



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON



27 February 2025

**Regional Memorandum**  
No. 148 s. 2025

**VIRTUAL MEETING ON THE DISCUSSION OF THE  
GUIDELINES ON RISK MANAGEMENT PLAN –  
TECHNICAL RUN AND SIMULATION**

To: **Schools Division Superintendents**  
**Functional Division Chiefs**  
**School Heads**  
**All Other Concerned**

1. Relative to DepEd Memorandum issued dated February 19, 2025, Re: Guidelines on Risk Management Plan-Technical Run and Simulation of the fifteen (15) identified International Large-Scale Assessment (ILSA) participating Schools Division Offices (SDOs) with 28 participating schools, this Office will conduct a virtual meeting on the discussion of the said guidelines on February 28, 2025 at 10:00AM-12:00PM via MS Teams as follows:

Meeting Link:

<https://teams.microsoft.com/meet/451560764950?p=JVFPcWuPdJcu2eLZT>

Meeting ID : 451 560 764 950

Passcode : gg7K75Dz

2. The said virtual meeting aims to discuss the following:
  - a. guidelines on enhancing preparedness of the ILSA participating schools to mitigate potential disruptions and ensure the safety and well-being of students and staff;
  - b. key components of the preparedness initiatives through the conduct of a thorough technical run and an assessment-day simulation to identify and address possible issues before the actual assessment day; and
  - c. main Survey ocular inspection and assessment schedule.



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
22 93 0085

3. The participants in this activity are the Regional Technical Working Group (RTWG), RO-PISA focal person, Regional Information and Technology Officer (RITO), Regional Testing Coordinator (RTC), and RO Medical Officer, one (1) member of each RO Monitoring Team, Schools Division Superintendents (SDSs), Assistant Schools Division Superintendents (ASDSs), SDO-PISA focal person, Division Information and Technology Officer (DITO), DRRM focal person, SDO Engineer, SDO Medical Officer and School Heads of the 28 ILSA participating Schools.
4. For more information and queries, please contact Ms. Buenalyn M. Manuel, the Regional Testing Coordinator at [qad.calabarzon@depEd.gov.ph](mailto:qad.calabarzon@depEd.gov.ph)
5. Immediate dissemination of this Memorandum is earnestly desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

05/ROQ1