



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION REGIONAL OFFICE IV-A CALABARZON, a component field office of the government entity known as the Department of Education organized under existing Philippine laws with office address at Gate 2, Karangalan Village, Cainta, Rizal and herein represented by its Regional Director, **ATTY. ALBERTO T. ESCOBARTE**. It shall be referred in this agreement as **CLIENT**.

-and-

PINK PARSLEY CATERING SERVICES with principal address at 317 Oracle Hotel and Residences Katipunan Avenue Loyola Heights, Quezon City, represented herein by its Sales Manager, **JOANNA MAY M. HALABASO** hereinafter referred to as the "**CATERING COMPANY**."

WITNESSETH

WHEREAS, the **FIRST PARTY** will conduct the "**ADMINISTRATIVE SERVICES DIVISION QUARTERLY DIVISION PROCESS REVIEW**" on **March 13-14, 2025, June 24-25, 2025, September 10-11, 2025 and November 18-19, 2025**;

WHEREAS, the Approved Budget for the Contract (ABC) is **ONE HUNDRED FIFTEEN THOUSAND TWO HUNDRED PESOS (Php115,200.00)**;

WHEREAS, Section 53.9 of the 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (Php1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, the Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) on February 18, 2025, in the Office Website and conspicuous bulletin board in the premises of this Office on February 17, 2025 to February 21, 2025.

WHEREAS, RFQs were sent to at least three (3) prospective suppliers namely:

1. God's Treasure Enterprises;
2. Focal Managing Loop Inc.; and
3. DepEd Region IV-A CALABARZON Multipurpose Cooperative



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

WHEREAS, after review and deliberation on the proposal, **PINK PARSLEY CATERING SERVICES** complied with the requirements and declared as the Single Calculated and Responsive Quotation (SCRQ);

WHEREAS, the Entity invited Bids for the Procurement of catering services for the participants in the **“ADMINISTRATIVE SERVICES DIVISION QUARTERLY DIVISION PROCESS REVIEW”** which will be held on March 13-14, 2025, June 24-25, 2025, September 10-11, 2025 and November 18-19, 2025 and has accepted a Bid by the **Catering Company** in the sum of **ONE HUNDRED SEVEN THOUSAND FIVE HUNDRED TWENTY PESOS ONLY (Php107,520.00)**. (Hereinafter called “the Contract Price”).

WHEREAS, pursuant to the Implementing Rules and Regulations of Republic Act 9184, the Bids and Awards Committee of DepEd CALABARZON recommended on February 25, 2025 to the head of the procuring entity the award of the project to **Catering Company**

NOW, THEREFORE, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

1. Place, Location and Date

The **Catering Company** shall provide food (**Breakfast, Lunch and PM Snack**) to the participants of the *“Administrative Services Division Quarterly Division Process Review”* to be held on March 13-14, 2025, June 24-25, 2025, September 10-11, 2025 and November 18-19, 2025 at DepEd Region IV-A Calabarzon Cainta, Rizal.

2. Number of Participants

The total number of participants for the *“Administrative Services Division Quarterly Division Process Review”* is **twenty-four (24) per activity on March 13-14, 2025, June 24-25, 2025, September 10-11, 2025 and November 18-19, 2025.**

3. Responsibilities

The **Catering Company** warrants the following:

1. Deliver the goods separately packed and sealed while the spoon and fork covered in tissue paper are properly sealed in a plastic.
2. The food must be delivered hot and on time at DepEd Region IV-A CALABARZON, Gate 2 Karangalan Drive, Cainta, Rizal.
3. Soda and fast food are not allowed.
4. Make the delivery using vehicle of its own. Delivery using public transport or private courier such as Grab, Lalamove shall be refused.
5. Make the delivery by personnel from the **Catering Company** who are using face mask. He/she must be wearing a hairnet and in possession of his health card required by DOH during the processing of business permit.
6. Submit/provide copy of their Sanitary Permits and Health Certificate of their employees.
7. Provide **Breakfast, Lunch and PM Snack** for **Five Hundred Sixty Pesos Only (Php560.00)** per person in accordance with the approved menu by the **Client** on the day of the activity or on March 13-14, 2025, June 24-25, 2025, September 10-11, 2025 and November 18-19, 2025.

8. Follow the end-user suggested menu, which must be within the approved standard rate.
9. Respond to the request of participants regarding food restrictions as requested by the program management.
10. The **Catering Company** and program proponent should closely coordinate with each other regarding food service.
11. Warrant that all of the services to be performed by the **Catering Company** under or pursuant to this contract shall be of the standard and quality which prevail among similar businesses and organizations of superior knowledge and skill engaged in providing similar services under the same or similar circumstances.

4. Mode of Payment

For and in consideration of the above services, the **Client** will pay the **Catering Company** based on the actual number of participants who attended the event, and shall be charged or billed the total amount of **ONE HUNDRED SEVEN THOUSAND FIVE HUNDRED TWENTY PESOS ONLY (Php107,520.00)**.

5. Supervision and Control

The **Catering Company** shall exercise strict discipline, close supervision and exclusive control and administration over its personnel in accordance with law, ordinances and pertinent government rules and regulations as well as the rules and policies laid down by the **Client** on the matter. In so far as enforcement of police and company rules and regulations related to safety is concerned, the **Client** shall exercise supervision and control over the participants.

6. Liability to Personnel and Third Parties

The **Catering Company** is NOT an agent or employee of the **Client** and the personnel to be assigned by the **Catering Company** to the **Client** are in no sense employees of the latter as they are for all intents and purposes employees of the **Catering Company**. Accordingly, the **Client** shall not be responsible for any and all claims for personal injury caused to any of the personnel or to any third party where such injury arises out of or in the course of performance of said personnel.

7. Liability in case of Fortuitous Event or Force Majeure

The **Catering Company** shall not be liable for losses and/or damages due to fortuitous events or force majeure beyond the control and competence of the personnel to prevent; the provision of the New Civil Code shall be applied in determining the amount and liability thereto.

8. Termination of Contract

Either party may terminate this contract with or without just cause. However, the party terminating shall serve a written notice to the other party at least three (3) days prior to the intended date of termination.

9. Assignment

This contract cannot be assigned by either party without the other party's written consent.

10. Venue of Action

The parties shall make every effort to resolve amicably and by mutual consultation any or all disputes or differences arising between the Parties in connection with the implementation of this Contract. Should such dispute not be resolved amicably, it shall be submitted to arbitration in the Philippines according to the provisions of Presidential Decree No. 242 and Executive Order No. 292. Provided, however, that by mutual agreement, the parties may agree in writing to resort to other alternative modes of dispute resolution.


11. Capacity and Authorization

Each of the parties to this contract hereby represents and warrants to the other that it is duly authorized and empowered to execute, deliver and perform this contract and that such action does not conflict with or violate any provision of law, regulation, policy, contract, deed of trust or other instrument to which it is a party or by which it is bound and that this contract constitutes a valid and binding obligation of it enforceable in accordance with its terms.

IN WITNESS WHEREOF, the parties have hereunto set their hands, this
MAR 04 2025 at QUEZON CITY, Philippines.


**Department of Education
 Region IV-A CALABARZON**

Pink Parsley Catering Services


ATTY. ALBERTO T. ESCOBARTE, CESO II
 Regional Director


JOANNA MAY M. HALABASO
 Sales Manager

SIGNED IN THE PRESENCE OF:


ANNE GERALYN T. PELIAS
 Chief Administrative Officer, ASD
 DepEd Region IV-A CALABARZON

REPUBLIC OF THE PHILIPPINES)
QUEZON CITY) SS.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the City of QUEZON CITY, this MAR 04 2025, personally appeared:


Name	Identification No.	Expiration Date
Atty. Alberto T. Escobarte Joanna May M. Halabaso	<u>DepEd Office ID No. 4529876</u>	_____

who are known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their own free act and voluntary act and deed.

This instrument, consisting of five (5) pages, including the page on which this acknowledgment is written, has been signed on the left margin of each and every page hereof by the concerned parties and their witnesses, and sealed with my notarial seal.

WITNESS MY HAND AND SEAL, at the place and date above-written

Doc. No.106;
Page No.22;
Book No. ...1X-8
Series of 2025.


ATTY. FELIZARDO M. IBARRA
Notary Public for Q.C/Until Dec. 31, 2025
Roll No. 80835
PTR No. 6986788D/Jan.07, 2025/Q.C.
IBP No. 331161(2024-2025)/Q.C
MCLE Comp. No. VIII-0000973(04/15/2022-04/14/2025)
Admin. Matter No. NP. 088(2025-2026)
Quirno Highway Brgy., Kaligayahan Q.C.