Specialist, Officer-in-Charge, BLR-Quality Assurance Division • House Rules 	Continuation of Workshop 1	Continuation of Workshop 1	Breakout Session <i>Concurrence on the Results of the Market Scoping Activity, Preparation, and Finalization of the Pre-Priority List</i>			
1:31 to 2:00 pm							
2:01 to 3:00 pm					Plenary Session 1 <i>Background Information on the Guidelines on the Provision of Supplementary Learning Resources (SLRs) for Public School Libraries and Library Hubs (DepEd Order No. 24, s. 2023)</i>	Continuation of Workshop 1	Continuation of Workshop 1
3:01 to 3:15 pm	Health Break						
3:15 to 4:00 pm	Plenary Session 2 <i>Mechanics on the Conduct of Market Scoping at the Philippine Book Festival (PBF)</i>	Continuation of Workshop 1	Continuation of Workshop 1	Workshop 2 <i>Accomplishment of the Activity Review Matrix</i>			
4:01 to 5:00 pm	Plenary Session 3 <i>Discussion on How to Accomplish the Scoping Tool</i>				Plenary Session 4 <i>Discussion on the Mechanics on How to Accomplish the Pre-Priority List and Activity Review Matrix</i>	Plenary Session 5 <i>Do's and Don'ts during the Market Scoping Activity</i> <i>Beay C. Agamata</i> , Chief Education Program Specialist, BLR-Production Division	Oath of Accountability Reminders
5:01 to 6:00 pm	Plenary Session 4 <i>Discussion on the Mechanics on How to Accomplish the Pre-Priority List and Activity Review Matrix</i>	Going back to the hotel	Going back to the hotel	Submission of Outputs			
6:00 to 8:00 pm	Plenary Session 5 <i>Do's and Don'ts during the Market Scoping Activity</i> <i>Beay C. Agamata</i> , Chief Education Program Specialist, BLR-Production Division						



Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM

DM-CT-2025- 043

**TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS**

**ATTENTION : CURRICULUM AND LEARNING MANAGEMENT DIVISION
(CLMD) CHIEFS
REGIONAL OFFICE LEARNING RESOURCE SUPERVISORS
CURRICULUM IMPLEMENTATION DIVISION (CID) CHIEFS
SCHOOL DIVISION OFFICE LEARNING RESOURCE SUPERVISORS**

FROM : GINA O. GONONG JR
Undersecretary for Curriculum and Teaching

**SUBJECT : PARTICIPATION OF DEPED FIELD PERSONNEL IN THE 2025
NATIONAL MARKET SCOPING OF SUPPLEMENTARY LEARNING
RESOURCES (SLRs) FOR SCHOOL LIBRARIES AND LIBRARY HUBS**

DATE : February 19, 2025

The National Book Development Board (NBDB), an attached agency of the Department of Education (DepEd), will conduct the 2025 Philippine Book Festival (PBF) from March 13 to 16, 2025 at the Megatrade Hall, SM Megamall B, Mandaluyong City. The PBF offers a variety of programs related to education, entertainment, and tourism through a series of workshops, engaging exhibits, storytelling, and other activities made for the public.

Consequently, the activity will also serve as the venue for identifying book titles for school libraries and library hubs. As such, DepEd, through the Bureau of Learning Resources (BLR), will conduct the adjoining activity titled **"2025 National Market Scoping of Supplementary Learning Resources (SLRs) for the School Libraries and Library Hubs"** from **March 12 to 16, 2025** at a venue within the National Capital Region (NCR).

Relative to this, attached is the list of participants as Annex A composed of the following:

1. For the Regional Offices (ROs), one (1) participant shall be the LR Supervisor or the librarian and two (2) participants who shall be reading supervisors/specialists; and
2. For the Schools Division Offices (SDOs), they shall be members of the School SLR Committee for School Library or those identified by the SDO to represent the school committee members due to unavailability.

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Kindly note that the number of slots for the Schools Division Offices (SDOs) was based on the identified recipients of FY 2025 funds for the provision of SLRs for school libraries and library hubs.

The participants will also have an orientation on the key provisions of DepEd Order No. 24, s. 2023 or the Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs and DepEd Order No. 14, s. 2024 or the Amendment to DepEd Order No. 24, s. 2023. This activity is essential for the identified participants particularly in carrying-out tasks related to the identification and procurement of SLRs aligned with the allocated funds. Additionally, a scoping activity will be conducted during the first to third day of the Philippine Book Festival (PBF), which is exclusive to institutional buyers such as DepEd.

Relative to this, all identified participants indicated in the attached Annex A shall accomplish the Pre-Registration link using the DepEd email account: <https://tinyurl.com/2025-SLR-MarketScoping>. Accepting responses for the pre-registration is until **March 6, 2025 at 12 n.n. only**. Please be informed that only registered personnel shall be considered as official participants of the activity.

Board and lodging shall be charged against BLR funds. Travel expenses going to the venues for the BLR activity (within NCR) and to the PBF (SM Megamall) and vice-versa are to be charged against local funds subject to the usual government accounting and auditing rules and regulations. Further, it is also requested that Compensatory Time-Off (CTO) or leave credit, whichever is applicable, be given to personnel attending activities that fall on weekends and holidays.

Please be informed that **the first meal is lunch for Day 1 (March 12, 2025) and the last meal is breakfast for Day 5 (March 16, 2025)**.

For any query or clarification, please contact **Mr. Robert P. Martin**, Senior Education Program Specialist, and **Ms. Lanielyn M. Dacles**, Technical Assistant II, of the BLR-Quality Assurance Division at telephone number (02) 8634-1054 and email address blr.lrqad@deped.gov.ph.

For your information and guidance.

Attached: as stated

Copy furnished:

MALCOLM S. GARMA
Assistant Secretary
Officer-in-Charge,
Office of the Undersecretary for Operations