


27 February 2025

**Regional Memorandum**  
No. 147 s. 2025

**TRAINING NEEDS ASSESSMENT SURVEY FOR SUPERVISORS  
IN SCHOOLS DIVISION OFFICES**

To: **Schools Division Superintendents**

1. Enclosed is DM-OUHROD-2025-0466 from DepEd Central Office, Office of the Undersecretary for Human Resource and Organizational Development regarding the **Training Needs Assessment (TNA) Survey for Supervisors in Schools Division Offices**.
2. **Chief Education Supervisors** of the Curriculum Implementation Division (CID) and the School Governance and Operations Division (SGOD), **Education Program Supervisors** (Learning Areas, Learning Resource Management Section, and SGOD), and **Public Schools District Supervisors** shall accomplish the TNA Survey through [tinyurl.com/TrainingNeedsAssessment2025](https://tinyurl.com/TrainingNeedsAssessment2025) on or before **February 28, 2025**.
3. For further queries, please coordinate with the National Educators Academy of the Philippines-Professional Development Division through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.
4. Immediate compliance with this Memorandum is instructed.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director

06/ROH5/ROH1



Republika ng Pilipinas

# Department of Education


OFFICE OF THE UNDERSECRETARY


HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

## MEMORANDUM

DM-OUHROD-2025-0466

FOR : **Regional Directors**  
**Schools Division Superintendent**  
**All Others Concerned**

FROM :   
**WILFREDO E. CABRAL**  
*Undersecretary*  
*Human Resource and Organizational Development*

  
**CARMELA C. ORACION**  
*Assistant Secretary*  
*Human Resource and Organizational Development*  
*(National Educators Academy of the Philippines)*

SUBJECT : **TRAINING NEEDS ASSESSMENT SURVEY FOR SUPERVISORS  
IN SCHOOLS DIVISION OFFICES**

DATE : 21 February 2025

1. In line with its mandate to provide quality professional development programs for teachers and school leaders, the National Educators Academy of the Philippines (NEAP) will conduct a **Training Needs Assessment (TNA) Survey** for **Supervisors** in Schools Division Offices (SDOs). The TNA Survey has the following objectives:
  - a. Gather relevant data and insights to identify the most pressing professional development needs of school leaders and supervisors;
  - b. Design diverse and responsive professional development programs that address the needs of school leaders and supervisors, evidence-based and data-driven, and aligned with the Philippine Professional Standards for Supervisors (PPSS); and
  - c. Determine key training topics that cater to the evolving demands of educational leadership and supervision while adhering to the PPSS.
2. Expected participants in this TNA Survey include **Chief Education Program Supervisors** of the Curriculum Implementation Division and the School

Governance and Operations Division (SGOD), **Education Program Supervisors** (Learning Areas, Learning Resource Management Section, and SGOD) and **Public Schools District Supervisors**.

3. All abovementioned participants are requested to accomplish the TNA Survey Form through the link <https://tinyurl.com/TrainingNeedsAssessment2025> on or before **28 February 2025**.
4. Should you have questions and concerns, please coordinate with the **NEAP Professional Development Division** through email [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or landline (02) 8715-9919.
8. For immediate dissemination and appropriate action.

*Copy furnished:*

**OFFICE OF THE SECRETARY  
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS**