

HRDD-UM01-2025-157

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

February 11, 2024

Unnumbered Memorandum

**PARTICIPANTS IN THE WORKSHOP ON THE DEVELOPMENT
OF TRAINING RESOURCE PACKAGES FOR THE REVISED
TEACHER INDUCTION PROGRAM**


To **Schools Division Superintendents**
(Antipolo City, General Trias City, Quezon Province, Tanauan City)
All Concerned Personnel

1. Relative to DM-OUHROD-2025-0326 from DepEd Central Office, Office of the Undersecretary for Human Resource and Organizational Development, the National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) will conduct series of activities in the **Development of Training Resource Packages for the Revised Teacher Induction Program** on the following dates and venue:

| Activity | Date | Venue | Registration Link and Deadline |
|---|------------------------|-----------------------|---|
| Development of the RTIP Implementing Guidelines and TRPs | February 17-21, 2025 | NEAP Baguio | tinyurl.com/RTIPImplemGuidelinesandTRP <i>February 12, 2025</i> |
| Validation of the RTIP Implementing Guidelines and TRPs | March 17-21, 2025 | NEAP Marikina /Baguio | tinyurl.com/ValidationofRTIPIGandTRP <i>March 12, 2025</i> |
| Refinement of the Validated RTIP Implementing Guidelines and TRPs | March 31-April 4, 2025 | NEAP Marikina /Baguio | tinyurl.com/RefinementofRTIPIGandTRP <i>March 22, 2025</i> |

2. This Office requests the identified participants to attend the activities listed above and accomplish the registration link on/or before the deadline set.
3. For the conduct of the first activity on the Development of the RTIP Implementing Guidelines and TRPs, the participants are hereby advised to check in on Sunday, February 16, 2025, and check out on Friday, February 21, 2025, 2:00 p.m. The first meal to be served is dinner on February 16, 2025, and P.M snacks on February 21, 2025.

4. Board and lodging expenses of the participants shall be charged against the NEAP HRD Fund, while their travel, per diem, and other incidental expenses shall be charged against their local funds, subject to the usual accounting and auditing rules and regulations.
5. Enclosed is the copy of DM-OUHROD-2025-0326 which includes the indicative program of activities, and list of participants and the released Advisory from NEAP-PDD for the meal schedule.
6. For concerns and clarifications, please contact Jisela N. Ulpina, OIC-HRDD-NEAP Chief, or Jonalyn B. Pattalitan, Education Program Specialist II, through hrd.calabarzon@deped.gov.ph.
7. Immediate dissemination of this Memorandum is earnestly desired.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH10-H1



Republika ng Pilipinas
Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

February 10, 2025

ADVISORY

*Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)
NEAP-Baguio City
February 17 - 21, 2025*

1. This refers to **OM-OUHROD-2025-0326** with the subject **'PARTICIPATION TO THE WORKSHOPS FOR THE DEVELOPMENT OF THE TRAINING RESOURCE PACKAGE RELATED TO THE REVISED TEACHER INDUCTION PROGRAM.'**
2. Relative to this, the participants are hereby advised to check in on **16 February 2025** at **4:00 p.m.** and check out on **21 February 2025, 2:00 p.m.**
3. Attached is the meal schedule (Enclosure 1) for your reference.
4. Should you have further clarifications, please do not hesitate to contact **Ms. Julie Lyka Ignao**, Program Development Officer II of NEAP PDD through email at julie.ignao@deped.gov.ph / neap.pdd@deped.gov.ph or Viber 09975670093.


JENNIFER E. LOPEZ
Director IV

[NEAP_PDD-Vesagas/Ignao]



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Enclosure 1

MEAL SCHEDULE

Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)
NEAP-Baguio City
February 17 - 21, 2025

| Meals | 16 Feb 2025 Sunday | 17 Feb 2025 Monday | 18 Feb 2025 Tuesday | 19 Feb 2025 Wednesday | 20 Feb 2025 Thursday | 21 Feb 2025 Friday |
|-----------|--------------------------|--------------------------|---------------------------|-----------------------------|----------------------------|--------------------------|
| Breakfast | | ✓ | ✓ | ✓ | ✓ | ✓ |
| AM Snack | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Lunch | | ✓ | ✓ | ✓ | ✓ | ✓ |
| PM Snack | | ✓ | ✓ | ✓ | ✓ | ✓ |
| Dinner | ✓ | ✓ | ✓ | ✓ | ✓ | |




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Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM
DM-OUHROD-2025-0326

TO : Regional Directors
Schools Division Superintendents
HRDD Chiefs / NEAP R Focal Persons
All Others Concerned

FROM :  WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development


CARMELA C. ORACION
Assistant Secretary
Human Resource and Organizational Development
(National Educators Academy of the Philippines)

SUBJECT : WORKSHOPS ON THE DEVELOPMENT OF TRAINING
RESOURCE PACKAGES FOR THE REVISED TEACHER
INDUCTION PROGRAM

DATE : 07 February 2025

1. Pursuant to the 5-Point Agenda focusing on *high performing teachers*, the National Educators Academy of the Philippines (NEAP) will continue the development of **Training Resource Packages for the Revised Teacher Induction Program or RTIP** (formerly *Induction Program for Beginning Teachers or IPBT*).
2. Building on the progress of the developmental workshops held last year, the following **succeeding key activities** will integrate feedback from stakeholders, research-backed strategies, as well as learnings and insights from the IPBT pilot implementation in the crafting of the RTIP Implementing Guidelines and Training Resource Packages (TRPs):

| Activity | Date | Venue | Registration Link and Deadline |
|---|------------------------|-------------|---|
| Development of the RTIP Implementing Guidelines and TRPs | 17-21 February 2025 | NEAP Baguio | tinyurl.com/RTIPimplem GuidelinesandTRP 12 February 2025 |



Room 102, Rizal Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telephone Nos.: (+632) 86337206, (+632) 86318494, (+632) 86366549
Email Address: usec.hrod@deped.gov.ph | Website: www.deped.gov.ph

| | | | |
|----------------|-----------|------|--------|
| Doc. Ref. Code | DM-OUHROD | Rev | 00 |
| Effectivity | 03.23.23 | Page | 1 of 2 |



| | | | |
|---|--------------------------|-----------------------|---|
| Validation of the RTIP Implementing Guidelines and TRPs | 17-21 March 2025 | NEAP Marikina/ Baguio | tinyurl.com/ValidationofRTIPGandTRP 12 March 2025 |
| Refinement of the Validated RTIP Implementing Guidelines and TRPs | 31 March – 04 April 2025 | NEAP Marikina/ Baguio | tinyurl.com/RefinementofRTIPGandTRP 22 March 2025 |
| Quality Assurance of the RTIP TRPs by NEAP Specialists | May 2025 | DepEd Central Office | --- |
| Finalization of the RTIP TRPs and Capacity Building of Trainers | 23-27 June 2025 | NEAP Marikina/ Baguio | tinyurl.com/FinalizationofRTIPTRPandCapB 08 June 2025 |

3. Relative to this, **the Regional Offices are requested to authorize the identified field participants to attend the said activities.** The said participants served as writers of the RTIP coursebooks. Thus, their participation in the succeeding workshops is crucial in ensuring continuity and quality of the RTIP Implementing Guidelines and TRPs.
4. For reference, attached are the *List of Participants (Enclosure 1)* and the *Indicative Program of Activities (Enclosure 2)* for each workshop.
5. The participants are reminded to bring their own laptops, chargers, extension cords, and other sources of internet connectivity (e.g., mobile data, pocket wifi, etc.).
6. The participants' board and lodging will be charged against NEAP Human Resource Development (HRD) Fund while transportation, per diem, and other incidental expenses will be charged to Central Office/Regional Office/Schools Division Office/local funds subject to the usual accounting and auditing rules and regulations.
7. Please note that the *Development of the RTIP Implementing Guidelines and TRPs* is confirmed on 17-21 February 2025 at NEAP Baguio. As to the other activities, final details and administrative arrangements will be announced through a separate advisory.
8. Should you have other questions and concerns, please coordinate with **Ms. Julie Lyka Ignao**, Project Development Officer II, NEAP Professional Development Division, through email julie.ignao@deped.gov.ph / neap.pdd@deped.gov.ph, landline (02) 8715-9919, or Viber 09975670093.
9. For immediate dissemination and appropriate action.

Enclosures:

Enclosure 1 – List of Participants for Each Workshop

Enclosure 2 – Indicative Program of Activities for Each Workshop

Copy furnished:

OFFICE OF THE SECRETARY

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

[NEAP/Vesagas/Clave]



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1.1

List of Participants

*Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP)
February 17 - 21, 2025*

| No. | Name | Office | Position/Designation |
|--------------------------|----------------------|---------------------|-------------------------------------|
| 1 | Marife Morcilla | NEAP-PDD | Project Development Officer V |
| 2 | Alexander Simagala | | Project Development Officer IV |
| 3 | Richie Carla Vesagas | | Senior Education Program Specialist |
| 4 | John Carlo Astilla | | Senior Education Program Specialist |
| 5 | Ma. Carmila Clave | | Education Program Specialist II |
| 6 | Julie Lyka Ignao | | Project Development Officer II |
| 7 | Ann Christine Sison | | Technical Assistant II |
| 8 | Jallal Malaguia | | Technical Assistant II |
| 9 | Eric Sarmiento | | Administrative Officer V |
| 10 | Evelyn D. Cruzada | | Highly Technical Consultant |
| 11 | Representative | PSPRDD | |
| 12 | Representative | PSPRDD | |
| 13 | Representative | NEAP-BHROD | |
| 14 | Representative | NEAP-BHROD | |
| 15 | Representative | NEAP-QAD | |
| 16 | Welfare Officer | | |
| External Partners | | | |
| 17 | External Partner | RITQ Representative | |
| 18 | External Partner | RITQ Representative | |
| 19 | External Partner | RITQ Representative | |

| Field Participants | | | |
|--|----------------------------|------|------------------------------|
| TOR: Writers of the IPBT Training Resource Package | | | |
| 1 | Elsie V. Mayo | I | Principal IV |
| 2 | Romel N. Sanchez | | Head Teacher III |
| 3 | Joy S. Ferrer-Lopez | II | Education Program Supervisor |
| 4 | Divina I. Ramel | | Principal II |
| 5 | Annie Michelle F. Laurzano | III | Public District Supervisor |
| 6 | Jennifer A. Quiambao | | Principal I |
| 7 | Gerlie C. Lopez | IV-A | Education Program Supervisor |
| 8 | Grace Urbien - Salvatus | | Principal II |
| 9 | Arlene M. Hernandez | | Principal I |
| 10 | Gayle J. Malibiran | | Education Program |



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| | | | |
|----|-------------------------|--------|---|
| | | | Supervisor |
| 11 | Jonalyn B. Pattalitan | | Education Program Specialist II |
| 12 | Representative | | Legal Officer |
| 13 | Christian M. Alberto | IV-B | Senior Education Program Specialist |
| 14 | Marlin G. Rylander | | Head Teacher III |
| 15 | Annie B. Baylon | V | Principal II |
| 16 | Ma. Shella B. Suñas | | Principal I |
| 17 | Lalain E. De los Santos | VI | Public District Supervisor |
| 18 | Jay C. Blancaflor | | Education Program Specialist II |
| 19 | Rosa H. Cabotaje | | Education Program Supervisor |
| 20 | Yvonne B. Gera | VII | Senior Education Program Specialist |
| 21 | Marisol C. Margate | VIII | Education Program Specialist II |
| 22 | Ma. Colleen L. Emoricha | IX | Assistant Schools Division Superintendent |
| 23 | JD Ace B. Palanas | X | Master Teacher I |
| 24 | Joan A. Enad | | Teacher III |
| 25 | Elixes B. Eleccion | XI | Principal III |
| 26 | Kevin Lloyd V. Hijastro | XII | Education Program Specialist II |
| 27 | Fe H. Lopez | CARAGA | Senior Education Program Specialist |
| 28 | Marylin A. Tolbe | CAR | Public District Supervisor |
| 29 | Noemi A. Velario | NCR | Senior Education Program Specialist |
| 30 | Ivy M. Romano | | Senior Education Program Specialist |



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Enclosure 1.2

List of Participants

Validation of the Revised TIP Implementing Guidelines and Training Resource Package
March 17 - 21, 2025

| No. | Name | Office | Position/Designation |
|---|----------------------------|---------------------|---|
| 1 | Marife Morcilla | NEAP-PDD | Project Development Officer V |
| 2 | Alexander Simagala | | Project Development Officer IV |
| 3 | Richie Carla Vesagas | | Senior Education Program Specialist |
| 4 | John Carlo Astilla | | Senior Education Program Specialist |
| 5 | Ma. Carmila Clave | | Education Program Specialist II |
| 6 | Julie Lyka Ignao | | Project Development Officer II |
| 7 | Ann Christine Sison | | Technical Assistant II |
| 8 | Jallal Malaguia | | Technical Assistant II |
| 9 | Welfare Officer | | |
| External Partners | | | |
| 10 | External Partner | RITQ Representative | |
| 11 | External Partner | RITQ Representative | |
| 12 | External Partner | RITQ Representative | |
| 13 | External Partner | RITQ Representative | |
| 14 | External Partner | RITQ Representative | |
| 15 | External Partner | RITQ Representative | |
| Field Participants | | | |
| TOR: Resource Speakers for the IPBT Coursebooks | | | |
| 1 | Romel N. Sanchez | I | Head Teacher III |
| 2 | Joy S. Ferrer-Lopez | II | Education Program Supervisor |
| 3 | Annie Michelle F. Laurzano | III | Public Schools District Supervisor |
| 4 | Gerlie C. Lopez | IV-A | Education Program Supervisor |
| 5 | Grace Urbien - Salvatus | | Principal II |
| 6 | Arlene M. Hernandez | | Principal I |
| 7 | Gayle J. Malibiran | | Education Program Supervisor |
| 8 | Jonalyn B. Pattalitan | | Education Program Specialist II |
| 9 | Marlin G. Rylander | IV-B | Head Teacher III |
| 10 | Rosa H. Cabotaje | VI | Education Program Supervisor |
| 11 | Ma. Colleen L. Emoricha | IX | Assistant Schools Division Superintendent |
| 12 | Noemi A. Velario | NCR | Senior Education Program Specialist |



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Slots Allocated of Nominated Participants per Region (Validators)
TOR: Validators of the IPBT Training Resource Package and Implementing Guidelines

| Batch 1: March 17-19, 2025 | HRDD | SDO HRD | Principal | Head Teacher |
|----------------------------|------|---------|--|--------------|
| | | | (Preferably has a background on implementing IPBT and/or was an IPBT mentor) | |
| Region VI | | 1 | | 1 |
| Region VII | 1 | | 1 | |
| Region VIII | | 1 | | 1 |
| Region IX | 1 | | 1 | |
| Region X | 1 | 1 | | |
| Region XI | | | 1 | 1 |
| Region XII | | 1 | | 1 |
| CARAGA | 1 | | 1 | |

| Batch 2: March 19-21, 2025 | | | | |
|----------------------------|------------------------|---|---|---|
| CAR | 1 | | | 1 |
| NCR | | 1 | 1 | |
| Region I | 1 | | 1 | |
| Region II | | 1 | | 1 |
| Region III | 1 | | 1 | |
| Region IV-A | | | 1 | 1 |
| Region IV-B | 1 | 1 | | |
| Region V | | 1 | | 1 |
| Total | 32 Participants | | | |



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Enclosure 1.3

List of Participants

*Refinement of the Validated Revised TIP Implementing Guidelines and Training
Resource Package
March 31 - April 4, 2025*

| No. | Name | Office | Position/Designation |
|-------------------|----------------------|---------------------|-------------------------------------|
| 1 | Marife Morcilla | NEAP-PDD | Project Development Officer V |
| 2 | Alexander Simagala | | Project Development Officer IV |
| 3 | Richie Carla Vesagas | | Senior Education Program Specialist |
| 4 | John Carlo Astilla | | Senior Education Program Specialist |
| 5 | Ma. Carmila Clave | | Education Program Specialist II |
| 6 | Julie Lyka Ignao | | Project Development Officer II |
| 7 | Ann Christine Sison | | Technical Assistant II |
| 8 | Jallal Malaguia | | Technical Assistant II |
| 9 | Evelyn D. Cruzada | | Highly Technical Consultant |
| 10 | Welfare Officer | | |
| External Partners | | | |
| 11 | External Partner | RITQ Representative | |
| 12 | External Partner | RITQ Representative | |
| 13 | External Partner | RITQ Representative | |
| 14 | External Partner | RITQ Representative | |

| Field Participants | | | |
|--|----------------------------|------|------------------------------|
| TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers | | | |
| 1 | Elsie V. Mayo | I | Principal IV |
| 2 | Romel N. Sanchez | | Head Teacher III |
| 3 | Joy S. Ferrer-Lopez | II | Education Program Supervisor |
| 4 | Divina I. Ramel | | Principal II |
| 5 | Annie Michelle F. Laurzano | III | Public District Supervisor |
| 6 | Jennifer A. Quiambao | | Principal I |
| 7 | Gerlie C. Lopez | IV-A | Education Program Supervisor |
| 8 | Grace Urbien - Salvatus | | Principal II |
| 9 | Arlene M. Hernandez | | Principal I |



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| | | | |
|----|-------------------------|--------|---|
| 10 | Gayle J. Malibiran | | Education Program Supervisor |
| 11 | Jonalyn B. Pattalitan | | Education Program Specialist II |
| 12 | Christian M. Alberto | IV-B | Senior Education Program Specialist |
| 13 | Marlin G. Rylander | | Head Teacher III |
| 14 | Annie B. Baylon | V | Principal II |
| 15 | Ma. Shella B. Suñas | | Principal I |
| 16 | Lalain E. De los Santos | VI | Public District Supervisor |
| 17 | Jay C. Blancaflor | | Education Program Specialist II |
| 18 | Rosa H. Cabotaje | | Education Program Supervisor |
| 19 | Yvonne B. Gera | VII | Senior Education Program Specialist |
| 20 | Marisol C. Margate | VIII | Education Program Specialist II |
| 21 | Ma. Colleen L. Emoricha | IX | Assistant Schools Division Superintendent |
| 22 | JD Ace B. Palanas | X | Master Teacher I |
| 23 | Joan A. Enad | | Teacher III |
| 24 | Elixes B. Eleccion | XI | Principal III |
| 25 | Kevin Lloyd V. Hijastro | XII | Education Program Specialist II |
| 26 | Fe H. Lopez | CARAGA | Senior Education Program Specialist |
| 27 | Marylin A. Tolbe | CAR | Public District Supervisor |
| 28 | Noemi A. Velario | NCR | Senior Education Program Specialist |
| 29 | Ivy M. Romano | | Senior Education Program Specialist |



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Enclosure 1.4

List of Participants

Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers
June 23 - 27, 2025

| No. | Name | Office | Position/Designation |
|--|----------------------------|----------|-------------------------------------|
| 1 | Marife Morcilla | NEAP-PDD | Project Development Officer V |
| 2 | Alexander Simagala | | Project Development Officer IV |
| 3 | Richie Carla Vesagas | | Senior Education Program Specialist |
| 4 | John Carlo Astilla | | Senior Education Program Specialist |
| 5 | Ma. Carmila Clave | | Education Program Specialist II |
| 6 | Julie Lyka Ignao | | Project Development Officer II |
| 7 | Ann Christine Sison | | Technical Assistant II |
| 8 | Jallal Malaguia | | Technical Assistant II |
| 9 | Representative | NEAP-QAD | |
| 10 | Representative | | |
| 11 | Representative | | |
| 12 | Welfare Officer | | |
| Field Participants | | | |
| TOR: Writers of the IPBT Training Resource Package and resource speakers for the subsequent conduct of the National Training of Trainers | | | |
| 1 | Elsie V. Mayo | I | Principal IV |
| 2 | Romel N. Sanchez | | Head Teacher III |
| 3 | Joy S. Ferrer-Lopez | II | Education Program Supervisor |
| 4 | Divina I. Ramel | | Principal II |
| 5 | Annie Michelle F. Laurzano | III | Public District Supervisor |
| 6 | Jennifer A. Quiambao | | Principal I |
| 7 | Gerlie C. Lopez | IV-A | Education Program Supervisor |
| 8 | Grace Urbien - Salvatus | | Principal II |
| 9 | Arlene M. Hernandez | | Principal I |
| 10 | Gayle J. Malibiran | | Education Program Supervisor |
| 11 | Jonalyn B. Pattalitan | | Education Program Specialist II |
| 12 | Christian M. Alberto | IV-B | Senior Education Program Specialist |
| 13 | Marlin G. Rylander | | Head Teacher III |
| 14 | Annie B. Baylon | V | Principal II |
| 15 | Ma. Shella B. Suñas | | Principal I |
| 16 | Lalain E. De los Santos | VI | Public District Supervisor |
| 17 | Jay C. Blancaflor | | Education Program Specialist II |
| 18 | Rosa H. Cabotaje | | Education Program Supervisor |



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| | | | |
|----|-------------------------|--------|---|
| 19 | Yvonne B. Gera | VII | Senior Education Program Specialist |
| 20 | Marisol C. Margate | VIII | Education Program Specialist II |
| 21 | Ma. Colleen L. Emoricha | IX | Assistant Schools Division Superintendent |
| 22 | JD Ace B. Palanas | X | Master Teacher I |
| 23 | Joan A. Enad | | Teacher III |
| 24 | Elixes B. Eleccion | XI | Principal III |
| 25 | Kevin Lloyd V. Hijastro | XII | Education Program Specialist II |
| 26 | Fe H. Lopez | CARAGA | Senior Education Program Specialist |
| 27 | Marylin A. Tolbe | CAR | Public District Supervisor |
| 28 | Noemi A. Velario | NCR | Senior Education Program Specialist |
| 29 | Ivy M. Romano | | Senior Education Program Specialist |



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Enclosure 2.1

ACTIVITY MATRIX

Development of the Revised TIP Implementing Guidelines and Training Resource Package (TRP) ; Feb. 17 - 21, 2025

| | Day 1: Monday | Day 2: Tuesday | Day 3: Wednesday | Day 4: Thursday | Day 5: Friday |
|---------------|--|--|---|--|-------------------------|
| 8:30 - 9:00 | Registration | Preliminaries | | | |
| 9:00 -10:00 | | Session 2: Presentation of Implementing Guidelines Tools and Templates | Workshop 3: Making the Session Guides for the National Training | Workshop 4: Making the Slide Decks for the National Training | Finalization of Outputs |
| 10:00 - 10:20 | | AM Health Break | | | |
| 10:20 - 12:00 | Opening Program | Workshop 2: Revision of Tools and Templates | Cont'n. Workshop 3 | Cont'n. Workshop 4 | Submission of Outputs |
| 12:00 - 1:00 | | Lunch Break | | | |
| 1:00 - 3:00 | Session 1: Discussion of Final Layout of Coursebooks | Session 3: Inputs on TRP Standards | Cont'n. Workshop 3 | Cont'n. Workshop 4 | Closing Program |
| 3:00 - 3:20 | PM Health Break | | | | Departure |
| 3:20 - 4:45 | Workshop 1: Revision of Formatted Coursebooks | Cont'n. Session 3 | Cont'n. Workshop 3 | Cont'n. Workshop 4 | |
| 4:45 - 5:00 | Reminders and Evaluation | | | | |



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Enclosure 2.2

ACTIVITY MATRIX

Validation of the Revised TIP Implementing Guidelines and Training Resource Package ; March 17 - 21, 2025

| | Day 1: Monday | Day 2: Tuesday | Day 3: Wednesday | Day 4: Thursday | Day 5: Friday |
|---------------|---|--|---------------------------|--|-------------------|
| 8:30 - 9:00 | Registration (Batch 1) | Preliminaries | Finalization of Outputs | Preliminaries | |
| 9:00 -10:00 | Opening Program | Session 2: Overview of the Coursebooks and Training Resource Package | | Session 1: Validation of Revised TIP Implementing Guidelines | Cont'n. Session 3 |
| 10:00 - 10:20 | AM Health Break | | | | |
| 10:20 - 12:00 | Session 1: Validation of Revised TIP Guidelines | Session 3: Validation of the Training Resource Package | Closing Program (Batch 1) | Cont'n. Session 1 | Cont'n. Session 3 |
| 12:00 - 1:00 | Lunch Break | | | | |
| 1:00 - 3:00 | Cont'n. Session 1 | Cont'n. Session 3 | Registration (Batch 2) | Session 2: Overview of the Coursebooks and Training Resource Package | Closing Program |
| 3:00 - 3:20 | PM Health Break | | | | Departure |
| 3:20 - 4:45 | Cont'n. Session 1 | Cont'n. Session 3 | Opening Program | Session 3: Validation of the Training Resource Package | |
| 4:45 - 5:00 | Reminders and Evaluation | | | | |



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Enclosure 2.3

ACTIVITY MATRIX

Refinement of the Validated Revised TIP Implementing Guidelines and Training Resource Package ; March 31 - April 4, 2025

| | Day 1: Monday | Day 2: Tuesday | Day 3: Wednesday | Day 4: Thursday | Day 5: Friday |
|---------------|---|---|---|--------------------|-------------------------|
| 8:30 – 9:00 | Arrival and Registration | Preliminaries | | | |
| 9:00 - 10:00 | | Cont'n. Workshop 1 | Workshop 2: Revision of the Training Resource Package | Cont'n. Workshop 2 | Finalization of Outputs |
| 10:00 - 10:20 | | AM Health Break | | | |
| 10:20 12:00 | Opening Program | Cont'n. Workshop 1 | Cont'n. Workshop 2 | Cont'n. Workshop 2 | Output Submission |
| 12:00 - 1:00 | Lunch Break | | | | |
| 1:00 – 3:00 | Session 1: Discussion of Results of the Validation: Implementing Guidelines, Tools, and Templates | Session 2: Discussion of Results of the Validation: Training Resource Package | Cont'n. Workshop 2 | Cont'n. Workshop 2 | Closing Program |
| 3:00 - 3:20 | PM Health Break | | | | Departure |
| 3:20- 4:45 | Workshop 1: Refinement of Implementing Guidelines, Tools, and Templates | Cont'n. Session 2 | Cont'n. Workshop 2 | Cont'n. Workshop 2 | |
| 4:45 – 5:00 | Reminders and Evaluation | | | | |



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Enclosure 2.4

ACTIVITY MATRIX

Finalization of the Revised TIP Training Resource Package and Capacity Building of Trainers ; June 23 - 27, 2025

| | Day 1: Monday | Day 2: Tuesday | Day 3: Wednesday | Day 4: Thursday | Day 5: Friday |
|---------------|---|--------------------|---|--------------------|-------------------------|
| 8:30 - 9:00 | Arrival and Registration | Preliminaries | | | |
| 9:00 -10:00 | | Cont'n. Workshop 1 | Session 2: Capacity Building on Facilitation Skills | Cont'n. Workshop 2 | Finalization of Outputs |
| 10:00 - 10:20 | | AM Health Break | | | |
| 10:20 - 12:00 | Opening Program | Cont'n. Workshop 1 | Cont'n. Session 2 | Cont'n. Workshop 2 | Submission of Outputs |
| 12:00 - 1:00 | | Lunch Break | | | |
| 1:00 - 3:00 | Session 1: Discussion of Quality Assurance Results | Cont'n. Workshop 1 | Workshop 2: Mock Run of National Orientation of Implementers and Training of Mentors of the Revised Teacher Induction Program | Cont'n. Workshop 2 | Closing Program |
| 3:00 - 3:20 | PM Health Break | | | | Departure |
| 3:20 - 4:45 | Workshop 1: Revision of the Training Resource Package | Cont'n. Workshop 1 | Cont'n. Workshop 2 | Cont'n. Workshop 2 | |
| 4:45 - 5:00 | Reminders and Evaluation | | | | |