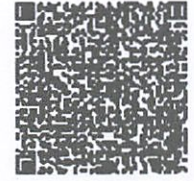


**Department of Education**  
REGION IV-A CALABARZON



FTAD-RM-2025-127

20 February 2025

**Regional Memorandum**  
No. 127, s. 2025

**ESTABLISHMENT OF LEARNER RIGHTS AND PROTECTION  
HELP DESK DURING THE CONDUCT OF THE 2025  
REGIONAL ATHLETIC ASSOCIATION MEET**

To: **Schools Division Superintendents**



1. In reference to DepEd Memorandum No. OUOPS-2025-11-00521<sup>1</sup>, this Office through the Field Technical Assistance Division, directs the 23 Schools Division Offices to establish a learner rights and protection help desk in their respective billeting quarters during the conduct of the 2025 RAAM.
2. This aims to:
  - a. Conduct consultation and coordination with the LRPD, appropriate school governance level, and concerned stakeholders to ensure the safety and protection of participating learners;
  - b. Conduct psychological first aid;
  - c. Provide immediate response to reported LRP incidents;
  - d. Provide 4Rs of child protection (recognize, record, report, and refer);
  - e. Conduct pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians, including their roles and responsibilities in ensuring the protection of our learner-athletes; and
  - f. Provide report to the regional office, Schools Division Office, and LRPD on the LRP incidents handled.
3. The Division Learner Rights and Protection Focal Personnel shall ensure the compliance of the following:
  - a. Submission of the list of the Division LRP Help Desk Committee with a signed confidentiality waiver to the Regional LRP Help Desk Committee during the scheduled monitoring date (see attached scheduled monitoring date and template of confidentiality waiver);
  - b. Activity Documentation report relative to the pre-orientation on the code of conduct for coaches, trainers, chaperones/guardians,

<sup>1</sup> Reconstitution of the Learner Rights and Protection Desk in the preparation for the 2025 athletics meet

including the roles and responsibilities in ensuring the protection of the learner-athletes (this may also be submitted through this email [rochellemay.nisola@deped.gov.ph](mailto:rochellemay.nisola@deped.gov.ph) on or before **March 28, 2025**). The powerpoint presentation can be accessed through this link

[https://drive.google.com/drive/folders/1\\_77NvItiJ0yT\\_IYRZflHepxPgQU3Ic4Q?usp=drive\\_link](https://drive.google.com/drive/folders/1_77NvItiJ0yT_IYRZflHepxPgQU3Ic4Q?usp=drive_link);

- c. The Division LRP Help Desk Committee Chairperson/Co-Chairperson shall have access to the online reporting link of issues and concerns relative to Learner Rights and Protection. The online platform of reporting can be accessed through this link: <https://forms.gle/m4VC4Z3kpWMmtRxH8>.
4. For further details, please contact the Co-Chairpersons of the Regional LRP Help Desk Committee, Ms. Rochelle May M. Nisola, via email at [rochellemay.nisola@deped.gov.ph](mailto:rochellemay.nisola@deped.gov.ph) or Ms. Jonahlyn M. Dela Cruz, via contact number at 09658060732.
5. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**  
Regional Director 

ROF/RMMN

**OATH OF INTEGRITY AND RESPONSIBILITY**

I, \_\_\_\_\_, of \_\_\_\_\_, solemnly swear that I will truly and faithfully perform my duty as a member of the Learner Rights and Protection and Data Privacy Committee to the best of my skills, knowledge, commitment, and integrity. That not on any account, at any time whatsoever, disclose any information, directly or indirectly reveal any confidential information or results to anyone. I will act with utmost integrity and pursue my work in an honest and ethical manner. I will obey the 2024 Regional Association Athletic guidelines. I will take my responsibility for my actions and consider the effects on others. That I impose this obligation upon myself voluntarily without mental reservation or purpose. So help me God.

\_\_\_\_\_  
NAME AND SIGNATURE

Subscribe and sworn to before me this \_\_\_\_ day of \_\_\_\_\_, at Department of Education Region IV-A CALABARZON Regional Office.

**ATTY. ALBERTO T. ESCOBARTE, CESO III**  
Regional Director  
Region IV-A CALABARZON

**Enclosure A: List of Monitoring Officials and designated dates**

DATE	TEAM	BILLETING SCHOOLS	MUNICIPALITY	SDO	RO Help Desk Monitoring Official
<b>March 3, 2025</b>	Team 1 (Jeffry M. Fresco and Maridel O. Monfero)	Vicente Madrigal IS	Binangonan	Rizal	<b>March 3, 2025 (Rio G. Gan)</b>
		Don Jose Ynares MNHS		Imus City	
	Team 2 (Johnalyn M. Dela Cruz and Rochelle May M. Nisola)	Dona Justa Guido MS	Angono	Tayabas City	
		Joaquin Guido ES		Sta Rosa City	
<b>March 4, 2025</b>	Team 1 (Jeffry M. Fresco and Rosemarie J. Gonzales)	San Vicente ES	Angono	Cavite City	<b>March 4, 2025 (Maridel O. Monfero and Rochelle May M. Nisola)</b>
		Angono ES		Lipa City	
		Angono NHS		Quezon Province	
	Team 2 (Johnalyn M. Dela Cruz and Rio G. Gan)	Cainta ES	Cainta	Laguna Province	
		FP Felix NHS Main		Tanauan City	
		St. Anthony ES		Bacoor City	
<b>March 5, 2025</b>	Team 1 (Johnalyn M. Dela Cruz and Rochelle May M. Nisola)	Muzon ES	Taytay	San Pedro City	<b>March 5, 2025 (Jeffry M. Fresco)</b>
		Taytay NHS		Sto Tomas City	
	Team 2 (Rio Gan and Rosemarie J. Gonzales)	Rosario Ocampo ES	Taytay	Batangas Province	
		Manuel I Santos IS		Binan City	

**Enclosure A: List of Monitoring Officials and designated dates**

<b>March 6, 2025</b>	Team 1 (Jeffry M. Fresco and Maridel O. Monfero)	Taytay ES/Corazon Aquino ES	Taytay	Lucena City	<b>March 6, 2025 (Rio Gan and Rosemarie Gonzales)</b>
		Sta Ana ES		Batangas City	
		San Isidro ES		Cavite Province	
	Team 2 (Johnalyn M. Dela Cruz and Rochelle May M. Nisola)	San Isidro NHS	Antipolo City	Antipolo City	
		San Jose NHS		Calamba City	
		San Roque NHS		Dasmaringas City	
<b>March 7, 2025</b>	Team 1 (Johnalyn M. Dela Cruz, Rochelle May M. Nisola, and Rosemarie Gonzales)	Dela Paz NHS	Antipolo City	Cabuyao City	
		Mayamot NHS		Gen Trias City	
		Mambugan I ES		San Pablo City	



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON

**LEARNER RIGHTS AND PROTECTION AND DATA PRIVACY  
COMMITTEE MONITORING SHEET**

Division: \_\_\_\_\_

Date: \_\_\_\_\_

Indicators	Evident	Not evident	Remarks
1. Established separate Learner Rights and Protection Desk exclusive for learner rights and protection concerns			
2. Visible and Accessible Learner Rights and Protection Help Desk			
3. Availability of Learner Rights and Protection Materials			
4. Materials containing Learner Rights and Protection Hotlines posted in each billeting quarters			
5. Access to the Learner Rights and Protection Online Monitoring Sheet			
6. Signed confidentiality waiver of each members assigned to the Learner Rights and Protection Help Desk			

Monitoring Official:

\_\_\_\_\_  
Signature Over Printed Name

Conforme:

\_\_\_\_\_  
Signature Over Printed Name



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: region4a@deped.gov.ph  
Website: depedcalabarzon.ph



Certificate No. PHP QMS  
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