



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



February 17, 2025

**Regional Memorandum**  
No. 117, s. 2025

**TRAINING ON THE IMPLEMENTATION OF THE REGIONAL  
TA MECHANISMS AND PROCESSES FOR IMPROVED  
GOVERNANCE AND OPERATIONS (RFTACTS AND DFTACTS)**

To: **Schools Division Superintendents**

1. In reference to DepEd Memorandum No. 014, s. 2022<sup>1</sup>, this Office through the Field Technical Assistance Division will conduct a Training on the Implementation of the Regional TA Mechanisms and Processes for Improved Governance and Operations (RFTACTs and DFTACTs) on March 17-18, 2025 in the venue to be later announced.
2. The activity aims to:
  - a. enhance the capacities of regional and division field technical assistance composite teams;
  - b. promote effective coordination and collaboration in addressing issues and concerns;
  - c. build sustainable operational capacities within the regional technical assistance mechanism;
  - d. enhance capacities for tracking the impact and effectiveness of the regional technical assistance mechanism and governance processes; and
  - e. develop a Regional Comprehensive Technical Assistance Plan.
3. The participants in this activity from the regional office are the Chiefs of the Functional Divisions and one representative from each functional division while the participants from the Schools Division Office are the SGOD Chiefs, CID Chiefs, and SBM/SGC Coordinators.
4. Travel and other related expenses relative to the conduct of this activity will be charged against the regional funds while the SDO shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.

<sup>1</sup>Deped Quality Management System Manual and Procedures and Work Instruction Manual



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5. For inquiry, kindly contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email [michael.alba@deped.gov.ph](mailto:michael.alba@deped.gov.ph) or through mobile number at 09178882731.
6. Immediate dissemination and strict compliance with this Memorandum are highly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

04/ROF3

<b>March 17, 2025</b>		
<b>Time</b>	<b>Topic</b>	<b>Persons Involved</b>
8:00 a.m. – 9:00 a.m.	Registration	<b>Eugenio S. Adrao</b> Education Program Supervisor
9:00 a.m. – 9:15 a.m.	Preliminaries	<b>Donagel V. Rumbaoa</b> Administrative Asssistant I
9:15 a.m. – 9:20 a.m.	Welcome Remarks	<b>Michael Girard R. Alba</b> Chief Education Supervisor FTAD
9:20 a.m. – 9:30 a.m.	Inspirational Message and Strategic Direction in the Provision of Technical Assistance	<b>Loida N. Nidea</b> Assistant Regional Director  <b>Atty. Alberto T. Escobarte, CESO II</b> Regional Director
9:30 a.m. – 9:35 a.m.	Agenda / Program of Activities	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor
9:35 a.m.-9:50 a.m.	CLMD Reading and Numeracy Program Update	<b>CLMD Representative</b>
9:50 a.m.-10:05 a.m.	PPRD Best Practices on Reducing Drop-Out Rate and Improving Enrollment Rate	<b>PPRD Representative</b>
10:05 a.m.– 12:00 a.m.	Developing a Strategic Approach to Institutionalize the Enhanced TA Mechanism, Process, and System	<b>Speaker</b>
12:00 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 3:00 p.m.	Identification and Assessment of Potential Challenges in the Delivery of TA	<b>Speaker</b>
3:00 p.m. – 3:30 p.m.	Tapatan Ala Eh	<b>Dr. Hermogenes S. Panganiban</b> Schools Division Superintendent
3:30 p.m. – 4:00 p.m.	Pilot ICT Assisted Quarterly Assessment for TNHS Students	<b>Dr. Wilson T. Ojales</b> Principal IV Taal National High School
4:00 p.m. – 5:00 p.m.	Group Work Activity for TA Plan intended for 6 Dimensions of SBM	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor
	Day 2 March 18, 2025	
8:00 a.m. – 8:30 a.m.	Recapitulation	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor
8:30 a.m. – 10:00 a.m.	Tracking the Impact and Effectiveness of the Regional Technical	<b>Michael Girard R. Alba</b> Chief Education Supervisor FTAD

	Assistance Mechanism and Governance Processes	
10:30 a.m. – 12:00 p.m.	Development of the Technical Assistance Implementation Plan (TAIP)	<b>Speaker</b>
12:00 p.m. – 1:00 p.m.	Lunch	
1:00 p.m. – 3:00 p.m.	Presentation of Output	
3:00 p.m. – 4:00 p.m.	Closing Program	<b>Andrea Mabel E. Abrencillo</b> Education Program Supervisor