

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



27 February 2025

Regional Memorandum
No. 153 s. 2025

**QUARTERLY SUBMISSION OF BUDGET ACCOUNTABILITY
REPORT (BAR NO. 1 – PHYSICAL REPORT OF
OPERATION) FOR FISCAL YEAR 2025**



To **Schools Division Superintendents**

1. With reference to DBM & COA Joint Circular No. 2019-1 dated January 1, 2019, on the “Updated Guidelines on Budget and Financial Accountability Reports (BFARs) Starting FY 2019”, all agencies are mandated to regularly submit their Budget Accountability Report (BAR No. 1 - Physical Report of Operation) to oversight agencies after the end of each quarter.
2. Anent to this, all Schools Division Offices are hereby directed to submit their quarterly accomplishment report to this Office on the following dates:

FY 2025 Reports	Due Dates of Submission
1 st Quarter BAR 1	April 4, 2025
2 nd Quarter BAR 1	July 4, 2025
3 rd Quarter BAR 1	October 3, 2025
4 th Quarter BAR 1	January 5, 2026

3. The report shall be accomplished through the collaboration of M&E Focal Person and Planning Officer in coordination with the Budget Officer and other concerned focal persons.
4. For easy access, tracking, and validation, an excel file and signed copies of the accomplished reports shall be submitted by uploading the files to https://bit.ly/BAR1_2025 on or before the deadline set for each quarter.

5. For queries and other related concerns, please contact Mr. Jeffrie F. Ditablan at (02)8682-2114/09460063444.
6. Immediate and widest dissemination of this memorandum is desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director 

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